



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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September 16, 2008

## **MEMORANDUM**

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent

**SUBJECT:** Bid 08-038-SN and Direct Negotiations 08-038-DN  
Second Year of a Three-Year Agreement  
Sign Language Interpreters

On September 11, 2007, official action (attached) was taken to award sign language interpreting services for the Exceptional Student Education (ESE) Department to Accurate Communication and Jessica Harris Interpreting Services. On October 2, 2007, as a result of direct negotiations, the Board approved the addition of a third vendor, Professional Interpreting Consultants. The first year of the contract is due to expire on October 5, 2008.

Services from all three (3) firms have been satisfactory. The vendors have confirmed in writing (attached) that they are willing to renew the bid for its second year, under the existing terms and conditions. Please see the attached memo from Ms. Monica Verra, Director of ESE, for detailed information.

Funding for these services is provided through District general funds and IDEA Part B grant funds. We are asking permission to renew the agreement for the term October 6, 2008 – October 5, 2009 with the three(3) vendors noted above, and permission to place purchase orders in the following amounts: Jessica Harris Interpreting Services, \$80,000; Accurate Communication, \$210,000; and Professional Interpreting Consultants, \$120,000.

If you have any questions or concerns, please feel free to contact Ms. Verra or me at your earliest convenience.

KDG/az  
Attachments