



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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October 21, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Bid #07-139-LR Carrier Factory Chiller Service and OEM Parts
Maintenance Department
Cortez Heating & Air Conditioning, Inc.

On May 6, 2008, official action (attached) was taken to enter into the second year of the above-referenced bid with Cortez Heating & Air Conditioning, Inc. This recommendation was for an anticipated annual expenditure of \$100,000 for the second year.

At this time, the Maintenance Department has determined that an additional \$100,000 will be needed for the balance of the second year. This increase is due to unforeseen emergency repairs.

Therefore, at this time, it is my recommendation that the Board approve an estimated blanket dollar amount of \$100,000 for the balance of this contract period (through 6/5/09), in order to reduce delays in processing work orders dealing with the "life, health, safety" issues associated with Carrier air conditioners.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

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Attachments