



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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December 1, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Requesting Permission to Piggy-back Land O' Lakes High School
Pictures Bid #08-134-SN for James W. Mitchell High School – Bryn Alan

The attached piggyback request for James W. Mitchell High School is being forwarded for your consideration and subsequent approval. This request is for the purchase of school pictures for the 2008-2009 school year. The vendor, Bryn Alan, is willing to honor all the terms and conditions of the Land O' Lakes High School bid for James W. Mitchell High School (see attached). The funding source is internal funds. The estimated dollar expenditure for James W. Mitchell High School is \$136,950 based on the number of students multiplied by the average picture package cost.

At this time, it is my recommendation to approve the request for James W. Mitchell High School to piggyback bid #08-134-SN. The coverage period shall be from December 3, 2008 through June 21, 2009.

Should you have any questions regarding this request, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/vj
Attachments (8)

DATE/TIME: November 21, 2008; 08:27:00