

District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing Kendra Goodman, CPPB, Purchasing Agent 813/794-2221 Fax: 813/794-2221 727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

August 19, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract

RFP 08-049-MK Pictures – River Ridge High School

Woodside Photography

On September 4, 2007, official action (attached) was taken to award the above-referenced bid to Woodside Photography. This is a three year bid renewable annually at the mutual agreement of the parties. The first year of the agreement will expire on September 4, 2008.

Considering services have been satisfactory, Woodside Photography was contacted to verify their willingness to enter into the second year of the agreement. As such, Woodside Photography has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of September 5, 2008 through September 4, 2009. At this time, it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (4)

DATE/TIME: August13,2008;10:20:00

District School Board of Pasco County Bid Recommendation

Bid Title	River Ridge High School Pictures & Sports Pictures	Number of Vendors Notified	88
Bid Number	08-049-MK	Number of Bids Distributed	11
Date Solicited	7/30/2007	Number of Vendors Bidding	3
Date Opened	8/21/2007	Number of Formal "No Bid" Responses	0
Date Board Presentation	9/4/2007	Funding Source	School Internal Funds
Total Savings	Estimated \$36,560.00 Pictures \$21,200.00 Sports Pictures	Grand Total of Bid	Estimated \$349,520.00 Pictures \$134,600.00 Sports Pictures

Recommendation:

Recommend acceptance of the bid from Woodside Photography as noted on the attached tabulation sheet as the proposal receiving the highest total points meeting written specifications for both groups A & B. This is a student-direct purchase.

Term of Contract:

This is a three-year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on September 5, 2007 and expire on September 4, 2008.

Notations and Exceptions:

This bid was awarded upon a weighted points system. The weighted point criteria was based upon the following: Quality (10); Commission (5); Total Price (3); References (3); Vendor Location (2) and Past District Experience (2). Points were assigned on a scale of 1 to 5 in each of the above categories, then multiplied by the weighted point factor.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Jim Michaels, Principal, River Ridge High School

- 2 Faculty members (on file in Purchasing Department)
- 2 Members of the student body (on file in Purchasing Department)

Bids Prepared By:

Stephanie Noble, Buyer, Purchasing Department Nicole Ellis, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent

DATE/TIME: August 29, 2007 10:46:00

DATE OF OPENING:		Gigante Productions, Inc.	Leonard's	Woodside's Photography
August 21, 2007 @ 2:30 PM BID TITLE: Pictures - RRHS		19046 Bruce B. Downs #132	1928 San Marco Blvd. PO Box 1928	6336 Rowan Road New Port Richey, FL 34653
		Tampa, FL 33647	St. Augustine, FL 33085	New Fort Kieffey, FL 34033
BID:		Paul Gigante	Lisa Lira	Terry M. Sbani
#08-049-MK		813-907-1078	800-874-0494 x162	727-847-7776
		813-907-1078	866-444-8710	727-847-9733
ITEM# Units	DESCRIPTION	TOTAL	TOTAL	TOTAL
	GROUP A			
	Group I - Underclass Packages	\$52.00	\$41.00	¢20.00
	Package A: Package B:	\$32.00 \$34.00	\$41.00 \$22.00	\$39.00 \$21.00
	Package C:	\$25.00	\$16.00	\$17.00
	Package D:	\$19.00	\$11.00	\$12.00
	Commission:	30%	40%	40%
	Add Ons			
	1 - 8 x 10	\$13.00	\$10.00	\$9.00
	2 - 5 x 7	\$13.00	\$10.00	\$9.00
	16 - Wallets 8 - Wallets	\$26.00 \$13.00	\$10.00 \$8.00	\$9.00 \$7.00
	Background Choices	NB	\$4.00	N/A
	Commission:	30%	\$1.00 per student	10%
	Group II - Senior Portraits & Grad. Pkgs Package A:	\$65.00	\$65.00	\$55.00
	Package A: Package B:	\$65.00 \$85.00	\$65.00 \$85.00	\$55.00 \$85.00
	Package C:	\$135.00	\$125.00	\$139.00
	Commission:	10%	10%	10%
	Individual Priced Portraits:			
	8 - 2x3 Wallets	\$20.00	\$45.00	\$22.00
	1 - 8x10	\$30.00	\$45.00	\$32.00
	4 - 3x5	\$30.00	\$45.00	\$39.00
	2 - 5x7 1 - 11x14	\$30.00 \$45.00	\$45.00 \$90.00	\$35.00 \$49.00
	1 - 11X14	\$45.00	\$90.00	\$49.00
	Add Ons			
	16 - 2x3 Wallets	\$25.00	\$40.00	\$25.00
	24 - 2x3 Wallets 48 - 2x3 Wallets	\$30.00 \$35.00	\$60.00 \$120.00	\$30.00 \$39.00
	4 - 3x5 wanets	\$25.00	\$30.00	\$32.00
	2 - 5x7	\$25.00	\$30.00	\$29.00
	1 - 8x10	\$25.00	\$30.00	\$25.00
	1 - 11x14 1 - 16x20	\$35.00 \$60.00	\$60.00 \$120.00	\$39.00 \$65.00
	Commission:	10%	N/A	10%

	Group III - Cap & Gown	660.00	¢<1.00	\$c5.00
	Package A: Package B:	\$60.00 \$45.00	\$61.00 \$47.00	\$65.00 \$39.00
	Package C:	\$30.00	\$28.00	\$29.00
	Package D:	\$15.00	\$14.00	\$17.00
	Commission:	10%	15%	15%
	Add Ons			
	1 - 8 x 10	\$15.00	\$20.00	\$20.00
	2 - 5 x 7	\$15.00	\$20.00	\$20.00
	16 - Wallets 8 - Exchange	\$15.00 \$15.00	\$20.00 \$10.00	\$30.00 \$15.00
	Commission:	10%	N/A	15%
	Group IV-Panoramic Group	61400	Ø17.00	011.77
	Price: Commission:	\$14.00 10%	\$15.00 \$6.00 per student	\$11.77 \$2.00
	Commission.	10/0	\$0.00 per student	\$2.00
	Group V - Graduation Commencement			
	1 - 8x10	\$20.00	\$15.00	\$17.00 \$40.00
	3 - 8x10 4 - 8x10	\$45.00 \$60.00	\$25.00 \$35.00	\$40.00 \$50.00
	1 - 5x7	\$15.00	\$10.00	\$9.00
	2 - 5x7	\$24.00	\$15.00	\$17.00
	4 - 5x7 Commission:	\$48.00 \$.50 per student	\$20.00 \$1.00 per student	\$30.00 \$.50 per student
	Commission.	φ.50 per stadent	φ1.00 per student	φ.50 per stadent
	Group VI - Personality & Friends			
	Package A:	\$15.00	\$18.00	\$12.00
	Package B: Package C:	\$19.00 \$25.00	\$21.00 \$28.00	\$16.00 \$24.00
	Package D:	\$34.00	\$39.00	\$29.00
	Package E:	\$52.00	\$49.00	\$39.00
	Package F:	\$34.00	\$56.00	\$32.00
	Package G: Commission:	\$52.00 30%	\$63.00 20%	\$49.00 25%
	Commission.	3070	2070	23 /0
	Add Ons			
	1 - 8x10	\$13.00 \$13.00	\$8.00	\$9.00
	16 - Wallets Commission:	\$13.00 30%	\$8.00 N/A	\$9.00 0%
		3070	2011	0,0

Prince P			Gigante Productions, Inc. 19046 Bruce B. Downs	Leonard's 1928 San Marco Blvd.	Woodside's Photography 6336 Rowan Road New Port Richey, FL 34653 Terry M. Sbani
BIDS			#132	PO Box 1928	
TRIANUM STATE ST			Paul Gigante		
TEM Californ TOTAL TOT			813-907-1078	800-874-0494 x162	727-847-7776
Group YII - Dates & Prom			813-907-1078	866-444-8710	727-847-9733
Group VII - Dance & Prom	ITEM# Units	DESCRIPTION	TOTAL	TOTAL	TOTAL
Peckage R:					
Package C					
Pickage D. \$355.00 \$25.0					
Pickage F					
Pickage G:		Package E:		\$26.00	
Package FI					
Commission: 10% 10% 10% 20% or \$3.00 which 10% 1. 8.10 1. 8.					
Mad Ons					
18.10		Commission.	10/0	1070	20% of \$5.00 which is >
1 - 5x7		Add Ons			
16 - Wallets					
S. Walles					
Commission: 10% N/A 0%					
Group VII - Homecoming					
Puckage A:		Commission	1070	1,111	0,0
Package B: \$85.00 \$75.00 \$25.50 \$25.00					
Package C: \$45.00 \$42.00 \$33.00 \$32.00 \$33.00					
Package P: \$355.00 \$28.00 \$21.00 \$17.0					
Package F: \$25.00 \$26.00 \$17.00 \$12.00 \$12.00 \$12.00 \$12.00 \$17.00		Package D:			
Package F: \$30.00					
Package H: \$15.00 N/A 10% or \$1.00 which is commission: 10% 10% or \$1.00 which is commission: 10% or \$1.00 which is commissi		Package F:	\$20.00	\$15.00	\$12.00
Commission: 10% 10					
Add Ons					
1 - 8x10		COMMISSION.	10%	10%	10% or \$1.00 which is >
1 - 8x10		Add Ons			
16 - Vallets				\$12.00	
S. Wallets					
Commission: 10% N/A 0%					
TOTAL POINTS:					
GROUP B Group IX - Special Events/Activities S45.00 S42.00 S29.00 S29.00 S29.00 S21.00 S20.00		Commission.	10/0	IVA	070
Group X - Special Events/Activities \$45.00 \$42.00 \$29.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$21.00 \$22.00 \$22.00 \$21.00 \$22.00		TOTAL POINTS:	87	98	117
Group IX - Special Events/Activities \$45.00 \$42.00 \$29.00 \$21.00 \$22.00 \$21.00 \$22.00 \$22.00 \$21.00 \$22.00					
Package 8:					
Package B: \$35.00 \$22.00 \$21.00 \$17.00			\$45.00	\$42.00	\$29.00
Package C: \$25.00 \$21.00 \$17.00 \$17.00 \$12.00 \$12.00 \$12.00 \$12.00 \$12.00 \$12.00 \$12.00 \$12.00 \$12.00 \$17.00					
Package G: \$30.00 \$21.00 \$17.00 \$8.00 Package H: \$12.00 \$17.00 \$8.00 Commission: 10% 0% 0% Add Ons 1 - 8x10 \$15.00 \$12.00 \$8.00 1 - 1 - 8x10 \$15.00 \$12.00 \$8.00 2 - 8x10 \$15.00 \$12.00 \$8.00 3 - 8x10 \$15.00 \$12.00 \$8.00 4 - 8x10 \$15.00 \$10.00 \$12.50 5 - 8x10 \$10.00 \$10.00 \$12.50 6 - 8x10 \$10.00 \$10.00 \$12.50 7 - 8x10 \$15.00 \$11.00 \$12.00 8 - 8x10 \$15.00 \$11.00 \$12.00 9 - 8x10 \$15.00 \$11.00 \$12.00 9 - 8x10 \$15.00 \$11.00 \$12.00 1 - 8x10 \$13.00 \$8.00 \$9.50 3 - 8x10 \$13.00 \$8.00 \$9.50 4 - 8x10 \$13.00 \$8.00 \$9.50 5 - 8x10 \$13.00 \$8.00 \$9.50 6 - 8x10 \$10.00 \$10.00 7 - 8x10 \$10.00 \$10.00 8 - 8x10 \$10.00 \$10.00 9 - 9x10 \$10.00 \$10.00 1 - 8x10					
Package H: S12.00 N/A S8.00					
Commission: 10% 0% 10%					
Add Ons					
1 - 8x10		Commission.	10%	076	10%
1 - 5×7		Add Ons			
16 - Wallets					
S - Wallets					
Commission: 10% N/A 0%		O MY II .			
Group X - Sports & Activities Packages					
1 - 8X10			10/0		0,0
Commission: 10% 10% 25%					
Group XI - Individual Team Member					
Package A:		COMMISSION:	10%	10%	25%
Package A:		Group XI - Individual Team Member			
Package B: \$27.00 \$22.00 \$21.00 Package C: \$20.00 \$16.00 Package D: \$15.00 \$11.00 Commission: 10% 10% Add Ons		Package A:			
Package D: \$15.00 \$11.00 25%		Package B:	\$27.00	\$22.00	\$21.00
Commission: 10% 10% 25%					
Add Ons	\vdash				
1 - 8x10		COMMISSION.	1070	1070	2370
1 - 8x10		Add Ons			
16 - Wallets \$26.00 \$8.00 \$9.50 8 - Wallets \$13.00 N/A \$7.50 Background Choice NB \$4.00 N/A Commission: 10% N/A 10% Group XII - JROTC Ball		1 - 8x10			
S - Wallets					
Background Choice					
Commission: 10% N/A 10%					
Group XII - JROTC Ball S65.00					
Package A: \$65.00 \$60.00 \$55.00					
Commission: 10% 10% 20%			222	0.50.00	477.00
Add Ons					
		COMMISSION:	10%	10%	20%
		Add Ons			
1 - 5x7		1 - 8x10			
8 - Wallets \$15.00 N/A \$7.00 Commission: 10% N/A 0%		1 - 5x7			
Commission: 10% N/A 0%					
TOTAL POINTS: 07 00		COMMISSION.	10%	IN/A	0%
101AL FURITS: 3/ 88		TOTAL POINTS:	97	88	117