



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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June 2, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Dollar Approval for Follett Library Resources

The Department of Instructional Media & Technology Services is anticipating expenditures in the amount of \$2,000,000 for Follett Library Resources on an "as-needed" basis. Items from Follett Library Resources are being purchased using State Contract # 715-001-07-01. These expenditures are necessary to purchase opening day collections of library materials for new schools and to update existing collections.

At this time it is my recommendation to allow purchase orders to be processed to Follett Library Resources not to exceed \$2,000,000 for the period of June 3, 2009 through June 2, 2010. The Purchasing Department will monitor orders to make sure purchases do not exceed the requested amount.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/sn