



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
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August 19, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract
RFP 08-049-MK Pictures – River Ridge High School
Woodside Photography

On September 4, 2007, official action (attached) was taken to award the above-referenced bid to Woodside Photography. This is a three year bid renewable annually at the mutual agreement of the parties. The first year of the agreement will expire on September 4, 2008.

Considering services have been satisfactory, Woodside Photography was contacted to verify their willingness to enter into the second year of the agreement. As such, Woodside Photography has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of September 5, 2008 through September 4, 2009. At this time, it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (4)

DATE/TIME: August 13, 2008; 10:20:00

District School Board of Pasco County

Bid Recommendation

Bid Title	River Ridge High School Pictures & Sports Pictures		Number of Vendors Notified	88
Bid Number	08-049-MK		Number of Bids Distributed	11
Date Solicited	7/30/2007		Number of Vendors Bidding	3
Date Opened	8/21/2007		Number of Formal "No Bid" Responses	0
Date Board Presentation	9/4/2007		Funding Source	School Internal Funds
Total Savings	Estimated \$36,560.00 Pictures \$21,200.00 Sports Pictures		Grand Total of Bid	Estimated \$349,520.00 Pictures \$134,600.00 Sports Pictures

Recommendation:

Recommend acceptance of the bid from Woodside Photography as noted on the attached tabulation sheet as the proposal receiving the highest total points meeting written specifications for both groups A & B. This is a student-direct purchase.

Term of Contract:

This is a three-year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on September 5, 2007 and expire on September 4, 2008.

Notations and Exceptions:

This bid was awarded upon a weighted points system. The weighted point criteria was based upon the following: Quality (10); Commission (5); Total Price (3); References (3); Vendor Location (2) and Past District Experience (2). Points were assigned on a scale of 1 to 5 in each of the above categories, then multiplied by the weighted point factor.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Jim Michaels, Principal, River Ridge High School
2 Faculty members (on file in Purchasing Department)
2 Members of the student body (on file in Purchasing Department)

Bids Prepared By:

Stephanie Noble, Buyer, Purchasing Department
Nicole Ellis, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING:		Gigante Productions, Inc.	Leonard's	Woodside's Photography 6336 Rowan Road New Port Richey, FL 34653 Terry M. Sbani 727-847-7776 727-847-9733
August 21, 2007 @ 2:30 PM		19046 Bruce B. Downs	1928 San Marco Blvd.	
BID TITLE:		#132	PO Box 1928	
Pictures - RRHS		Tampa, FL 33647	St. Augustine, FL 33085	
BID:		Paul Gigante	Lisa Lira	
#08-049-MK		813-907-1078	800-874-0494 x162	
		813-907-1078	866-444-8710	
ITEM#	Units	DESCRIPTION	TOTAL	TOTAL
		GROUP A		
		Group I - Underclass Packages		
		Package A:	\$52.00	\$41.00
		Package B:	\$34.00	\$22.00
		Package C:	\$25.00	\$16.00
		Package D:	\$19.00	\$11.00
		Commission:	30%	40%
		Add Ons		
		1 - 8 x 10	\$13.00	\$10.00
		2 - 5 x 7	\$13.00	\$10.00
		16 - Wallets	\$26.00	\$10.00
		8 - Wallets	\$13.00	\$8.00
		Background Choices	NB	\$4.00
		Commission:	30%	\$1.00 per student
		Group II - Senior Portraits & Grad. Pkgs		
		Package A:	\$65.00	\$65.00
		Package B:	\$85.00	\$85.00
		Package C:	\$135.00	\$125.00
		Commission:	10%	10%
		Individual Priced Portraits:		
		8 - 2x3 Wallets	\$20.00	\$45.00
		1 - 8x10	\$30.00	\$45.00
		4 - 3x5	\$30.00	\$45.00
		2 - 5x7	\$30.00	\$45.00
		1 - 11x14	\$45.00	\$90.00
		Add Ons		
		16 - 2x3 Wallets	\$25.00	\$40.00
		24 - 2x3 Wallets	\$30.00	\$60.00
		48 - 2x3 Wallets	\$35.00	\$120.00
		4 - 3x5	\$25.00	\$30.00
		2 - 5x7	\$25.00	\$30.00
		1 - 8x10	\$25.00	\$30.00
		1 - 11x14	\$35.00	\$60.00
		1 - 16x20	\$60.00	\$120.00
		Commission:	10%	N/A
		Group III - Cap & Gown		
		Package A:	\$60.00	\$61.00
		Package B:	\$45.00	\$47.00
		Package C:	\$30.00	\$28.00
		Package D:	\$15.00	\$14.00
		Commission:	10%	15%
		Add Ons		
		1 - 8 x 10	\$15.00	\$20.00
		2 - 5 x 7	\$15.00	\$20.00
		16 - Wallets	\$15.00	\$20.00
		8 - Exchange	\$15.00	\$10.00
		Commission:	10%	N/A
		Group IV-Panoramic Group		
		Price:	\$14.00	\$15.00
		Commission:	10%	\$6.00 per student
		Group V - Graduation Commencement		
		1 - 8x10	\$20.00	\$15.00
		3 - 8x10	\$45.00	\$25.00
		4 - 8x10	\$60.00	\$35.00
		1 - 5x7	\$15.00	\$10.00
		2 - 5x7	\$24.00	\$15.00
		4 - 5x7	\$48.00	\$20.00
		Commission:	\$.50 per student	\$1.00 per student
		Group VI - Personality & Friends		
		Package A:	\$15.00	\$18.00
		Package B:	\$19.00	\$21.00
		Package C:	\$25.00	\$28.00
		Package D:	\$34.00	\$39.00
		Package E:	\$52.00	\$49.00
		Package F:	\$34.00	\$56.00
		Package G:	\$52.00	\$63.00
		Commission:	30%	20%
		Add Ons		
		1 - 8x10	\$13.00	\$8.00
		16 - Wallets	\$13.00	\$8.00
		Commission:	30%	N/A

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: August 21, 2007 @ 2:30 PM		Gigante Productions, Inc. 19046 Bruce B. Downs #132	Leonard's 1928 San Marco Blvd. PO Box 1928	Woodside's Photography 6336 Rowan Road New Port Richey, FL 34653
BID TITLE: Pictures - RRHS		Tampa, FL 33647	St. Augustine, FL 33085	
BID: #08-049-MK		Paul Gigante 813-907-1078	Lisa Lira 800-874-0494 x162	Terry M. Sbani 727-847-7776 727-847-9733
		813-907-1078	866-444-8710	
ITEM#	Units	DESCRIPTION	TOTAL	TOTAL
		Group VII - Dance & Prom		
		Package A:	\$65.00	\$60.00
		Package B:	\$85.00	\$75.00
		Package C:	\$45.00	\$42.00
		Package D:	\$35.00	\$28.00
		Package E:	\$25.00	\$26.00
		Package F:	\$20.00	\$15.00
		Package G:	\$30.00	\$26.00
		Package H:	\$15.00	N/A
		Commission:	10%	10%
		Add Ons		
		1 - 8x10	\$15.00	\$12.00
		1 - 5x7	\$12.00	N/A
		16 - Wallets	\$30.00	\$12.00
		8 - Wallets	\$15.00	N/A
		Commission:	10%	N/A
		Group VIII - Homecoming		
		Package A:	\$65.00	\$60.00
		Package B:	\$85.00	\$75.00
		Package C:	\$45.00	\$42.00
		Package D:	\$35.00	\$28.00
		Package E:	\$25.00	\$26.00
		Package F:	\$20.00	\$15.00
		Package G:	\$30.00	\$26.00
		Package H:	\$15.00	N/A
		Commission:	10%	10%
		Add Ons		
		1 - 8x10	\$15.00	\$12.00
		1 - 5x7	\$12.00	N/A
		16 - Wallets	\$30.00	\$12.00
		8 - Wallets	\$15.00	N/A
		Commission:	10%	N/A
		TOTAL POINTS:	87	98
GROUP B				
Group IX - Special Events/Activities				
		Package A:	\$45.00	\$42.00
		Package B:	\$35.00	\$28.00
		Package C:	\$25.00	\$21.00
		Package D:	\$20.00	\$16.00
		Package G:	\$30.00	\$21.00
		Package H:	\$12.00	N/A
		Commission:	10%	0%
		Add Ons		
		1 - 8x10	\$15.00	\$12.00
		1 - 5x7	\$12.00	N/A
		16 - Wallets	\$30.00	\$12.00
		8 - Wallets	\$15.00	N/A
		Commission:	10%	N/A
Group X - Sports & Activities Packages				
		1 - 8X10	\$18.00	\$10.00
		Commission:	10%	10%
Group XI - Individual Team Member				
		Package A:	\$44.00	\$41.00
		Package B:	\$27.00	\$22.00
		Package C:	\$20.00	\$16.00
		Package D:	\$15.00	\$11.00
		Commission:	10%	10%
		Add Ons		
		1 - 8x10	\$13.00	\$8.00
		2 - 5x7	\$13.00	\$8.00
		16 - Wallets	\$26.00	\$8.00
		8 - Wallets	\$13.00	N/A
		Background Choice	NB	\$4.00
		Commission:	10%	N/A
Group XII - JROTC Ball				
		Package A:	\$65.00	\$60.00
		Commission:	10%	10%
		Add Ons		
		1 - 8x10	\$15.00	\$12.00
		1 - 5x7	\$12.00	N/A
		16 - Wallets	\$30.00	\$12.00
		8 - Wallets	\$15.00	N/A
		Commission:	10%	N/A
		TOTAL POINTS:	97	88

				\$55.00
				\$65.00
				\$39.00
				\$25.00
				\$20.00
				\$17.00
				\$20.00
				\$10.00
				20% or \$3.00 which is >
				\$9.00
				\$7.00
				\$9.00
				\$7.00
				0%
				\$49.00
				\$55.00
				\$29.00
				\$21.00
				\$17.00
				\$12.00
				\$17.00
				\$8.00
				10% or \$1.00 which is >
				\$8.00
				\$6.00
				\$8.00
				\$6.00
				0%
				117
				\$29.00
				\$21.00
				\$17.00
				\$12.00
				\$17.00
				\$8.00
				10%
				\$8.00
				\$6.00
				\$8.00
				\$6.00
				0%
				\$12.50
				25%
				\$39.00
				\$21.00
				\$17.00
				\$12.00
				25%
				\$9.50
				\$9.50
				\$9.50
				\$7.50
				N/A
				10%
				\$55.00
				20%
				\$9.00
				\$7.00
				\$9.00
				\$7.00
				0%
				117