



# District School Board of Pasco County

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Heather Fiorentino, Superintendent

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July 8, 2008

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Andrews Filter & Supply  
Requesting Permission to Piggy-back Osceola School Board #SDOC 04-35 CJ

Under the Department of Education Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. Considering a competitive process was conducted through Osceola County School Board that resulted in an award for air conditioning filters and the successful vendor, Andrews Filter & Supply, is willing to extend this bid, it is my recommendation to “piggy-back” the Osceola County School Board bid #SDOC 04-35 CJ.

At this time, we are requesting permission to use Osceola County School Board’s bid for a blanket amount not to exceed \$175,000 for the 2008-09 School Year in order to reduce delays in processing purchase orders. As always, the Purchasing Department will monitor and calculate all Andrews Filter & Supply purchase orders to verify that the dollar limits are not exceeded. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lmr

Attachments