



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 16, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: CDW Government Inc. (CDWG)
Request Permission to Piggy-Back Manatee County School Board
Bid 07-0046-DB for Microcomputer Peripherals, Software, Services &
Repair Parts

On October 2, 2007, official action (attached) was taken to approve a "blanket" process for computer-related equipment and supplies purchased through CDWG. Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. The term for the piggy-back will expire on October 1, 2008.

We are requesting permission to piggy-back the MCSB bid for another term, and to place purchase orders not to exceed \$600,000 for the period October 2, 2008 – October 1, 2009. Purchases are made by schools and departments on an as-needed basis, and funding is provided through either general, capital or federal funds. The Purchasing Department will monitor and calculate CDWG purchases from this piggy-back to verify that the dollar limit noted above is not exceeded.

If you have any questions or concerns, please contact me at your earliest convenience.

KDG/az
Attachments