



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 4, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #09-139-DR: Washer and Dryers – Food and Nutrition Services
Commercial Laundries of West Florida

On June 2, 2009, official action (attached) was taken to award the above-referenced bid to Commercial Laundries of West Florida. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on June 15, 2010.

Considering services have been satisfactory, Dennis Leto, Sales Manager, Commercial Laundries of West Florida was contacted to verify his willingness to enter into the second year of the agreement. As such, Dennis Leto has agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Commercial Laundries of West Florida. The second year of the contract will cover the period of June 16, 2010 through June 15, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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*2nd
request
thank you.*

BID RENEWAL REQUEST

BID #09-139-DR

BID TITLE: Washer and Dryers – Food and Nutrition Services

Yes, I agree to renew Bid #09-139-DR under the same terms and conditions as the existing bid. The second year period shall be from June 16, 2010 through June 15, 2011.

No, I do not agree to renew Bid #09-139-DR.

COMPANY NAME: Commercial Laundries of West Florida

SIGNATURE: _____

TYPED NAME AND TITLE: Dennis Leto, Sales Manager

TELEPHONE (WITH AREA CODE): 813-886-1477

FAX NUMBER (WITH AREA CODE): 813-889-8456

E-MAIL: dletoclwf@tampabay.rr.com

DATE: 3-31-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
(813) 794-2111 (FAX)

[Handwritten signature]

District School Board of Pasco County Bid Recommendation

Bid Title	Washer & Dryers-Food & Nutrition "As Needed" Basis	Number of Vendors Notified	18
Bid Number	09-139-DR	Number of Bids Distributed	2
Date Solicited	4/30/09	Number of Vendors Bidding	1
Date Opened	5/19/09	Number of Formal "No Bid" Responses	NA
Date Board Presentation	6/2/09	Funding Source	Special Revenue
Total Savings	\$5,261.52 Annual Estimate	Grand Total of Bid	\$21,019.68 Estimated Annual Expenditure

Recommendation: Recommend acceptance of Commercial Laundries of West Florida as noted on attached tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

Term of Contract: This bid is for Washer and Dryers for Food and Nutrition Services on an "as needed" basis" for use throughout the District. This is the first year of a three-year bid, renewable annually by written consent of both parties. The first year of the contract is effective June 16, 2009 through June 15, 2010.

Notations and Exceptions: Recommend acceptance of sole bid from Commercial Laundries of West Florida as the "lowest and best" responsive and responsible bid meeting written specifications. Although we received only one bid for these products, they were deemed competitive by contacting local retail stores.

Total savings was based on current commodity and commercial prices.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Barry Burgess, Food Equipment Specialist, Food & Nutrition Services

Bids Prepared By: Debra Reaves, Buyer Assistant

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

Date/Time: May 27, 2009 11:18:00

District School Board
of Pasco County

JUN 02 2009

Board Approved

District School Board of Pasco County Bid Recommendation

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Bids Prepared By: Debra Reaves, Buyer Assistant

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent *KDG*

Date/Time:

District School Board
of Pasco County

JUN 02 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY
 BID TABULATION

DATE OF OPENING: May 19, 2009 2:30 PM		Commercial Laundries of West Florida	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
BID TITLE: Washer & Dryers - Food & Nutrition Services		5122 West Knox Street	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
Bid #: 09-139-DR		Tampa, FL 33634	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
ITEM #	DESCRIPTION		UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
Item #1	Washing Machine: 3.2 Cubic Feet Capacity					
	Manufacturer:					
	Model #:					
	Warranty Information:					
Item #2	Dryer: 3.2 Cubic Feet Capacity					
	Manufacturer:					
	Model #:					
	Warranty Information:					
	Total "All or none" Bid Price:					

458.56
 Whirlpool
 GCAMZ792
 3 year parts

417.26
 Whirlpool
 GCEMZ990
 3 year parts

875.82

District School Board
 of Pasco County
 JUN 02 2009
 Board Approved

