



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

January 19, 2010

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**SUBJECT:** Second-Year Renewal of Three-Year Contract  
Bid 09-079-AZ, Symantec Licenses

On January 20, 2009, official action (attached) was taken to award the above-referenced bid to SHI. The bid covers anti-virus software to be used on computers throughout the District, and is renewable annually at the mutual agreement of the parties. The second-year term will be February 7, 2010 – February 6, 2011.

SHI has agreed in writing (attached) to renew the bid under existing terms and conditions, and at a 1.3% cost reduction to the District. We are asking for permission to renew the bid for its next term, and to issue purchase order #6577 in the amount of \$65,584.68 to SHI. Capital funds are being used for this expenditure.

If you have any questions or concerns, please feel free to contact Mr. Ed Mutell, Supervisor of Information Services, or me at your earliest convenience.

KDG/az  
Attachments



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## BID RENEWAL: 09-079-AZ SYMANTEC LICENSE RENEWAL

X

Yes, I agree to renew the above-referenced bid for its second term, under existing terms and conditions and per quote 3470229 dated December 18, 2009. The term of the bid is February 7, 2010 – February 6, 2011.

\_\_\_\_\_

No, I do not agree to renew the above-referenced bid.

COMPANY NAME: SHI

SIGNATURE: [Signature] DATE: 1/6/10

PRINTED NAME/TITLE: Bryan Rosenthal / Account Executive E-MAIL: bryan-rosenthal@shi.com

TELEPHONE W/AREA CODE: 386-736-0559 FAX W/AREA CODE: 386-740-0737

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER**  
**PURCHASING DEPARTMENT**  
 20430 GATOR LANE, LAND O' LAKES, FL 34638  
 (813) 794-2504 (PHONE)  
 (813) 794-2111 (FAX)  
[azimney@pasco.k12.fl.us](mailto:azimney@pasco.k12.fl.us)

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	<b>Symantec License Renewal</b>		<b>Number of Vendors Notified</b>	<b>228</b>
<b>Bid Number</b>	<b>09-079-AZ</b>		<b>Number of Bids Distributed</b>	<b>26</b>
<b>Date Solicited</b>	<b>November 12, 2008</b>		<b>Number of Vendors Bidding</b>	<b>9</b>
<b>Date Opened</b>	<b>December 17, 2008</b>		<b>Number of Formal "No Bid" Responses</b>	<b>0</b>
<b>Date Board Presentation</b>	<b>January 20, 2009</b>		<b>Funding Source</b>	<b>Capital</b>
<b>Total Savings</b>	<b>\$38,942.55</b>		<b>Grand Total of Bid</b>	<b>\$ 66,471.33</b>

**Recommendation:**

Recommend acceptance of bid from SHI International, Corp. (Software House International), as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible "all-or-none" bid meeting written specifications for all licenses indicated.

**Term of Contract:**

The intent of this bid is to establish pricing for one (1) year license renewal for Symantec, Anti-virus software, release 10/11 to be used throughout the District. The District requested pricing for both the Basic Option and the Essential (Enhanced) Option. Information Services has decided that the Basic Option is the best choice for the District at this time. This is a three-year bid renewable annually based upon mutual agreement of the parties. The first year of this contract is effective from February 7, 2009 through February 6, 2010.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received on a timely basis as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by taking the difference between the highest bid and lowest bids for the Basic Option.

**Bids Evaluated By:**

Amy Flack, Buyer Assistant, Purchasing Department

**Bid Prepared By:**

Arlene Zimney, CPPB, C.P.M., Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County

JAN 20 2009

Board Approved

Date/Time:

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: December 17, 2008 @ 2:30P.M.		ACS Enterprise Solutions, Inc	Communications Professionals, Inc	J.H. Databerry, Inc
BID TITLE: Symantec License Renewal		2901 Third Street South	15565 Northland Dr, Suite 304W	370 West Camino Gardens
BID # 09-079-AZ		Waite Park, MN 56387	Southfield, MI 48075	Boca Raton, Florida 33432
**Board Meeting January 20, 2009**		TOTAL PRICE		
QTY	DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
	<b>1 Year Basic Option:</b>			
12,933	SKU 14002511 Symc Antivirus For Macintosh 10.0 Node Renewal Basic - 12 Months ACAD Band H			
3,000	SKU 14042796 Symc Endpoint Protection 11.0 Renewal Basic- 12 Months ACAD Band H			
	<b>TOTAL ALL-OR-NONE:</b>	\$71,559.00	\$73,622.52	\$105,413.88
	<b>1 Year Essential Option:</b>			
12,933	SKU 14002496 Symc Antivirus For Macintosh 10.0 Node Renewal Essential - 12 Months ACAD Band H			
3,000	SKU 14042781 Symc Endpoint Protection 11.0 Renewal Essential- 12 Months ACAD Band H			
	<b>TOTAL ALL-OR-NONE:</b>	\$80,286.12	\$82,635.00	\$118,118.95
	<b>Additional licenses for purchase: (not used in evaluation of award)</b>			
1	SKU 14002511	\$4.30	\$4.44	\$6.36
1	SKU 14042796	\$5.23	\$5.40	\$7.72
1	SKU 14002496	\$4.84	\$5.00	\$7.15
1	SKU 14042781	\$5.80	\$5.59	\$8.57
1	SKU 12706799 Symc Endpoint Protection Home Use 11.0 STD LIC GOV Band H	\$2.93	\$3.02	\$4.32

District School Board  
of Pasco County  
JAN 20 2009  
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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: December 17, 2008 @ 2:30P.M.		E-Techboy, LLC	Hyperride Technologies, Inc.	Insight Public Sector
BID TITLE: Symantec License Renewal		83 Soundview Ave	3746 NW 124th Avenue	2701 Rocky Point Drive #300
BID # 09-079-AZ		Shelton, CT 06484	Coral Springs, FL 33065	Tampa, FL 33607
**Board Meeting January 20, 2009**		TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
QTY	DESCRIPTION			
	<b>1 Year Basic Option:</b>			
12,933	SKU 14002511 Symb Antivirus For Macintosh 10.0 Node Renewal Basic - 12 Months ACAD Band H			
3,000	SKU 14042796 Symb Endpoint Protection 11.0 Renewal Basic- 12 Months ACAD Band H	\$67,805.97	\$86,829.25	\$68,821.95
	<b>TOTAL ALL-OR-NONE:</b>			
	<b>1 Year Essential Option:</b>			
12,933	SKU 14002496 Symb Antivirus For Macintosh 10.0 Node Renewal Essential - 12 Months ACAD Band H			
3,000	SKU 14042781 Symb Endpoint Protection 11.0 Renewal Essential- 12 Months ACAD Band H	\$76,021.80	\$97,434.03	\$77,296.44
	<b>TOTAL ALL-OR-NONE:</b>			
	<b>Additional licenses for purchase: (not used in evaluation of award)</b>			
1	SKU 14002511	\$4.09	\$5.25	\$4.17
1	SKU 14042796	\$4.97	\$6.28	\$5.07
1	SKU 14002496	\$4.60	\$5.91	\$4.70
1	SKU 14042781	\$5.51	\$7.00	\$5.62
1	SKU 12706799 Symb Endpoint Protection Home Use 11.0 STD LIC GOV Band H	\$2.78	\$3.57	\$2.84

District School Board  
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JAN 20 2009  
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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: December 17, 2008 @ 2:30P.M.		OM Office Supply Inc.	SHI International, Corp.	Zones Inc.
BID TITLE: Symantec License Renewal		5007 Carlisle Pike, Suite 101	33 Knightsbridge Road	1102 15th Street, SW, Suite-102
BID # 09-079-AZ		Mechanicsburg, PA 17050	Piscataway, NJ 08854	Auburn, WA 98001
<b>**Board Meeting January 20, 2009**</b>				
QTY	DESCRIPTION	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
	<b>1 Year Basic Option:</b>			
12,933	SKU 14002511 Symc Antivirus For Macintosh 10.0 Node Renewal Basic - 12 Months ACAD Band H			
3,000	SKU 14042796 Symc Endpoint Protection 11.0 Renewal Basic- 12 Months ACAD Band H			
	<b>TOTAL ALL-OR-NONE:</b>	\$70,156.59	\$66,471.33	\$66,630.66
	<b>1 Year Essential Option:</b>			
12,933	SKU 14002496 Symc Antivirus For Macintosh 10.0 Node Renewal Essential - 12 Months ACAD Band H			
3,000	SKU 14042781 Symc Endpoint Protection 11.0 Renewal Essential- 12 Months ACAD Band H			
	<b>TOTAL ALL-OR-NONE:</b>	\$78,661.08	\$74,527.83	\$74,717.16
	<b>Additional licenses for purchase: (not used in evaluation of award)</b>			
1	SKU 14002511	\$4.23	\$10.50	\$4.02
1	SKU 14042796	\$5.15	\$11.03	\$4.88
1	SKU 14002496	\$4.76	\$11.34	\$4.52
1	SKU 14042781	\$5.70	\$11.90	\$5.42
1	SKU 12706799 Symc Endpoint Protection Home Use 11.0 STD LIC GOV Band H	\$2.88	\$2.94	\$2.80

District School Board  
of Pasco County  
JAN 20 2009  
Board Approved

**DISTRICT SCHOOL BOARD OF PASCO COUNTY  
PURCHASING DEPARTMENT  
20430 GATOR LANE LAND O' LAKES, FL 34638  
PHONE: 813.794.2221 FAX: 813.794.2111**

**PURCHASE ORDER NUMBER**

PAGE 1 OF 1

6577

**INVOICE IN TRIPLICATE**

INCLUDING THIS PURCHASE ORDER NUMBER TO:

District School Board of Pasco County  
Accounts Payable  
7227 Land O Lakes Blvd  
Land O Lakes FL 34638  
Telephone 813/794-2290

**A TAXPAYER IDENTIFICATION NUMBER CERTIFICATION FORM WITH THE VENDOR'S CURRENT EMPLOYER IDENTIFICATION NUMBER OR SOCIAL SECURITY NUMBER MUST BE ON FILE WITH THE PURCHASING DEPARTMENT OR THE PAYMENT WILL NOT BE ISSUED.**

Reasonable cost changes may be permitted, provided they are not on a blanket purchase order, bid, quote or contracted item, but must not exceed 5% of the total order without prior approval in writing from the Purchasing Department. We reserve the right to retain any and all shipped merchandise and to deny payment for any charges that are contrary to an awarded contract of this or another governmental agency, or that are beyond the aforementioned 5%.

**VENDOR**

SHI INTERNATIONAL CORP  
33 KNIGHTSBRIDGE ROAD  
PISCATAWAY NJ 08854

**SHIP TO F.O.B. DESTINATION**

Information Services  
20430 Gator Lane  
Land O Lakes FL 34638

DATE PRINTED	ORDERED BY/DEPARTMENT	CLASS ITEM NO.	FEDERAL EMPLOYER ID NO.	SALES TAX EXEMPTION NO.
01/07/10	Ed Mutell	20843	59-6000792	85-8013921275C-1

SEQ	DESCRIPTION	PCSB ITEM	QTY	UNIT	UNIT PRICE	EXTENDED AMOUNT
001	#14002511 Symantec Antivirus for Mac		12,933	EACH	3.9600	51,214.68
002	#14042796 Symantec Endpoint Protection		3,000	EACH	4.7900	14,370.00
	* * * ITEM TOTAL * * *					65,584.68
	* * * NOTES * * *					
	Fax# 386-740-0737 Bryan Rosenthal 386-736-0559 Quote #3470229 Bid #09-079-AZ, 2nd year term Board Approved 1/19/10, Term 2/7/10-2/6/11 District Wide					
	*PASCO SCHOOL BOARD USE ONLY*					
	378.9420.8410.0692.7400.0000					65,584.68
	* * ACCT TOTAL * *					65,584.68
	REQ NBR: 9420 00158 VNDR NBR: V0000040624					

INFORMATION ON REVERSE

1 - VENDOR COPY

*Kendra Brodman*  
PURCHASING AGENT/S/

## **PURCHASE CONDITIONS**

**The District School Board of Pasco County hereby stipulates and affirms its policy of offering Equal Employment and Educational Opportunities for all persons regardless of race, creed, color, sex, national origin, age, or handicap.**

**The failure of any contractor or supplier to the Board to comply with the terms of this Equal Employment Opportunity Policy will subject any contract or purchase order to revocation.**

**IT IS THE RESPONSIBILITY OF THE VENDOR TO COMPLY WITH THE PROVISIONS OF THE IMMIGRATION REFORM AND CONTROL ACT OF 1986.**

**When the Department of Homeland Security issues a "Red Alert Status," the District School Board of Pasco County has the right to cancel any agreement without penalty and shall be refunded all monies, including deposits, within thirty calendar days.**

**The School Board shall have the right to audit transactions (including invoices, direct costs, expenses, and distributions made or incurred) resulting from this purchase for a period of three years after final payment.**

**Unless otherwise specified, all shipments must be received within 30 days from receipt of this purchase order. Notify the Ship To location on this order if there is a problem with meeting any/all delivery deadlines.**

**Unless otherwise specified, all shipments must be F.O.B. destination, shipping included.**

**No C.O.D., freight collect orders or overshipments will be accepted.**

**Ship via best means unless otherwise specified.**

**Packing slips must accompany all shipments.**

**NOTE: Wherever possible, it is requested that all items supplied on this purchase order be packaged using environmentally safe materials.**

**The Pasco County School Board requires that (2) Material Safety Data Sheets be furnished upon initial purchase of any chemical or toxic substance. One sheet is to accompany the product shipment and one copy must be sent to:**

**Environmental Specialist  
11939 Treebreeze Drive  
New Port Richey, FL 34654**