



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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September 16, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: District-Wide Copier Contract
Multifunctional Devices, Copying Equipment, Service & Supplies
Miami-Dade County Schools Bid # 128-FF11
Ikon Office Solutions

At this time the Information Services Department is requesting permission to “piggyback” Miami-Dade County Schools Bid # 128-FF11 for district-wide copier services with Ikon Office Solutions. We are currently under a three-month piggyback extension with Ikon Office Solutions that was Board approved on June 17, 2008. This three-month extension expires on September 30, 2008.

Considering services have been satisfactory, Ikon Office Solutions was contacted to determine their willingness to enter into a nine-month extension. They have indicated in writing that they are willing to do so. The services covered under this contract are exempt from the competitive pricing requirements as outlined in DOE’s Section 6A-1.012(5). Under DOE’s Rule 6A-1.012(5), the Board may make purchases to vendors awarded by other governmental agencies.

The estimated equipment needs and cost per copy and maintenance are as follows:

Estimated October 1, 200 through June 2009 lease amounts: \$ 450,000

Estimated October 1, 200 through June 2009 copy volume with associated cost 76.5 million copies @ .0045 average cost per copy rate: \$344,250.

The estimated total nine-month expenditure based on the quantities listed above and the anticipated number of copies and lease amount is \$794,250.

Therefore, it is my recommendation that this piggyback renewal be approved with the company referenced above. The piggyback will cover the period of October 1, 2008 through June 30, 2009.

Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/sn