



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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October 21, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: District-Wide Copier Contract
Multifunctional Devices, Copying Equipment, Service & Supplies
Miami-Dade County Schools Bid # 128-FF11
Ikon Office Solutions

On September 16, 2008 the Board approved the Information Services Department's request to "piggyback" Miami-Dade County Schools Bid # 128-FF11 for district-wide copier services with Ikon Office Solutions. Since the award of the bid, the Miami-Dade County School Board has approved copy machine model changes in accordance with the above-referenced bid. The costs in association with the bid will remain the same. The Information Services Department has approved the copy machine model replacements and the back up documentation is on file in the Purchasing Department.

At this time we are requesting the Board approve the following model changes for machines located in Schools and Departments throughout the District:

Current Model Ricoh MP9000 – new unit Ricoh 906EX
Current Model Ricoh MP5500 – new unit Ricoh MP6000
Current Model Ricoh MP3500 – new unit Ricoh MP4000
Current Model Canon IR2020 – new unit Canon IR2022

Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/sn