



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

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Department of Purchasing
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October 21, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
RFP #08-078-LR, Environmental/Ecological Engineering Services – Maintenance Department
George F. Young, Inc.
King Engineering Associates, Inc.
Professional Service Industries, Inc.

On December 3, 2007, official action (attached) was taken to award the above-referenced RFP to the vendors noted. This RFP is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on November 20, 2008.

Considering services have been satisfactory, the vendors were contacted to verify their willingness to enter into the second year of the agreement. They have agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The second year of the contract will cover the period of November 21, 2008 through November 20, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments

District School Board of Pasco County

Bid Recommendation

Bid Title	Environmental/Ecological Engineering Services Maintenance Department		Number of Vendors Notified	1178
Bid Number	08-078-LR		Number of Bids Distributed	92
Date Solicited	October 5, 2007		Number of Vendors Bidding	9
Date Opened	October 29, 2007		Number of Vendors Not Bidding	0
Date Board Presentation	December 3, 2007		Funding Source	General Funds
Total Savings	\$1,071.88		Grand Total of Bid	\$25,000.00 (First-Year Estimate)

Recommendation:

Recommend acceptance of RFPs from George F. Young, Inc., King Engineering Associates, Inc., and Professional Service Industries, Inc., per the attached RFP tabulation, as having the highest average scores and best RFPs meeting written specifications.

Term of Contract:

This contract is for routine storm-water system and wetlands mitigation area inspection services for the Maintenance Department throughout the District. The services of all three firms will be on a rotational basis for routine inspections as mandated by SWFWMD. This is a three-year contract renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from December 4, 2007 to November 20, 2008.

Notations and Exceptions:

The evaluation consisted of a selection review committee, made up of representatives from the Maintenance and Facility Operations Department. Each RFP was evaluated according to a point system (i.e. Company Staff 20, Pricing 25, References 10) as outlined in the specifications with scores totaled and then averaged to obtain the respondents with the highest average scores. Copies of the evaluation forms are on file in the Purchasing Department.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Date/Time:

Bid #08-078-LR
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Bids Evaluated By:

Richard Grazanio, Crew Chief, Maintenance Department
Mike Voorhees, Crew Chief, Maintenance Department
Joe Licari, Assistant Crew Chief, Maintenance Department

Bids Prepared By:

Laurie Roberts, CPPB, Buyer, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: October 29, 2007 @ 2:30 P.M.	Ash Engineering, Inc.	Dyer, Riddle, Mills & Precourt, Inc.	Enercon Services
BID TITLE: Environmental/Ecological Engineering Services	4902 Eisenhower Blvd., Suite 308	941 Lake Baldwin Ln	14502 N. Dale Mabry Hwy Suite 226
BID # 08-078-LR	Tampa, FL 33634	Orlando, FL 32814	Tampa, FL 33618
Board Meeting 12/3/07			
DESCRIPTION	RATE PER HOUR	RATE PER HOUR	RATE PER HOUR
Cost and Response Time			
Professional Engineer	\$133.00	\$110.00	90.00
Engineering Intern	\$103.00	\$75.00	65.00
Environmental Scientist	\$91.00	\$80.00	65.00
Clerical Support	\$48.00	\$47.00	36.00
Engineer			
Principal Engineer			
Engineer III			
Engineer II			
Engineer I			
Designer III			
Designer II			
Designer I			
Technician III			
Technician II			
Technician I			
Administrative Staff			
Environmental			
Principal Ecologist			
Senior Ecologist			
Ecologist			
Environmental Scientist			
Permit Coordinator			
Administrative Staff			
TOTAL POINTS	91.42	81.15	71.88

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: October 29, 2007 @ 2:30 P.M.	George F. Young, Inc.	Golder Associates Inc	Johnson Engineering	King Engineering Associates, Inc.
BID TITLE: Environmental/Ecological Engineering Services	299 Dr. Martin Luther King Jr. St. N.	5100 West Lemon St, Suite 114	20525 Amberfield Dr	4921 Memorial Highway, Suite 300
BID # 08-078-LR	St. Petersburg, FL 33701	Tampa, FL 33609	Land O Lakes, FL 34638	Tampa, FL 33634
Board Meeting 12/3/07				
DESCRIPTION	RATE PER HOUR	RATE PER HOUR	RATE PER HOUR	RATE PER HOUR
Cost and Response Time				
Professional Engineer		\$110.00 - \$130.00	\$150.00	\$105.00 - \$150.00
Engineering Intern		\$80.00 - \$98.00	\$95.00	\$80.00 - \$105.00
Environmental Scientist		\$68.00 - \$98.00	\$100.00	\$75.00 - \$150.00
Clerical Support		\$45.00	\$55.00	\$53.00 - \$75.00
Engineer				
Principal Engineer	\$155.00			
Engineer III	\$140.00			
Engineer II	\$120.00			
Engineer I	\$100.00			
Designer III	\$100.00			
Designer II	\$85.00			
Designer I	\$75.00			
Technician III	\$80.00			
Technician II	\$70.00			
Technician I	\$60.00			
Administrative Staff	\$55.00			
Environmental				
Principal Ecologist	\$110.00			
Senior Ecologist	\$90.00			
Ecologist	\$75.00			
Environmental Scientist	\$75.00			
Permit Coordinator	\$65.00			
Administrative Staff	\$55.00			
TOTAL POINTS	94.15	84.35	43.34	97.41

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: October 29, 2007 @ 2:30 P.M.	Professional Service Industries, Inc.	WilsonMiller, Inc.
BID TITLE: Environmental/Ecological Engineering Services	5801 Benjamin Center Dr, Suite 112	15438 N. Florida Ave, Suite 200
BID # 08-078-LR	Tampa, FL 33634	Tampa, FL 33613
Board Meeting 12/3/07		
DESCRIPTION	RATE PER HOUR	RATE PER HOUR
Cost and Response Time		
Professional Engineer	\$105.00	\$120.00
Engineering Intern	\$70.00	\$75.00
Environmental Scientist	\$70.00	\$85.00
Clerical Support	\$45.00	\$45.00
Engineer		
Principal Engineer		
Engineer III		
Engineer II		
Engineer I		
Designer III		
Designer II		
Designer I		
Technician III		
Technician II		
Technician I		
Administrative Staff		
Environmental		
Principal Ecologist		
Senior Ecologist		
Ecologist		
Environmental Scientist		
Permit Coordinator		
Administrative Staff		
TOTAL POINTS	100.08	87.61