District School Board of Pasco County Bid Recommendation

Bid Title	Office Supplies Warehouse Stock	Number of Vendors Notified	126
Bid Number	10-007-AF	Number of Bids Distributed	51
Date Solicited	January 30, 2009	Number of Vendors Bidding	13
Date Opened	March 13, 2009	Number of Formal "No Bid" Responses	0
Date Board Presentation	May 19, 2009	Funding Source	110 General
Total Savings	\$28,982.94	Grand Total of Bid	\$62,638.00

Recommendation:

Recommend acceptance of bids as noted on the attached tabulation sheet as lowest and best bid meeting written specifications.

Term of Contract:

This is an annual purchase for office products to be stocked in the central warehouse for use throughout the District.

Notations and Exceptions:

Recommend acceptance of all lower bids as meeting the written specifications and testing criteria as specified in the bid documents with the following exceptions:

<u>OS-19:</u> Recommend acceptance of bid from Ace Office Supplies as best bid meeting written specifications. Lower bid from Standard Stationary Supply was evaluated and did not pass testing criteria; i.e., does not stick well, product does not pull and tear off easily.

<u>OS-20:</u> Recommend acceptance of bid from Ace Office Supplies as best bid meeting written specifications. Lower bid from Standard Stationary Supply was evaluated and did not pass testing criteria; i.e., does not stick well, product does not pull and tear off easily.

<u>OS-35:</u> Two-way tie between Standard Stationary Supply and Pyramid School Supply is recommended to Pyramid School Supply by toss-of-the-coin as neither bidder met the first three criteria as stated in the specifications when a tie bid occurs. Toss-of-the-coin was witnessed by two District employees, Carolyn Selfe and Michelle Bolin.

Date/Time: May 13, 2009 10:24:00

Notations and Exceptions, continued:

OS-44: Item still being evaluated – will forward to a later Board meeting.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

District Employees: Michelle Bolin, Finance Assistant II

Lorrie Sybert, Finance Assistant II

Carolyn Selfe, Secretary II

Bids Prepared By:

Amy Flack, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

Date/Time:

DATE	OF OPE	NING: March 13, 2009 @ 2:30 p.m.	Ace Offi	ce Supplies	AFP Ind	ustries, Inc.	Business	s Stationers
BID TI	TLE: Of	fice Supplies - Warehouse Stock	631 Trium	ph Ct, Unit #5	P.O. Bo	ox 43-0747	3800 St. I	Patrick Street
BID: 1	0-007-AF	7	Orlando	, FL 32805	South Mia	mi, FL 33243	Montreal Quebec, Canada	
		Board Meeting - May 19, 2009					H4E IA4	
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-04	300	Paper Clips, Metal, Jumbo	\$3.99	\$1,197.00	No Bid		No	o Bid
	Pkgs.	Sparco #85009 or equal	Unives	al / 72220				
OS-07	3,000	File Folders, Hanging Letter Size	\$4.89	\$14,670.00	\$3.69 \$11,070.00		No	o Bid
	Boxes	Pendaflex ESS81602 1/5 Cut or equal	Ampad	1 / 421 1/5	As S	pecified		
OS-16	4,000	Sheet Protectors	\$1.99	\$7,960.00	\$1.82	\$7,280.00	\$1.68	\$6,720.00
	Boxes	Sparco # 74102 or equal	Univers	sal / 21124	Status Pl	Status Plus / 34-150		us / 34-150
OS-17	5,000	Staples	\$0.41	\$2,050.00	\$0.49	\$2,450.00	\$0.50	\$2,500.00
	Boxes	ACE # 74001 or equal	Bostitch / S	SBS-19-1/4CP	Status Plus / 66-066		Status Plus / 19 66-066	
OS-19	600	Tape, Magic Transparent 1" Core	\$4.39	\$2,634.00	\$5.37	\$3,222.00	\$5.05	\$3,030.00
	Dzn	3M Brand MMM810121296 or equal	Leonar	rd / 49512	Mend-A	All / 60-662	Mend-All 6	2000 / 60-662
OS-20	600	Tape, Magic Transparent 1" Core	\$5.69	\$3,414.00	\$6.67	\$4,002.00	\$6.36	\$3,816.00
	Dzn	3M Brand 810-3/4x1296 or equal	Leonard / 49534		Mend-All / 60-664		Mend-All 62000 / 60-664	

DATE (OF OPE	NING: March 13, 2009 @ 2:30 p.m.	Bye-N	Mo'r, Inc.	Elgin School	Supply Co., Inc.	(GBC
BID TI	ΓLE: Off	fice Supplies - Warehouse Stock	PO E	Box 107	260 Rys	an Avenue	300 To	ower Pkwy
BID: 10)-007-AF	7	Kingsbur	y, IN 46345	Chico,	CA 95973	Lincolnshire, IL 60069	
		Board Meeting - May 19, 2009						
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-04	300	Paper Clips, Metal, Jumbo	No Bid		No Bid		No Bid	
	Pkgs.	Sparco #85009 or equal						
OS-07	3,000	File Folders, Hanging Letter Size	No Bid		No	o Bid	N	o Bid
	Boxes	Pendaflex ESS81602 1/5 Cut or equal						
OS-16	4,000	Sheet Protectors	\$3.95	\$15,800.00	\$3.95	\$15,800.00	No Bid	
	Boxes	Sparco # 74102 or equal	Samsil	1 / 42294	Samsi	1 / 42294		
OS-17	5,000	Staples	\$0.398	\$1,990.00	\$0.375	\$1,875.00	N	o Bid
	Boxes	ACE # 74001 or equal	Bostitch / S	SBS19 1/4 CP	Bostitch /	SBS19 1/4CP		
OS-19	600	Tape, Magic Transparent 1" Core	\$11.20	\$6,720.00	\$13.40	\$8,040.00	N	o Bid
	Dzn	3M Brand MMM810121296 or equal	3M	3M / 810		ic / 810-1/2		
OS-20	600	Tape, Magic Transparent 1" Core	\$13.24	\$7,944.00	\$16.00	\$9,600.00	N	o Bid
	Dzn	3M Brand 810-3/4x1296 or equal	3M / 810		3M Magic / 810-3/4			

DATE (DATE OF OPENING: March 13, 2009 @ 2:30 p.m.		Genco Wholesal	le Office Supplies	National Art & School Supplies		Pyramid School Supply		
BID TI	TLE: Of	fice Supplies - Warehouse Stock	221 Airp	ort Rd. S.	2195 Eli	zabeth Ave	6510 Nor	th 54th Street	
BID: 10	0-007-AF		Naples,	FL 34104	Rahway	, NJ 07065	Tampa, Florida 33610-1908		
		Board Meeting - May 19, 2009							
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
OS-04	300	Paper Clips, Metal, Jumbo	\$4.99	\$1,497.00	N.	o Bid	\$3.79	\$1,137.00	
03-04		Sparco #85009 or equal	•	. /	11/	Diu		rd / 301E	
	Pkgs.	Sparco #83009 or equal	Sparco	Sparco / 85009		Leona	10 / 501E		
OS-07	3,000	File Folders, Hanging Letter Size	\$5.95	\$17,850.00	No	o Bid	\$3.67	\$11,010.00	
	Boxes	Pendaflex ESS81602 1/5 Cut or equal	Sparco	/ SP5215			As S	pecified	
OS-16	4,000	Sheet Protectors	\$4.69	\$18,760.00	No Bid		\$1.66	\$6,640.00	
	Boxes	Sparco # 74102 or equal	Sparco	74102			Status Plus	/ SPX 34-150	
OS-17	5,000	Staples	\$0.49	\$2,450.00	N	o Bid	\$0.37	\$1,850.00	
	Boxes	ACE # 74001 or equal	Sparco	/ HB210			Bostitch / SB19 1/4CD		
OS-19	600	Tape, Magic Transparent 1" Core	\$6.84	\$4,104.00	\$11.82	\$7,092.00	\$4.95	\$2,970.00	
	Dzn	3M Brand MMM810121296 or equal	Sparco	/ 60044	As S	pecified	Mend-A	All / 60-662	
OS-20	600	Tape, Magic Transparent 1" Core	\$7.43	\$4,458.00	\$14.22	\$8,532.00	\$6.15	\$3,690.00	
	Dzn	3M Brand 810-3/4x1296 or equal	Sparco	Sparco / 60045		As Specified		Mend-All / 60-664	

DATE	OF OPE	NING: March 13, 2009 @ 2:30 p.m.	Quill C	Corporation	School Specialty		
BID TI	TLE: Of	fice Supplies - Warehouse Stock	100 Sch	nelter Road	W6316 D	Design Drive	
BID: 1	0-007-AI	7	Lincolnsh	ire, IL 60069	Greenvill	e, WI 54942	
		Board Meeting - May 19, 2009					
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
OS-04	300	Paper Clips, Metal, Jumbo	\$3.29	\$987.00	\$3.80	\$1,140.00	
	Pkgs.	Sparco #85009 or equal	Quill /	BID-P1JG	School Sn	nart / 084475	
OS-07	3,000	File Folders, Hanging Letter Size	\$8.00	\$24,000.00	\$3.28	\$9,840.00	
	Boxes	Pendaflex ESS81602 1/5 Cut or equal	Pendaflex	/ BID-415215	School Sn	nart / 070311	
OS-16	4,000	Sheet Protectors	\$8.11	\$8.11 \$32,440.00		\$6,320.00	
	Boxes	Sparco # 74102 or equal	Avery /	Avery / BID-74102		nart / 084904	
OS-17	5,000	Staples	\$2.13	\$10,650.00	No Bid		
	Boxes	ACE # 74001 or equal	Acco /	BID-SF4			
OS-19	600	Tape, Magic Transparent 1" Core	\$6.48	\$3,888.00	\$6.12	\$3,672.00	
	Dzn	3M Brand MMM810121296 or equal	Quill / E	Quill / BID-765001		/ 6200	
OS-20	600	Tape, Magic Transparent 1" Core	\$6.72	\$6.72 \$4,032.00		\$4,968.00	
	Dzn	3M Brand 810-3/4x1296 or equal	Quill / E	Quill / BID-765002		/ 6200	

DATE (OF OPE	NING: March 13, 2009 @ 2:30 p.m.	Standard Station	onery Supply Co.	Xerox Corporation		
BID TI	TLE: Of	fice Supplies - Warehouse Stock	2251 F	Soster Ave	1303 Ridgeview Dr., Bldg 300		
BID: 10	0-007-AF	7	Wheeling	g, IL 60090	Lewisville, TX 75057		
		Board Meeting - May 19, 2009					
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
OS-04	300	Paper Clips, Metal, Jumbo	No	o Bid	N	o Bid	
	Pkgs.	Sparco #85009 or equal					
OS-07	3,000	File Folders, Hanging Letter Size	\$3.67 \$11,010.00		N	o Bid	
	Boxes	Pendaflex ESS81602 1/5 Cut or equal	As S ₁	pecified			
OS-16	4,000	Sheet Protectors	\$1.34	\$5,360.00	N	o Bid	
	Boxes	Sparco # 74102 or equal	Premie	er / 42294			
OS-17	5,000	Staples	\$0.334	\$1,670.00	N	o Bid	
	Boxes	ACE # 74001 or equal	Standar	rd / STBC			
OS-19	600	Tape, Magic Transparent 1" Core	\$3.53	\$2,118.00	N	o Bid	
	Dzn	3M Brand MMM810121296 or equal	Tapem	ate / 6000			
			\$5.53	\$3,318.00			
			3M Highla	and / 6200 1/2			
OS-20	600	Tape, Magic Transparent 1" Core	\$4.28	\$2,568.00	N	o Bid	
	Dzn	3M Brand 810-3/4x1296 or equal	Tapem	Tapemate / 6100			
			\$7.49	\$4,494.00			
			3M Highla	and / 6200 3/4			

DATE (OF OPEN	NING: March 13, 2009 @ 2:30 p.m.	Ace Offi	ce Supplies	AFP Indu	ıstries, Inc.	Business Stationers		
BID TI	ΓLE: Off	ice Supplies - Warehouse Stock	631 Trium	oh Ct, Unit #5	P.O. Bo	x 43-0747	3800 St. F	Patrick Street	
BID: 10	0-007-AF		Orlando	, FL 32805	South Mian	ni, FL 33243	Montreal Quebec, Canada		
		Board Meeting - May 19, 2009					H4	E IA4	
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
OS-26	600	Post-It-Notes 3" x 3" Size Pink	\$2.52	\$1,512.00	\$6.47	\$3,882.00	\$6.07	\$3,642.00	
	Pkgs.	3M # 654-PK or equal	Highland	/ 6549-YW	Stickey-Do	o / 96540-PK	Stickety-D	o / 96540-PK	
OS-27	600	Post-It-Notes 3" x 3" Size Blue	\$2.52	\$1,512.00	\$6.47	\$3,882.00	\$6.07	\$3,642.00	
	Pkgs.	3M # 654-BE or equal	Highland / 6549-YW		Stickey-Do	o / 96540-BL	Stickey-Do	o / 96540-BL	
	TOTAL	ALL-OR-NONE FOR ITEMS OS026 & OS027		\$3,024.00		\$7,764.00		\$7,284.00	
OS-34	18,000	3-Ring Present Binders 1" Capacity, White	\$0.99	\$17,820.00	\$0.99	\$17,820.00	No	o Bid	
	Each	Wilson Jones # W362-14W or equal	Samsill	/ 18537C	Wilson Jones / 27602				
OS-35	7,500	3-Ring Present Binders 2" Capacity, White	\$1.69	\$12,375.00	\$1.69	\$12,675.00	No	o Bid	
	Each	Wilson Jones # W362-44W or equal	Samsill	/ 18567C	Wilson Jo	nes / 27606			
OS-36	2,880	3-Ring Present Binder 3" Capacity, White	\$2.69	\$7,747.20	\$2.59	\$7,459.20	No	o Bid	
	Each	Wilson Jones # W362-49W or equal	Samsill	/ 18587C	Wilson Jo	nes / 27608			
OS-44	1,000	Transparency Film Copier/Laser	\$6.99	\$6,990.00	\$6.37	\$6,370.00	\$6.22	\$6,220.00	
	Boxes	Zewar # CRS100 or equal	As S ₁	As Specified		Status Plus / 101-127		Status Plus / 101-127	
*Totals	to be veri	fied.							

DATE (OF OPEN	NING: March 13, 2009 @ 2:30 p.m.	Bye-N	Mo'r, Inc.	Elgin School	Supply Co., Inc.	(GBC
BID TI	ΓLE: Off	ice Supplies - Warehouse Stock	PO E	Box 107	260 Rya	an Avenue	300 To	ower Pkwy
BID: 10	0-007-AF	'	Kingsbur	y, IN 46345	Chico,	CA 95973	Lincolnshire, IL 60069	
		Board Meeting - May 19, 2009						
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-26	600	Post-It-Notes 3" x 3" Size Pink	\$5.59	\$3,354.00	No	o Bid	N	o Bid
	Pkgs.	3M # 654-PK or equal	3M / 654 (Yellow Only)				
OS-27	600	Post-It-Notes 3" x 3" Size Blue	\$5.59	\$3,354.00	No	o Bid	No Bid	
	Pkgs.	3M # 654-BE or equal	3M / 654 (Yellow Only)					
	TOTAL	ALL-OR-NONE FOR ITEMS OS026 & OS027		\$6,708.00	No	o Bid	N	o Bid
OS-34	18,000	3-Ring Present Binders 1" Capacity, White	\$0.969	\$17,442.00*	No	o Bid	\$1.09	\$19,620.00
	Each	Wilson Jones # W362-14W or equal	Samsill	/ 18537C			GBC Clear View, Std / 8313001	
OS-35	7,500	3-Ring Present Binders 2" Capacity, White	\$1.664	\$12,480.00*	No	o Bid	\$1.69	\$12,675.00
	Each	Wilson Jones # W362-44W or equal	Samsill	/ 18567C			GBC Clear Vi	ew, Std / 8313003
OS-36	2,880	3-Ring Present Binder 3" Capacity, White	\$2.57	\$7,401.60*	No	o Bid	\$2.59	\$7,459.20
	Each	Wilson Jones # W362-49W or equal	Samsill	/ 18587C			GBC Clear Vi	ew, Std / 8313051
OS-44	1,000	Transparency Film Copier/Laser	No	o Bid	No	o Bid	N	o Bid
	Boxes	Zewar # CRS100 or equal						
*Totals	to be veri	fied.						

DATE (OF OPEN	NING: March 13, 2009 @ 2:30 p.m.	Genco Wholesal	e Office Supplies	National Art &	School Supplies		chool Supply
BID TI	ΓLE: Off	ice Supplies - Warehouse Stock	221 Airp	ort Rd. S.	2195 Eli	zabeth Ave	6510 Nort	h 54th Street
BID: 10	0-007-AF		Naples, l	FL 34104	Rahway	, NJ 07065	Tampa, Florida 33610-1908	
		Board Meeting - May 19, 2009						
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-26	600	Post-It-Notes 3" x 3" Size Pink	No	Bid	No) Bid	\$5.95	\$3,570.00
	Pkgs.	3M # 654-PK or equal					Stickety-	Do / 60-449
OS-27	600	Post-It-Notes 3" x 3" Size Blue	No	Bid	No) Bid	\$5.95	\$3,570.00
	Pkgs.	3M # 654-BE or equal					Stickety-	Do / 60-447
	TOTAL	ALL-OR-NONE FOR ITEMS OS026 & OS027	No	Bid	No) Bid		\$7,140.00
OS-34	18,000	3-Ring Present Binders 1" Capacity, White	\$2.15	\$38,700.00	No) Bid	\$0.96	\$17,280.00
	Each	Wilson Jones # W362-14W or equal	As Sp	ecified			Samsill / 18537C	
OS-35	7,500	3-Ring Present Binders 2" Capacity, White	\$3.77	\$28,275.00	No	o Bid	\$1.65	\$12,375.00
	Each	Wilson Jones # W362-44W or equal	As Sp	ecified			Samsill	/ 18567C
OS-36	2,880	3-Ring Present Binder 3" Capacity, White	\$4.97	\$14,313.60	No	o Bid	\$2.54	\$7,315.20
	Each	Wilson Jones # W362-49W or equal	As Sp	ecified			Samsill	/ 18587C
OS-44	1,000	Transparency Film Copier/Laser	\$22.87	\$22,870.00	No	o Bid	\$5.99	\$5,990.00
	Boxes	Zewar # CRS100 or equal	3M / PP2200					n / 10-110
*Totals	to be verif	fied.						

DATE (OF OPEN	NING: March 13, 2009 @ 2:30 p.m.	Quill C	orporation	School	Specialty
BID TI	ΓLE: Off	ice Supplies - Warehouse Stock	100 Sch	elter Road	W6316 D	esign Drive
BID: 10)-007-AF		Lincolnsh	ire, IL 60069	Greenvill	e, WI 54942
		Board Meeting - May 19, 2009				
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-26	600	Post-It-Notes 3" x 3" Size Pink	No	o Bid	\$1.97	\$1,182.00
	Pkgs.	3M # 654-PK or equal			School Sn	nart / 084877
OS-27	600	Post-It-Notes 3" x 3" Size Blue	No Bid		\$1.97	\$1,182.00
	Pkgs.	3M # 654-BE or equal	110 514		School Sn	nart / 084878
	TOTAL	ALL-OR-NONE FOR ITEMS OS026 & OS027	No Bid			\$2,364.00
OS-34	18,000	3-Ring Present Binders 1" Capacity, White	\$1.82	\$32,760.00	\$1.60	\$28,800.00
	Each	Wilson Jones # W362-14W or equal	Quill / B	ID-7221WE	School Smart / 086388	
OS-35	7,500	3-Ring Present Binders 2" Capacity, White	\$2.86	\$21,450.00	\$1.96	\$14,700.00
	Each	Wilson Jones # W362-44W or equal	Quill / B	ID-7222WE	School Sn	nart / 086394
OS-36	2,880	3-Ring Present Binder 3" Capacity, White	\$3.68	\$10,598.40	\$2.35	\$6,768.00
	Each	Wilson Jones # W362-49W or equal	Quill / B	ID-7223WE	School Sn	nart / 086397
OS-44	1,000	Transparency Film Copier/Laser	No	o Bid	No) Bid
	Boxes	Zewar # CRS100 or equal				
*Totals	to be veri	fied.				

DATE (OF OPEN	NING: March 13, 2009 @ 2:30 p.m.	Standard Statio	onery Supply Co.	Xerox C	Corporation
BID TI	ΓLE: Off	ice Supplies - Warehouse Stock	2251 F	oster Ave	1303 Ridgevio	ew Dr., Bldg 300
BID: 10)-007-AF	'	Wheeling	g, IL 60090	Lewisvill	e, TX 75057
		Board Meeting - May 19, 2009				
ITEM#	QTY.	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
OS-26	600	Post-It-Notes 3" x 3" Size Pink	\$2.21	\$1,326.00	No	o Bid
	Pkgs.	3M # 654-PK or equal	Beautone / 11031			
OS-27	600	Post-It-Notes 3" x 3" Size Blue	\$2.21	\$1,326.00	No	o Bid
	Pkgs.	3M # 654-BE or equal	Beautone / 11032			
	TOTAL	ALL-OR-NONE FOR ITEMS OS026 & OS027		\$2,652.00	No	o Bid
OS-34	18,000	3-Ring Present Binders 1" Capacity, White	\$0.957	\$17,226.00	No	o Bid
	Each	Wilson Jones # W362-14W or equal	Samsill	/ 18537C		
OS-35	7,500	3-Ring Present Binders 2" Capacity, White	\$1.65	\$12,375.00	No	o Bid
	Each	Wilson Jones # W362-44W or equal	Samsill	/ 18567C		
OS-36	2,880	3-Ring Present Binder 3" Capacity, White	\$2.53	\$7,286.40	No	o Bid
	Each	Wilson Jones # W362-49W or equal	Samsill	/ 18587C		
OS-44	1,000	Transparency Film Copier/Laser	\$6.55	\$6,550.00	\$11.75	\$11,750.00
	Boxes	Zewar # CRS100 or equal	Zelar /	CR5100	Xerox	/ 3R3108
			\$5.98	\$5,980.00		
			Clean Copy	y / AV100RS		
*Totals	to be veri	fied.				