



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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May 19, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 08-015-SN, Mechanical, Electrical & Plumbing Engineering Services
Third-Year Renewal of Three-Year Contract
Carastro & Associates, GLE Associates, and Hahn Engineering

On May 20, 2008, official action (attached) was taken to award this RFP to the above-referenced vendors. The RFP is a three-year contract, renewable annually based upon the mutual consent of the parties. The second year of the contract will expire on June 18, 2009.

Considering services have been satisfactory, all companies were contacted to determine their willingness to enter into the third year of the agreement. They have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the third year of the agreement with the vendors noted above. The term of the contract will be June 19, 2009 – June 18, 2010. Please contact me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments