



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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July 21, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP # 09-027-SN Audio and Lighting Engineers Services –
Center for the Arts at River Ridge High School and
Wesley Chapel High School
Jason Rhodes, Dale J. Miller, and William J. Richardson

On September 16, 2008, official action (attached) was taken to award the above-referenced bid to Jason Rhodes, Dale J. Miller, and William J. Richardson for Audio and Lighting Engineers Services. This bid is a three-year contract, renewable annually at the mutual agreement of the parties. The first year of the contract is due to expire on August 5, 2009.

Considering services have been satisfactory, the existing vendors were contacted to verify their willingness to renew the contract for the second year of the three-year bid. They have indicated in writing (attached) that they are willing to do so.

Therefore, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The contract period will be August 6, 2009 through August 5, 2010. Should you have any questions regarding this matter, please feel free to me at your earliest convenience.

KDG/vj
Attachments

District School Board of Pasco County

Bid Recommendation

Bid Title	Audio & Lighting Engineering Services- RRHS and WCHS		Number of Vendors Notified	33
Bid Number	09-027-SN		Number of Bids Distributed	16
Date Solicited	June 20, 2008		Number of Vendors Bidding	3
Date Opened	July 14, 2008		Number of Formal "No Bid" Responses	0
Date Board Presentation	September 16, 2008		Funding Source	General Funds
Total Savings	N/A		Grand Total of Bid	Estimated 1 st Year \$95,827

Recommendation:

Recommend acceptance of RFP from Dale J. Miller, William J. Richardson and Jason Rhodes as noted on the attached tabulation sheet as lowest and best, responsive, responsible proposal receiving the highest points.

Term of Contract:

This bid is a three-year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on September 17, 2008 and continue through August 5, 2009.

Notations and Exceptions:

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (9), Total Price (6), and References (4). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

A comparison of prices completed and based upon similar positions at Tampa Bay Performing Arts Center and Ruth Eckerd Hall. The hourly rates being bid are deemed competitive.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Thomas Gale, Fine Art Teacher at River Ridge High School
 Patrick McDermott, Fine Arts Teacher at Wesley Chapel High School
 Kathy Sanz, Supervisor Curriculum and Instructional Services

Bids Prepared By: Stephanie Noble, Buyer, Purchasing Department

Reviewed and Authorized By: Kendra Goodman, CPPB, Purchasing Agent

Date/Time:

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: July 14, 2008 @ 2:30 pm	Dale J. Miller	Jason Rhodes	William J. Richardson
RFP Title: Audio Engineering Services - RRHS & WCHS	10115 Deer Lane	38124 Townview Ave. Apt. 106	8115 Embassy Blvd.
RFP # 09-027-SN	New Port Richey, Florida 34654	Zephyrhills, FL 33540	Port Richey, Florida 34668
Hourly Rate	\$29.00	\$19.00	\$26.00
Emergency Work Notification	4 hours	2 hours	4 hours
Total	\$29.00	\$19.00	\$26.00