



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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May 19, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid #08-137-LR, Relocation of Hybrid & Concrete Portables – Maintenance Department
Nelson LC (Non-renewal)
Stephens & Sons House Movers, Inc. (Renewal)

On June 3, 2008, official action (attached) was taken to award the above-referenced bid to the vendors noted. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on June 20, 2009.

Considering services have been satisfactory, Tim Stephens, President, Stephens & Sons House Movers, Inc. was contacted to verify his willingness to enter into the second year of the agreement. As such, Tim Stephens has agreed in writing (attached), to enter into the second year of the contract.

Further, Nelson LC chose not to renew their awarded portion of the contract. The relocation of Type IV 24' x 38' with concrete floor will be purchased after receiving three quotes, depending on the District's needs.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Stephens & Sons House Movers, Inc. The second year of the contract will cover the period of June 21, 2009 through June 20, 2010. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments (4)

District School Board of Pasco County

Bid Recommendation

Bid Title	Relocation of Hybrid & Concrete Portables – Maintenance Department		Number of Vendors Notified	168
Bid Number	08-137-LR		Number of Bids Distributed	18
Date Solicited	May 2, 2008		Number of Vendors Bidding	4
Date Opened	May 23, 2008		Number of Formal “No Bid” Responses	0
Date Board Presentation	June 2, 2008		Funding Source	General
Total Savings	\$22,268.25		Grand Total of Bid	\$80,241.00

Recommendation:

Recommend acceptance of bid from Stephens & Sons House Movers, Inc. for the relocation of hybrid portables and Nelson LC for the relocation of type IV with concrete floor portables as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible individual bids meeting written specifications.

Term of Contract:

This bid is for relocation of hybrid and concrete portables “as needed” by the Maintenance Department for use throughout the District. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from June 21, 2008 to June 20, 2009.

Notations and Exceptions:

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Mark Fox, Senior Crew Chief

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 23, 2008 @ 2:30 P.M.		Halfacre Construction Company		Nelson L.C.	
BID TITLE: Relocation of Hybrid & Concrete Portables		7015 Professional Parkway E		1150 Albright Rd	
BID # 08-137-LR		Sarasota, FL 34240		Sanford, FL 32771	
Board Meeting 6/3/08					
QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
18	Hybrid 24' x 36' Portable can be moved in one piece or taken apart	\$5,525.00	\$99,450.00	\$4,425.00	\$79,650.00
1	Type IV 24' x 38' with concrete floor	\$10,249.00	\$10,249.00	\$3,975.00	\$3,975.00

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 23, 2008 @ 2:30 P.M.		Roesch Housemovers Inc		Stephens & Sons House Movers Inc	
BID TITLE: Relocation of Hybrid & Concrete Portables		13650 66th St N		18723 Trestle Rd	
BID # 08-137-LR		Largo, FL 33771		Dade City, FL 33523	
Board Meeting 6/3/08					
QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
18	Hybrid 24' x 36' Portable can be moved in one piece or taken apart	\$6,845.00	\$123,210.00	\$4,237.00	\$76,266.00
1	Type IV 24' x 38' with concrete floor	\$8,800.00	\$8,800.00	\$8,437.00	\$8,437.00