



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing

Kendra Goodman, CPPB, Purchasing Agent

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July 8, 2008

## **MEMORANDUM**

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Mail Services – Postage, Food & Nutrition Services

Rick Kurtz, Director of Food, Nutrition, and Distribution Services, is requesting approval for the 2008-2009 school year's postage in the amount of \$380,000. This total includes approximately 3% USPS postage increase, and takes into consideration the School Board's growth, including the of two additional schools and student population.

Per DOE Rule 6A-1.102 (7), the requirement for requesting bids from three (3) or more sources is hereby waived as the services are being purchased directly from a governmental agency.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachments

Date/Time: July 2, 2008; 11:11:00