

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	Early Childhood Equipment and Supplies		<b>Number of Vendors Notified</b>	472
<b>Bid Number</b>	09-065-CC		<b>Number of Bids Distributed</b>	36
<b>Date Solicited</b>	October 23, 2008		<b>Number of Vendors Bidding</b>	6
<b>Date Opened</b>	November 18, 2008		<b>Number of Formal "No Bid" Responses</b>	1
<b>Date Board Presentation</b>	December 16, 2008		<b>Funding Source</b>	*Various Funds
<b>Total Savings</b>	<b>\$19,500</b> (First Year Estimate)		<b>Grand Total of Bid</b>	\$150,000 (First Year Estimate)

**Recommendation:**

Recommend acceptance of RFPs as noted on the attached bid tabulation sheet as having the highest average scores and best RFPs meeting written specifications.

**Term of Contract:**

This contract is for the purchase of early childhood equipment and supplies on an "as needed" basis to be used throughout the District. This is a three-year contract renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from January 2, 2009 to January 1, 2010. Discounts will remain firm and in effect throughout the term of the contract; however pricers may be updated not to exceed twice a year.

**Notations and Exceptions:**

Award was made to one (1) proposer per manufacturer (i.e., Jonti Craft, Lakeshore, Little Tikes), with the highest average scores, meeting written specifications. Each RFP was evaluated according to a weighted point system (i.e. discount offered 7, location 3, past history with our district 5, references 5) as outlined in the specifications with scores totaled to obtain the respondents with the highest scores. Copies of the evaluation forms are on file in the Purchasing Department.

Recommend rejection of proposal from Junction of Function, Inc., as they did not bid on the manufacturers as specified in the RFP document (i.e., Childcraft, Community Playthings, etc.).

Request permission to purchase Community Playthings, Environments, Inc., Fisher Price, Lego, Playskool, Play with a Purpose and Radio Flyer items after following District quote thresholds on an "as needed" basis, as no active bids were received. Amount listed above includes those items being purchased on an "as needed" basis.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging the submitted RFP Discounts and subtracting the discount from the total of bid.

\* Various funding sources: Capital, Enterprise, General, Special Revenue and Internal

**Bids Evaluated By:**

Chrystal Cahill, Buyer Assistant, Purchasing Department

**Bids Prepared By:**

Chrystal Cahill, Buyer Assistant, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 18, 2008 @ 2:30 PM	Childcraft Education Corporation	Contrax Furnishings, Inc.	Junction of Function, Inc
BID TITLE: Early Childhood Equipment and Supplies	P.O. Box 3239	690 Northeast 23rd Avenue	8603 Iris Cove Circle
BID # 09-065-CC	Lancaster, PA 17604	Gainesville, FL 32609	Naples, FL 34119
<b>Board Meeting December 16, 2008</b>			
DESCRIPTION	TOTAL PRICE	TOTAL PRICE	
<b>Part A (Percentage off of Website)</b>			
Childcraft	12%	No Bid	No Bid
<b>RFP TOTAL</b>	<b>99.2</b>		
Community Playthings	No Bid	No Bid	No Bid
Environments, Inc	No Bid	No Bid	No Bid
Fisher Price	No Bid	No Bid	No Bid
Lakeshore	No Bid	No Bid	No Bid
<b>RFP TOTAL</b>			
Lego	No Bid	No Bid	No Bid
Little Tikes	No Bid	No Bid	No Bid
<b>RFP TOTAL</b>			
Playskool	No Bid	No Bid	No Bid
Play with a Purpose	No Bid	No Bid	No Bid
Radio Flyer	No Bid	No Bid	No Bid
Whitney Brothers	No Bid	No Bid	No Bid
<b>RFP TOTAL</b>			
<b>Part B (Percentage off of MSRP)</b>			
Jonti Craft	No Bid	16%	No Bid
<b>RFP TOTAL</b>		<b>83.4</b>	
Wood Designs	No Bid	No Bid	No Bid
<b>RFP TOTAL</b>			
** 1% Discount with additional freight charges, not to exceed 15% of purchase order			

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: November 18, 2008 @ 2:30 PM	Lakeshore Learning Materials	Pyramid School Products	School Specialty, Inc.
BID TITLE: Early Childhood Equipment and Supplies	2695 East Dominguez Street	6510 North 54th Street	100 Paragon Parkway
BID # 09-065-CC	Carson, CA 90895	Tampa, FL 33610	Mansfield, OH 44903
<b>Board Meeting December 16, 2008</b>			
DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
<b>Part A (Percentage off of Website)</b>			
Childcraft	No Bid	No Bid	No Bid
<b>RFP TOTAL</b>			
Community Playthings	No Bid	No Bid	No Bid
Environments, Inc	No Bid	No Bid	No Bid
Fisher Price	No Bid	No Bid	No Bid
Lakeshore	5%	No Bid	No Bid
<b>RFP TOTAL</b>	<b>96.65</b>		
Lego	No Bid	No Bid	No Bid
Little Tikes	No Bid	No Bid	1% **
<b>RFP TOTAL</b>			<b>100.0</b>
Playskool	No Bid	No Bid	No Bid
Play with a Purpose	No Bid	No Bid	No Bid
Radio Flyer	No Bid	No Bid	No Bid
Whitney Brothers	No Bid	10%	18%
<b>RFP TOTAL</b>		<b>80.4</b>	<b>92.5</b>
<b>Part B (Percentage off of MSRP)</b>			
Jonti Craft	No Bid	10%	21%
<b>RFP TOTAL</b>		<b>74.59</b>	<b>90.01</b>
Wood Designs	No Bid	10%	21%
<b>RFP TOTAL</b>		<b>80.4</b>	<b>92.5</b>
** 1% Discount with additional freight charges, not to exceed 15% of purchase order			