



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

April 20, 2010

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract  
Bid #10-021-GF: Utility Cars - Transportation Department  
Jeffrey Allen, Incorporated

On May 5, 2009, official action (attached) was taken to award the above-referenced bid to Jeffrey Allen, Incorporated. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on May 6, 2010.

Considering services have been satisfactory, Craig Sverdlow, Vice President, Jeffrey Allen, Incorporated was contacted to verify his willingness to enter into the second year of the agreement. As such, Craig Sverdlow has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Jeffrey Allen, Incorporated. The second year of the contract will cover the period of May 7, 2010 through May 6, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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### BID RENEWAL REQUEST

**BID #10-021-GF**

**BID TITLE: Utility Cars – Transportation Department**

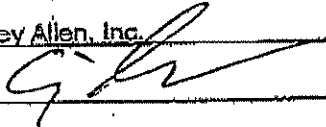
X

Yes, I agree to renew Bid #10-021-DR under the same terms and conditions as the existing bid. The third year period shall be from May 7, 2010 through May 6, 2011.

\_\_\_\_\_

No, I do not agree to renew Bid #10-021-DR.

COMPANY NAME: Jeffrey Allen, Inc.

SIGNATURE: 

TYPED NAME AND TITLE: Craig Sverdlow, Vice President

TELEPHONE (WITH AREA CODE): 813-622-7717

FAX NUMBER (WITH AREA CODE): 813-627-9708

E-MAIL: craig@jeffreyaleninc.com

DATE: 2/15/10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTENTION: Debra Reaves, Buyer Assistant  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2219 (PHONE)  
(813) 794-2111 (FAX)

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	Utility Cars- Transportation Department		<b>Number of Vendors Notified</b>	65
<b>Bid Number</b>	10-021-GF		<b>Number of Bids Distributed</b>	8
<b>Date Solicited</b>	March 13, 2009		<b>Number of Vendors Bidding</b>	3
<b>Date Opened</b>	April 16, 2009		<b>Number of "No Bid" Responses</b>	5
<b>Date Board Presentation</b>	May 05, 2009		<b>Funding Source</b>	General
<b>Total Savings</b>	100.00 Each		<b>Grand Total of Bid</b>	\$25,000 ESTIMATE

**Recommendation:** Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid meeting written specifications from Golf Ventures.

**Term of Contract:** This bid is for the Transportation Department's "as needed" annual, utility car requirements. This is a three-year bid renewable annually, by mutual consent of both parties. The first year of the contract will commence on May 7, 2009 through May 6, 2010.

**Notations and Exceptions:** Recommend rejection of low bid from Jeffrey Allen Inc. for failure to meet specifications for battery, brake system, carry capacity etc.

Savings were determined by averaging all non-awarded vendor prices and subtracting from recommended vendor's pricing.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Tad Kledzik, Transportation Department

**Bids Prepared By:** Gail Fowler, CPPB, Buyer

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent



District School Board  
of Pasco County

MAY 05 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: APRIL 16, 2009 2:30 PM			
BID TITLE: UTILITY CARS - TRANSPORTATION DEPT.			
BID #: 10-021-GF			
ITEM #	DESCRIPTION	UNIT PRICE	UNIT PRICE
	Utility Car with battery charger (Alternate)		
	Manufacturer:	8,553.00	13,851.00
	Model #:	Club Car	GEM
	Accessories Discount:	2009 Carryall 6 Electric	eL XD
	Parts Discount:		

District School Board of Pasco County

MAY 05 2009

Board Approved