

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Anclote High School Yearbooks		<b>Number of Vendors Notified</b>	149
<b>RFP Number</b>	09-142-SN		<b>Number of Bids Distributed</b>	23
<b>Date Solicited</b>	May 4, 2009		<b>Number of Vendors Bidding</b>	5
<b>Date Opened</b>	May 26, 2009		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	June 16, 2009		<b>Funding Source</b>	Internal Funds
<b>Total Savings</b>	N/A*		<b>Grand Total of Bid</b>	Est. \$30,000

**Recommendation:**

Recommend acceptance of RFP from Taylor Publishing as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

**Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on June 17, 2009 and continue through June 16, 2010.

**Notations and Exceptions:**

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (4), Total Price (3), and References (2), Workshop Options (2) Support Services (7) and Online Customer Service (2). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

\*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Ms. Monica Ilse, Principal and Kim Saavedra, Yearbook Advisor  
 3 Members of the student body (names on file in the Purchasing Department)  
 1 Parent (name on file in the Purchasing Department)

**Bids Prepared By:**

Stephanie Noble, Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

TABULATION SHEET  
YEARBOOKS-RRHS

<b>DATE OF OPENING:</b> May 26, 2009 @ 2:30pm		Herff Jones Yearbooks	Jostens Yearbooks	Lifetouch Yearbooks
<b>RFP NAME:</b> Yearbooks-AHS		305 Church Street	24818 Black Creek Court	701 S. Howard Ave. #106-112
<b>RFP #:</b> 09-142-SN		Safetey Harbor, FL 34695	Land O' Lakes, FL 34639	Tampa, FL 33606
<b>UNITS:</b>	<b>DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
	<b>Anclote High School</b>			
	Base Price:	\$24,846.00	\$21,000.00	\$20,550.00 without Adobe
				\$22,275.00 with Adobe
	<b>TOTAL POINTS:</b>	<b>66</b>	<b>47</b>	<b>80</b>

TABULATION SHEET  
YEARBOOKS-RRHS

<b>DATE OF OPENING:</b> May 26, 2009 @ 2:30pm		Taylor Publishing	Walsworth Publishing Compnay
<b>RFP NAME:</b> Yearbooks-AHS		1070 66th Street North # 9	430 Chimney Rock Drive
<b>RFP #:</b> 09-142-SN		Pinellas Park, FL 33782	Ruskin, FL 33570
<b>UNITS:</b>	<b>DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
	<b>Anclote High School</b>		
	Base Price:	\$25,025.00	\$28,435.00
	<b>TOTAL POINTS:</b>	<b>89</b>	<b>41</b>