



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

February 16, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Request Permission to "Piggy-Back" City of Orlando RFP
#09-631, Grant Writing and Other Related Services
Cape Canaveral Scientific, Inc.
Grants Office, LLC

The City of Orlando currently has a RFP in place with Cape Canaveral Scientific, Inc. and Grants Office, LLC. The Department of Research and Evaluation Services is requesting to piggy-back the above referenced RFP on an as-needed basis allowing the District to take advantage of the upcoming federal, state, and grant opportunities. Please reference the attached memo from Ms. Peggy Jones, Director of Research and Evaluation, for further information.

Ms. Jones has reviewed the specifications of the above-referenced RFP and agrees that the terms, conditions and pricing are acceptable to the School District. The following companies have agreed in writing (attached) to extend the terms and conditions of RFP 09-631 to the District: Cape Canaveral Scientific, Inc. and Grants Office, LLC. Under Florida Administrative Rule 6A-1.012(6), the District is permitted to make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, should it be in our best interest to do so. All documentation regarding this piggyback is on file in the Purchasing Department.

The term of this piggyback will be February 17, 2010 through November 30, 2010, when the City of Orlando's first term expires. Anticipated expenditures for these services are \$50,000, funded through general funds. Please feel free to contact Peggy Jones or me at your earliest convenience if you have any questions or concerns.

KDG/acf
Attachments

DATE/TIME: FEBRUARY 10, 2010 08:36:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

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Research and Evaluation Services
Peggy Jones, Ph.D., Director
813/ 794-2338 Fax: 813/ 794-2116
727/ 774-2338 TDD: 813/ 794-2484
352/ 524-2338 pejones@pasco.k12.fl.us

MEMORANDUM RE-079-10

February 8, 2010

To: Kendra Goodman, Purchasing Agent

From: Peggy Jones, Ph.D., Director *PJ/jc*

Subject: City of Orlando RFP

The Department of Research and Evaluation Services Department requests approval to piggy back on the City of Orlando RFP with two grant writing consultants. These two consulting firms would provide services on an as-needed basis to the district related to the completion of upcoming federal, state, and local grant opportunities to include:

- Preparation of grant proposals as identified by the district
- Technical reviews of grant proposals written by district staff, as requested
- Preparation of concept paper
- Grant prospect research for special initiatives as directed by the district
- Funding advising services to include a written grant plan of creative and strategic recommendations of funding sources as directed by the district

Funding will be on a project-by-by project basis where the grant consultant shall provide a cost estimate for a particular project including the estimated number of hours to complete the project and resources required. If approved, a purchase order will be generated.

The funding source is 110-9280-0100-0310-7710-0000 and it is estimated that approximately \$50,000.00 may be expended within the year.

PJ:jc



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RFP PIGGYBACK REQUEST

RFP #09-631 City of Orlando

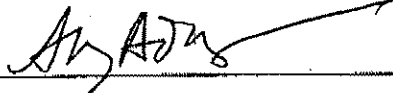
BID TITLE: Grant Writing and Other Related Services

✓

Yes, I agree to allow the District School Board of Pasco County to piggyback RFP # 09-631, Grant Writing and Other Related Services, under the same terms and conditions. The coverage period shall be effective from the contract dates of November 21, 2009 through November 2010.

No, I do not agree to allow the District School Board of Pasco County to piggyback RFP # 09-631.

COMPANY NAME: Cape Canaveral Scientific, Inc.

SIGNATURE: 

TYPED NAME AND TITLE Amy Adams
(Person authorized to bind your company)

TELEPHONE (WITH AREA CODE): 321/722-1181

FAX NUMBER (WITH AREA CODE): 321/722-5115

DATE: December 19, 2009

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Amy Flack, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LAND
LAND O' LAKES, FL 34638
(813) 794-2227 (PHONE)
(813) 794-2111 (FAX)



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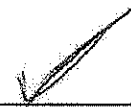
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RFP PIGGYBACK REQUEST

RFP #09-631 City of Orlando

BID TITLE: Grant Writing and Other Related Services



Yes, I agree to allow the District School Board of Pasco County to piggyback RFP # 09-631, Grant Writing and Other Related Services, under the same terms and conditions. The coverage period shall be effective from the contract dates of **November 21, 2009 through November 2010.**

No, I do not agree to allow the District School Board of Pasco County to piggyback RFP # 09-631.

COMPANY NAME: _____

Grants Office LLC

SIGNATURE: _____

Daniel L Casion

TYPED NAME AND TITLE _____

Dan Casion, Manager, Grants Development + Administration
(Person authorized to bind your company)

TELEPHONE (WITH AREA CODE): _____

(585) 473-1430, ext. 113

FAX NUMBER (WITH AREA CODE): _____

(585) 473-1436

DATE: _____

1/20/2010

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Amy Flack, Buyer Assistant
PURCHASING DEPARTMENT
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