



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
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January 19, 2010

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent *Kdg/dm*

**SUBJECT:** Purchases of Technology Solutions with Related Equipment and Accessories from CDW-Government Inc. (CDWG) through National Joint Powers Alliance Bid #111309

On September 15, 2009, official action (attached) was taken to approve a "blanket" process for computer-related equipment and supplies purchased from CDWG. The Manatee County School Board's bid, which the District had piggybacked, expired on December 31, 2009. Purchasing has identified a different vehicle the District can use for purchasing these commodities.

F.S. 163.01, the Florida Interlocal Cooperation Act, allows the District to purchase from contracts competitively solicited by another governmental agency. The National Joint Powers Alliance (NJPA) is a governmental agency under Minnesota Statute 471.345, acting as a self-supporting business in the State of Minnesota. It is funded by vendor administrative fees. There is no cost to the District to either join or participate in NJPA, and participation is non-exclusive (the District can purchase from other vendors should it be in our best interest to do so). Ms. Nancy Alfonso, Board Attorney, has reviewed all the documentation regarding NJPA (on file in the Purchasing Department) and agrees that the District can join the Alliance to obtain its very competitive pricing on an as-needed basis.

We are requesting permission to join NJPA, and to place purchase orders to CDWG in an amount not to exceed \$600,000 for the period January 20, 2010 – January 19, 2011. This is the same blanket amount which has been requested, and approved, for prior twelve (12)-month periods. Purchases are made by schools and departments, with funding provided through general, capital, or federal funds. District staff will be able to verify NJPA discounted pricing on-line for ease of ordering, and the contract permits larger discounts for volume purchases. The Purchasing Department monitors and calculates CDWG purchases on a monthly basis to verify that this dollar limit is not exceeded.

Once the District joins NJPA, Purchasing will be able to review pricing structures for the many other commodities they have on bid (athletic supplies, carpeting, MRO supplies, etc.) Should those contracts prove advantageous for District use, they will be brought to the Board separately for review and approval.

Please feel free to contact me if you have any questions or concerns.

KDG/az  
Attachments



National Joint Powers Alliance®
Participating Membership Agreement

This Agreement, made and entered into this 19th day of January 200\_\_, by and between National Joint Powers Alliance®, hereafter referred to as NJPA and District School Board of Pasco County, hereafter referred to as the "Applicant,"

Witnesseth:

That for a good and valuable consideration of the premises, mutual terms, covenants, provisions, and conditions hereafter set forth, it is agreed by and between the parties as follows:

Whereas, the NJPA is created by Minnesota Statute 123A.21 (with membership further defined in M.S.471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and.

Whereas, NJPA's purpose as defined in M.S. 123A.21 is to assist in meeting specific needs of clients which could be better provided by NJPA than by the members themselves; and

Whereas, the NJPA Board of Directors has established the ability for an "Applicant" desiring to participate in NJPA contracts and procurement programs to become a Participating Member; and

Whereas, the NJPA Board of Directors has determined that Participating Members will have no financial or organizational liability to NJPA or to it's organizational activities;

Now Therefore, it is hereby stipulated and agreed that "Applicant" Agency desires to be a Participating Member of NJPA with contract purchasing benefits, and that NJPA hereby grants said Membership to said "Applicant".

Term:

This continuing agreement shall remain in force or until either party elects to dissolve the Agreement by written notice.

THEREFORE, IN WITNESS THEREOF, The parties hereto have executed this Agreement the day and year above written.

Member Name
District School Board of Pasco County

National Joint Powers Alliance®
200 1st Street NE, Suite 1
Staples, MN 56479

By:
Authorized signature

By:
Authorized Signature

Allen Altman, Board Chair
Title
Rev 2-22-08

Title

CONTRACT REVIEWED AND APPROVED:
KDG/12
1/17/10

## Participating Member Information

**Applicant Name \*** District School Board of Pasco County, FL

**Applicant Address \*** 7227 Land O' Lakes Blvd.  
Land O' Lakes, FL 34638

**Applicant Federal ID Number** 59-6000792

**Contact Person Name \*** Kendra Goodman, CPPO, CPPB, Purchasing Agent

**Applicant Organization Type (Please Check One) \***

- K-12**
- Government or Municipality**
- Higher Education**
- Non-Profit**

**Title \*** Purchasing Agent

**Email \*** kgoodman@pasco.k12.fl.us

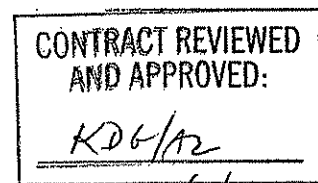
**Phone \*** (813) 794-2221

**Fax** (813) 794-2111

**Web Site** www.pasco.k12.fl.us

**I was referred by:**

- AASA or AASA Sate Affiliate
- Advertisement
- Another Member
- Vendor Representative
- Trade Show
- NJPA Website





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September 15, 2009

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent *KDG*

**SUBJECT:** CDW Government Inc. (CDWG)  
Request Permission to Extend Piggy-Back Manatee County School Board  
Bid 07-0046-DB for Microcomputer Peripherals, Software, Services &  
Repair Parts

On September 16, 2008, official action (attached) was taken to approve a "blanket" process for computer-related equipment and supplies purchased through CDWG. Under DOE Rule 6A-1.012(6), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. We have been piggy-backing the above-referenced bid from Manatee County School Board (MCSB), the term of which will expire for the District on October 1, 2009.

As the MCSB contract runs through December 31, 2009, we are requesting permission to extend the term of the District's piggy-back for an additional three (3) months, to December 31, 2009. CDWG has agreed in writing (attached) to this extension. The Purchasing Department monitors all expenditures under this contract, and we do not anticipate exceeding the \$600,000 threshold previously approved by the Board. Purchases are made by schools and departments on an as-needed basis, with funding provided through either general, capital or federal funds. The Purchasing Department will continue to monitor and calculate CDWG purchases to verify that the dollar limit noted above is not exceeded through the extended contract period.

We are in the process of analyzing the best methodology for District purchases of this nature after the piggy-back's expiration, and we will bring a recommendation to the Board regarding this matter before December 31, 2009. If you have any questions or concerns, please contact me at your earliest convenience.

KDG/az  
Attachments

