



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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July 29, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: RFP 07-011-SN, Third Year of Three-Year Agreement
Student Athletic Insurance

On July 24, 2007, official action (attached) was taken to award the above-referenced RFP to School Insurance of Florida. This is a three-year contract, renewable annually at the mutual agreement of the parties. The second year of the agreement is due to expire on July 31, 2008.

Considering services have been satisfactory, the vendor was contacted to determine their willingness to enter in third year of the agreement. They have indicated in writing (attached) that they are willing to do so. Please also see the attached explanatory memo from Ms. Mary Tillman, Director of Employee Benefits, Assistance & Risk Management, for detailed information.

We are requesting Board approval of the attached form, which renews the RFP for the term August 1, 2008 – July 31, 2009 at a cost of \$133,234.50 for a projected number of 6800 participants. This is the same cost the District paid for the 2007-2008 school year. We are also requesting permission to issue a purchase order in this amount to School Insurance of Florida, funded from the Districts Property/Casualty/Liability funds. Should you have any questions or concerns, please contact Mary Tillman or me at your earliest convenience.

KDG/az
Attachments