



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 2, 2009

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Dollar Approval for Mackin Library Media

The Department of Instructional Media & Technology Services is anticipating expenditures in the amount of \$175,000 for Mackin Library Media on an "as-needed" basis. Mackin Library Media materials are being purchased using State Contract # 715-001-07-01. These expenditures are necessary to purchase opening day collections of library materials for new schools and to update existing collections.

At this time it is my recommendation to allow purchase orders to be processed to Mackin Library Media not to exceed \$175,000 for the period of June 3, 2009 through June 2, 2010. The Purchasing Department will monitor orders to make sure purchases do not exceed the requested amount.

Should you have any questions regarding this matter, or if I can be of further assistance, please contact me at your earliest convenience.

KDG/sn