



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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November 4, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Coleman Technologies Inc.
Request Permission to "Piggy-Back" Pinellas County Bid 056-0235-B (KC)
for Cisco Network Equipment and Maintenance

On November 20, 2007, official action (attached) was taken to allow the Information Services Department to purchase Cisco network equipment through the Pinellas County bid referenced above. The awarded vendor is Coleman Technologies. Cisco networking equipment provides local connectivity for services to each school, as well as internet, e-mail, and TERMS to each workstation within the school.

Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. The Pinellas County bid is currently in place through February 20, 2011. Coleman Technologies has agreed in writing (attached) to extend the terms and conditions of the Pinellas County bid to the District.

We are requesting permission to continue to piggy-back the Pinellas County bid, and to place purchase orders on an as-needed basis not to exceed \$1.2 million for the contract term December 1, 2008 – November 30, 2009 from budgeted general funds. The Purchasing Department will monitor and calculate all Coleman Technologies requisitions to verify that the dollar limits noted above are not exceeded. Should you have any questions, please contact me at your earliest convenience.

KDG/az
Attachments