



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2221  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

June 1, 2010

## **MEMORANDUM**

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent

**RE:** Second Year Renewal of Three-Year Contract  
Bid #09-142-SN Yearbooks – Anclote High School  
Taylor Publishing

On June 16, 2009, official action (attached) was taken to award the above-referenced bid to Taylor Publishing. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The first year of the agreement will expire on June 16, 2010.

Considering services have been satisfactory, Taylor Publishing was contacted to verify their willingness to enter into the second year of the agreement. As such, Taylor Publishing has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of June 17, 2010 through June 16, 2011. At this time it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments



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May 18, 2010

### RFP RENEWAL REQUEST

RFP #: 09-142-SN


RFP TITLE: Yearbooks – Anclote High School

VENDOR: Taylor Publishing

Yes, I agree to renew RFP 09-142-SN, for the third year under the same terms and conditions as the existing contract. The third year will begin on June 17, 2010 and expire on June 16, 2011.

No, I do not agree to renew RFP 09-142-SN.

Company Name: Taylor Publishing

Signature:  Date: 5/19/20

Typed Name and Title: John Pantelis

Telephone (w/area code): 727-546-4551 Fax Number (w/area code): 727-548-7240

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN MAY 19, 2010

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
 ATTN: Vickie Jones, Buyer Assistant  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2226 (PHONE) (813) 794-2713 (FAX)

# District School Board of Pasco County

## Bid Recommendation

<b>RFP Title</b>	Anclote High School Yearbooks		<b>Number of Vendors Notified</b>	149
<b>RFP Number</b>	09-142-SN		<b>Number of Bids Distributed</b>	23
<b>Date Solicited</b>	May 4, 2009		<b>Number of Vendors Bidding</b>	5
<b>Date Opened</b>	May 26, 2009		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	June 16, 2009		<b>Funding Source</b>	Internal Funds
<b>Total Savings</b>	N/A*		<b>Grand Total of Bid</b>	Est. \$30,000

**Recommendation:**

Recommend acceptance of RFP from Taylor Publishing as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

**Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on June 17, 2009 and continue through June 16, 2010.

**Notations and Exceptions:**

This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (4), Total Price (3), and References (2), Workshop Options (2) Support Services (7) and Online Customer Service (2). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, then multiplied by the weighted points factor.

\*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Ms. Monica Ilse, Principal and Kim Saavedra, Yearbook Advisor  
 3 Members of the student body (names on file in the Purchasing Department)  
 1 Parent (name on file in the Purchasing Department)

**Bids Prepared By:**

Stephanie Noble, Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent *KG*

District School Board  
of Pasco County

JUN 16 2009

Board Approved

DATE/TIME:

TABULATION SHEET  
YEARBOOKS-RRHS

<b>DATE OF OPENING:</b> May 26, 2009 @ 2:30pm	Herff Jones Yearbooks	Jostens Yearbooks	Lifetouch Yearbooks
<b>RFP NAME:</b> Yearbooks-AHS	305 Church Street	24818 Black Creek Court	701 S. Howard Ave. #106-112
<b>RFP #:</b> 09-142-SN	Safetey Harbor, FL 34695	Land O' Lakes, FL 34639	Tampa, FL 33606
<b>UNITS: DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
Anclofe High School			
Base Price:	\$24,846.00	\$21,000.00	\$20,550.00 without Adobe
			\$22,275.00 with Adobe
<b>TOTAL POINTS:</b>	<b>66</b>	<b>47</b>	<b>80</b>

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JUN 16 2009

Board Approved

TABULATION SHEET  
YEARBOOKS-RRHS

<b>DATE OF OPENING:</b> May 26, 2009 @ 2:30pm	Taylor Publishing	Walsworth Publishing Company
<b>RFP NAME:</b> Yearbooks-AHS	1070 66th Street North # 9	430 Chimney Rock Drive
<b>RFP #:</b> 09-142-SN	Pinellas Park, FL 33782	Ruskin, FL 33570
<b>UNITS: DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
Anclote High School		
Base Price:	\$25,025.00	\$28,435.00
<b>TOTAL POINTS:</b>	89	41

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