



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
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727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 22, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Third Year Renewal of Three-Year Contract
Bid # 07-043-GF: Gasoline & Diesel Fuel
J. H. Williams Oil Company

On September 5, 2006, official action was taken to award the above-referenced bid to J. H. Williams Oil Company. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The second year of the contract will expire on September 5, 2008.

Considering services have been satisfactory, Larry McGary, Commercial Sales Manager, J. H. Williams Oil Company, was contacted to verify his willingness to enter into the third year of the agreement. As such, J. H. Williams Oil Company has agreed in writing to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with J. H. Williams Oil Company. The third year of the contract will cover the period September 6, 2008 through September 5, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachment

Date/Time: July 16, 2008; 10:40:00



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June 4, 2007

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
Bid # 07-043-GF: Gasoline & Diesel Fuel
J. H. Williams Oil Company

On September 5, 2006, official action was taken to award the above-referenced bid to J. H. Williams Oil Company. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. First year of the contract will expire on September 5, 2007.

Considering services have been satisfactory, Larry McGary, Commercial Sales Manager, J. H. Williams Oil Company, was contacted to verify his willingness to enter into the second year of the agreement. As such, J. H. Williams Oil Company has agreed in writing to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with J. H. Williams Oil Company. The second year of the contract will cover the period September 6, 2007 through September 5, 2008. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

dr

Attachment

Date/Time:

District School Board of Pasco County

Bid Recommendation

Bid Title	GASOLINE & DIESEL FUEL TRANSPORTATION DEPT.	Number of Vendors Notified	41
Bid Number	07-043-GF	Number of Bids Distributed	6
Date Solicited	07/26/2006	Number of Vendors Responding	2
Date Opened	08/15/2006	Number of Vendors Not Bidding	4
Date Board Presentation	09/05/2006	Number of Vendors Bidding	4
Total Savings	\$42,000.00	Grand Total of Bid	\$5,421,000.00 ESTIMATE

Recommendation: Recommend acceptance of bids as noted on attached bid tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

Term of Contract This bid is for the Transportation Department's "as needed" annual, gasoline and diesel fuel requirements. This is a three-year bid renewable annually by mutual consent of both parties. The first year of the contract will commence on September 6, 2006 and terminate on September 5, 2007.

Notations and Exceptions Recommend acceptance of bid from J. H. Williams Oil Company as lowest and best responsive, responsible bidder. Pricing per gallon is based on the Publication Opis Fax A Rack for Port of Tampa plus the fixed fee bid by the vendor.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Tom Callahan, Transportation Department

Bids Prepared By: Gail Fowler, CPPB Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

