

# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

May 18, 2010

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**SUBJECT:** RFP 08-015-SN, Mechanical, Electrical & Plumbing Engineering Services  
One-Year Extension to Three-Year Contract  
Carastro & Associates, GLE Associates, and Hahn Engineering

On May 19, 2009, official action (attached) was taken to award this RFP to the above-referenced vendors. The RFP is a three-year contract, renewable annually based upon the mutual consent of the parties. The third year of the contract will expire on June 18, 2010.

The terms of the RFP allow for a one-year extension. Mr. John Petrashek, Director of Construction Services & Code Compliance, is requesting this one-year extension (see attached memo). His department has been satisfied with the services of these vendors, and they are currently performing work for the District which requires continuity of service.

The vendors have been contacted to verify their willingness to extend the terms and conditions for an additional year, and all have agreed in writing (attached) to do so. It is my recommendation that we enter into a one-year extension of the agreement with the vendors noted above. The contract period will be June 19, 2010 – June 18, 2011. Please contact John Petrashek or me at your earliest convenience if you have any questions or concerns.

KDG/az  
Attachments

Date/Time: May 12, 2010 10:44:00

District Wide Accreditation • Southern Association of Colleges and Schools



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent


[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Construction Services & Code Compliance  
11839 Treebreeze Drive, New Port Richey, FL 34654  
John L. Petrashek, Director

813/794-7950 Fax: 727/774-7992  
727/774-7950 TDD: 813/794-2484  
352/524-7950  
[jpetrash@pasco.k12.fl.us](mailto:jpetrash@pasco.k12.fl.us)

CS-09/10-234

TO: Kendra Goodman, Purchasing

FROM: John Petrashek, Construction Services 

SUBJECT: EXTENSION OF RFP 08-015-SN, MECHANICAL, ELECTRICAL &  
PLUMBING ENGINEERING SERVICES

DATE: May 7, 2010

The Department of Construction Services and Code Compliance would like to extend the term of the above-referenced RFP, as permitted in the RFP document. We currently have on-going projects with the three awarded firms: Carastro & Associates, GLE Associates, and Hahn Engineering. We are very satisfied with the services they provide to the District.

I am requesting that the Purchasing Department request the School Board's permission to extend the term of this RFP from June 19, 2010 – June 18, 2011. Thank you very much for your assistance.

/clt



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TDD: 813/794-2484

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e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

## RFP 08-015-SN TERM EXTENSION REQUEST

### MECHANICAL/ELECTRICAL/PLUMBING ENGINEERING SERVICES

  X  

Yes, I agree to extend the term of the above-referenced RFP, under existing terms and conditions, for the term June 19, 2010 thru June 18, 2011.

No, I do not agree to extend the terms of the above-referenced RFP to the District School Board of Pasco County.

COMPANY NAME: Carastro & Associates, Inc.

SIGNATURE: George Stefanovici DATE: 4-30-2010

PRINTED NAME/TITLE: GEORGE STEFANOVICI E-MAIL: george.stefanovici@carastro.com

TELEPHONE W/AREA CODE: (813)874-9494 FAX: (813)874-9794

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, **must** be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department **prior** to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**

**ATTENTION: DIANA PHILLIPS, PURCHASING ASSISTANT**

**PURCHASING DEPARTMENT**

**20430 GATOR LANE, LAND O' LAKES, FL 34638**

**(813) 794-2906 (PHONE)**

**(813) 794-2111 (FAX)**

**[drphilli@pasco.k12.fl.us](mailto:drphilli@pasco.k12.fl.us)**



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## RFP 08-015-SN TERM EXTENSION REQUEST

### MECHANICAL/ELECTRICAL/PLUMBING ENGINEERING SERVICES

  x  

Yes, I agree to extend the term of the above-referenced RFP, under existing terms and conditions, for the term June 19, 2010 thru June 18, 2011.

No, I do not agree to extend the terms of the above-referenced RFP to the District School Board of Pasco County.

COMPANY NAME: GLE Associates, Inc.

SIGNATURE:  DATE: 5/3/2010

PRINTED NAME/TITLE: President E-MAIL: [bgreene@gleassociates.com](mailto:bgreene@gleassociates.com)

TELEPHONE W/AREA CODE: 813-241-8350 FAX W/AREA CODE: 813-241-8737

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#### PLEASE RETURN TO:

**DISTRICT SCHOOL BOARD OF PASCO COUNTY**

**ATTENTION: DIANA PHILLIPS, PURCHASING ASSISTANT**

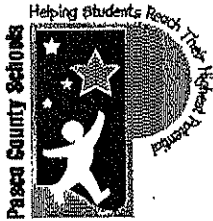
**PURCHASING DEPARTMENT**

**20430 GATOR LANE, LAND O' LAKES, FL 34638**

**(813) 794-2906 (PHONE)**

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## RFP 08-015-SN TERM EXTENSION REQUEST

### MECHANICAL/ELECTRICAL/PLUMBING ENGINEERING SERVICES

X  
\_\_\_\_\_  
\_\_\_\_\_

Yes, I agree to extend the term of the above-referenced RFP, under existing terms and conditions, for the term June 19, 2010 thru June 18, 2011.

No, I do not agree to extend the terms of the above-referenced RFP to the District School Board of Pasco County.

COMPANY NAME: Hahn Engineering, Inc.

SIGNATURE: [Signature] DATE: 5-3-10

PRINTED NAME/TITLE: MICHAEL S. HAHN / PRESIDENT -MAIL: mjhahn@hahneng.com

TELEPHONE W/AREA CODE: 813-831-8599 FAX W/AREA CODE: 813-835-7046

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**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: DIANA PHILLIPS, PURCHASING ASSISTANT**  
**PURCHASING DEPARTMENT**  
20430 GATOR LANE, LAND O' LAKES, FL 34638  
(813) 794-2906 (PHONE)  
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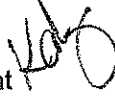
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May 19, 2009

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent 

**SUBJECT:** RFP 08-015-SN, Mechanical, Electrical & Plumbing Engineering Services  
Third-Year Renewal of Three-Year Contract  
Carastro & Associates, GLE Associates, and Hahn Engineering

On May 20, 2008, official action (attached) was taken to award this RFP to the above-referenced vendors. The RFP is a three-year contract, renewable annually based upon the mutual consent of the parties. The second year of the contract will expire on June 18, 2009.

Considering services have been satisfactory, all companies were contacted to determine their willingness to enter into the third year of the agreement. They have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the third year of the agreement with the vendors noted above. The term of the contract will be June 19, 2009 – June 18, 2010. Please contact me at your earliest convenience if you have any questions or concerns.

KDG/az  
Attachments

District School Board  
of Pasco County

MAY 19 2009

Board Approved



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

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352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

May 20, 2008

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

RE: RFP 08-015-SN, Mechanical, Electrical & Plumbing Engineering Services  
Second Year Renewal of a Three-Year Contract  
Carastro & Associates, Inc., GLE Associates, Inc., and Hahn Engineering,  
Inc.

On June 5, 2007, official action (attached) was taken to award this RFP to the above-referenced vendors. This RFP is a three-year contract, renewable annually based upon mutual consent of the parties. The first year of the agreement will expire on June 18, 2008.

Considering services have been satisfactory, all companies were contacted to determine their willingness to enter into the second year of the agreement. They have agreed in writing (attached) to do so.

At this time, it is my recommendation to enter into the second year of the agreement with the vendors noted above. The second year of the contract will cover the period of June 19, 2008 through June 18, 2009. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/acf  
Attachments

District School Board  
of Pasco County

District School Board  
of Pasco County

MAY 20 2008

MAY 19 2009

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# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Mechanical/Electrical/Plumbing Engineering Services	<b>Number of Vendors Notified</b>	492
<b>RFP Number</b>	08-015-SN	<b>Number of Proposals Distributed</b>	15
<b>Date Solicited</b>	March 23, 2007	<b>Number of Vendors Bidding</b>	14
<b>Date Opened</b>	April 23, 2007	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	June 5, 2007	<b>Funding Source</b>	Capital Funding
<b>Total Savings</b>	N/A	<b>Grand Total of Proposal</b>	\$1,000,000 est. 1st year

**Recommendation:** Recommend acceptance of Request for Proposal per the attached tabulation. Per the terms of the RFP, acceptance of the three (3) highest-ranked firms will enable the New Construction and Code Compliance Department to utilize the services of all three firms on a rotational basis, with the initial rotation schedule established by the final rank order. When projects within the scope of this RFP are generated, the New Construction and Code Compliance Department will conduct pricing negotiations on the project with the next firm in rotation, in good faith and in accordance with Section 287.055, F.S. Should the District fail to reach accord as to pricing with supplier in rotation, the District reserves the right to negotiate, in turn, with the next ranked supplier until agreement is reached.

On projects within the scope of this RFP, should the District be unable to successfully negotiate a contract with the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> ranked suppliers, we are asking for permission to negotiate for that package with suppliers ranked 4<sup>th</sup> and lower, in descending order until a successful negotiation has been reached.

**Term of Contract:** This is a three-year contract, renewable annually based upon the mutual consent of both parties. Services for Mechanical/Electrical/Plumbing Engineering will be used on an "as-needed" basis by the New Construction and Code Compliance Department. The first year term of this contract will be June 19, 2007 to June 18, 2008.

**Notations and Exceptions:** Readers scored the fourteen (14) proposals, and all scores were totaled and averaged to obtain a ranking, highest to lowest. Recommend acceptance of Carastro & Associates, Inc. as the first-ranked firm, Hahn Engineering, Inc. as the second-ranked firm, and GLE Associates, Inc. as the third-ranked firm.

District School Board  
of Pasco County

JUN 05 2007

Board Approved

District School Board  
of Pasco County

MAY 19 2009

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District School Board  
of Pasco County

MAY 20 2009

Board Approved



**RFPs Evaluated By:**

Emiliano Dacanay, Mechanical Engineer  
William Hemphill, Project Coordinator  
Phil Laycock, Facility and Maintenance Crew Chief  
Joe Scudiero, Building Official  
Mike Woodall, Facility Specialist

**RFP Prepared By:**

Stephanie Noble, Buyer Assistant

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

Date/Time: May 30, 2007 09:22:00  
District School Board  
of Pasco County

JUN 05 2007

Board Approved

District School Board  
of Pasco County

MAY 19 2009

Board Approved

District School Board  
of Pasco County

MAY 20 2007

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

District School Board  
of Pasco County

JUN 05 2007

Board Approved

DATE OF OPENING: April 24, 2007 @ 2:30pm	Anston-Greenlees, Inc.	BCA Consulting & Design Engineers, Inc.	BGA, Inc.	Carastro & Associates, Inc.	Consulting Engineering Associates, Inc.	Engineering Matrix, Inc.
Proposal Title: Mechanical/Electrical/Plumbing Engineering Services	1315 West Fletcher Avenue Tampa, FL 33612	1059 Maitland Center Commons Blvd., Suite 200 Maitland, FL 32751	3101 W. Dr. Martin Luther King Blvd., Suite 110 Tampa, FL 33607	2609 W. DeLeon Street Tampa, FL 33609	8365 Gunn Highway Tampa, FL 33626	2860 Scherer Drive North, Suite 640 St. Petersburg, FL 33716
RFP# 08-015-SN						
**Board Meeting June 5, 2007**						
Firm's Profile and Staffing	22.60	23.80	23.20	25.60	19.00	22.40
Examples of Work Product	22.60	24.40	24.80	26.00	20.20	21.80
References	19.48	18.00	20.00	20.00	17.40	20.00
Office Location	20.00	10.00	20.00	20.00	20.00	20.00
Bonus Points for Prior Satisfactory Work with the DSBPC	5.00	0.00	0.00	0.00	0.00	5.00
<b>TOTAL</b>	<b>89.68</b>	<b>76.20</b>	<b>88.00</b>	<b>91.60</b>	<b>76.60</b>	<b>89.20</b>

District School Board  
of Pasco County

MAY 19 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

District School Board  
of Pasco County

JUN 05 2007

Board Approved

DATE OF OPENING: April 24, 2007 @ 2:30pm	GLE Associates, Inc.	Hahn Engineering, Inc.	Ingenuity Engineers, Inc.	KBA Engineering Group, Inc.	KLG, LLC	Phoenix Engineers, Inc.
Proposal Title: Mechanical/Electrical/Plumbing Engineering Services	3109 W. Dr. Martin Luther King Jr. Blvd., Suite 550 Tampa, FL 33607	3060 S. Dale Mabry Hwy. Tampa, FL 33629	300 S. Orange Avenue, Suite 1210 Orlando, FL 32801	201 Flagship Drive Lutz, FL 33549	154 Wilshire Boulevard Casselberry, FL 32707	7827 N. Dale Mabry Blvd., Suite 202 Tampa, FL 33614
RFP# 08-015-SN						
**Board Meeting June 5, 2007**						
Firm's Profile and Staffing	25.80	24.40	16.00	15.80	21.80	12.60
Examples of Work Product	26.60	23.20	18.40	16.60	20.20	13.00
References	18.16	19.08	19.36	19.40	19.48	19.48
Office Location	20.00	20.00	10.00	20.00	20.00	20.00
Bonus Points for Prior Satisfactory Work with the DSBPC	0.00	4.00	0.00	5.00	0.00	0.00
<b>TOTAL</b>	<b>90.56</b>	<b>90.68</b>	<b>63.76</b>	<b>76.80</b>	<b>81.48</b>	<b>65.08</b>

District School Board  
of Pasco County

MAY 19 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

District School Board  
of Pasco County

JUN 05 2007

Board Approved

DATE OF OPENING: April 24, 2007 @ 2:30pm	S.G.M. Engineering, Inc.	Voltair Consulting Engineers, LLC	
Proposal Title: Mechanical/Electrical/Plumbing Engineering Services	851 Outer Road	1011 Cypress Shadow Avenue	
RFP# 08-015-SN	Orlando, FL 32814	Tampa, FL 33647	
<b>**Board Meeting June 5, 2007**</b>			
			<b>RANKING ORDER</b>
			1) Carastio & Associates
			2) Hahn Engineering
			3) GLE Associates
Firm's Profile and Staffing	22.20	12.80	
Examples of Work Product	18.20	11.20	4) Anston-Greenlees
References	18.96	20.00	5) Engineering Matrix
Office Location	10.00	20.00	6) BGA, Inc.
Bonus Points for Prior Satisfactory Work with the DSBPC	0.00	0.00	7) KLG, LLC
			8) KBA Engineering
			9) Consulting Engineering
			10) BCA Consulting
			11) S.G.M Engineering
			12) Phoenix Engineers
			13) Voltair Consulting
			14) Ingenuity Engineers
<b>TOTAL</b>	<b>69.36</b>	<b>64.00</b>	

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MAY 19 2009

Board Approved