

District School Board of Pasco County

Bid Recommendation

RFP Title	Anclote High School Pictures		Number of Vendors Notified	49
RFP Number	09-141-SN		Number of Bids Distributed	5
Date Solicited	May 4, 2009		Number of Vendors Bidding	1
Date Opened	May 26, 2009		Number of Formal "No Bid" Responses	0
Date Board Presentation	June 16, 2009		Funding Source	Internal Funds
Total Savings	N/A*		Grand Total of Bid	\$48,000 est.

Recommendation:

Recommend acceptance of RFP from Bryn-Alan Photography as noted on the attached tabulation sheet as lowest and best, responsive, responsible proposal receiving the highest points.

Term of Contract:

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on June 17, 2009 and continue through June 16, 2010.

Notations and Exceptions:

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (6), Total Price (3), and References (3), Vendor Location (2), Support Services (6) and Prior Satisfactory District experience (2) point maximum. Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

As only one proposal was received, this RFP was deemed competitive after a comparison of similar previously awarded picture proposals. *An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Ms. Monica Ilse, Principal and Kim Saavedra, Yearbook Advisor
 3 Members of the student body (names on file in the Purchasing Department)
 1 Parent (name on file in the Purchasing Department)

Bids Prepared By:

Stephanie Noble, Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: May 26, 2009 @ 2:30 p.m.		Bryn-Alan Photography 502 Grand Central Ave. Tampa, FL 33606
RFP TITLE: Pictures-Anclote High School		
RFP # 09-141-SN		
ITEM#	DESCRIPTION	
Group I -	Underclass Packages	
	Package A:	\$35.00
	Package B:	\$20.00
	Package C:	\$15.00
	Package D:	\$9.00
	Commission: Stated 30%	30%
	Add Ons	
	1 - 8 x 10	\$9.00
	2 - 5 x 7	\$8.00
	16 - Wallets	\$9.00
	8 - Wallets	\$8.00
	Background Choices	\$4.00
	Commission: Stated 30%	30%
Group II -	Senior Portraits & Grad. Pkgs	
	Package A:	\$60.00
	Package B:	\$85.00
	Package C:	\$135.00
	Commission: Stated 20%	No commission will be paid on Group II
	Individual Priced Portraits:	
	8 - 2x3 Wallets	\$18.00
	1 - 8x10	\$30.00
	4 - 3x5	\$35.00
	2 - 5x7	\$34.00
	1 - 11x14	\$40.00
	Commission: Stated 20%	No commission will be paid on Group II

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RFP # 09-141-SN		
ITEM#	DESCRIPTION	
	Add Ons	
	16 - 2x3 Wallets	\$20.00
	24 - 2x3 Wallets	\$25.00
	48 - 2x3 Wallets	\$35.00
	4 - 3x5	\$25.00
	2 - 5x7	\$25.00
	1 - 8x10	\$25.00
	1 - 11x14	\$40.00
	1 - 16x20	\$60.00
	Commission: Stated 20%	No commission will be paid on Group II
Group III -	Cap & Gown	
	Package A:	\$60.00
	Package B:	\$35.00
	Package C:	\$30.00
	Package D:	\$15.00
	Commission: Stated 30%	30%
	Add Ons	
	1 - 8 x 10	\$30.00
	2 - 5 x 7	\$20.00
	16 - Wallets	\$15.00
	8 - Wallets	\$10.00
	Commission: Stated 30%	30%
Group IV-	Personality & Friend	
	Package A:	\$15.00
	Package B:	\$17.00
	Package C:	\$25.00
	Package D:	\$30.00
	Package E:	\$35.00
	Package F:	\$40.00
	Package G:	\$48.00
	Commssion: Stated 20%	Bryn-Alan will pay 40%

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RFP # 09-141-SN		
ITEM#	DESCRIPTION	
	Add Ons	
	1-8x10	\$6.00
	16-Wallets	\$6.00
	Commssion: Stated 20%	Bryn-Alan will pay 40%
Group V-	Panaramic Group Photo	\$15.00
	Commssion: Stated 20%	Bryn-Alan will pay 40%
GroupVI-	Graducation Commencement	
	1 - 8 x 10	\$15.95
	3 - 8 x 10	\$37.95
	4 - 8 x 10	\$47.95
	1 - 5 x 7	\$10.00
	2 - 5 x 7	\$13.95
	4 - 5 x 7	\$27.95
	Commssion: Stated 20%	Bryn-Alan will pay \$1.00 per graduating senior
Group VII-	Homecoming, Prom, Dance	
	Package A:	\$45.00
	Package B:	\$50.00
	Package C:	\$40.00
	Package D:	\$21.00
	Package E:	\$17.00
	Package F:	\$12.00
	Package G:	\$18.00
	Package H:	\$10.00
	Commssion: Stated 20%	20%
	Add Ons	
	1 - 8x10	\$9.00
	1 - 5x7	\$6.00
	16 - Wallets	\$9.00
	8 - Wallets	\$6.00
	Commssion: Stated 20%	20%

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ITEM#	DESCRIPTION	
Group VIII-	Special Events/Activities	
	Package A:	\$25.00
	Package B:	\$20.00
	Package C:	\$15.00
	Package D:	\$10.00
	Package G:	\$15.00
	Package H:	\$10.00
	Commssion: Stated 20%	Bryn-Alan will pay 30%
	Add Ons	
	1 - 8x10	\$9.00
	1 - 5x7	\$6.00
	16 - Wallets	\$9.00
	8 - Wallets	\$6.00
	Commssion: Stated 20%	Bryn-Alan will pay 30%
Group iX-	Sports & Activity Packages	
	1 - 8x10	\$10.00
	Commssion: Stated 20%	20%
Group X-	Individual Team Member	
	Package A:	\$35.00
	Package B:	\$20.00
	Package C:	\$15.00
	Package D:	\$10.00
	Commssion: Stated 20%	20%
	Add Ons	
	1 - 8x10	\$9.00
	2 - 5x7	\$8.00
	16 - Wallets	\$9.00
	8 - Wallets	\$7.00
	Backgroud Choice	\$4.00
	Commssion: Stated 20%	20%
	Total Points:	134