

# District School Board of Pasco County

## Bid Recommendation

<b>Bid Title</b>	Yearbooks – Pasco High School		<b>Number of Vendors Notified</b>	227
<b>Bid Number</b>	11-012-VJ		<b>Number of Bids Distributed</b>	16
<b>Date Solicited</b>	April 27, 2010		<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	May 18, 2010		<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	June 15, 2010		<b>Funding Source</b>	Internal Funds
<b>Total Savings</b>	*N/A		<b>Grand Total of Bid</b>	\$33,862.00

**Recommendation:**

Recommend acceptance of the proposal from Taylor Publishing as noted on the attached tabulation sheet as the highest scoring, responsive, responsible proposer meeting written specifications and testing criteria.

**Term of Contract:**

This is a three-year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on July 1, 2010 and continue through June 30, 2011.

**Notations and Exceptions:**

This RFP was awarded upon a weighted points system. The weighted points criteria were based upon the following weights: Quality of Samples (4), Base Price (3), References (2), Workshop Options (2), Support Services (7), and Online Customer Service (2). Points were assigned on a scale of 1 (Low) to 5 (High) in each of the above entries and force ranked depending on the number of respondents and then multiplied by the weighted point factor.

\*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Jennifer Ingersoll, Assistant Principal, Pasco High School  
Abigail Kennedy, Yearbook Advisor, Pasco High School  
3 Members of the Student Body (names on file in the Purchasing Department)

**Bid Prepared By:**

Vickie Jones, Buyer Assistant, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPO, CPPB, Purchasing Agent



Date/Time: June 9, 2010; 11:30:00

**TABULATION SHEET  
YEARBOOKS-PHS**

<b>DATE OF OPENING:</b> May 18, 2010 @ 2:30pm	<b>Taylor Publishing</b>	<b>Walsworth</b>
<b>BID NAME:</b> Yearbooks - Pasco High School	10707 66th St. N. #9	430 Chimney Rock Dr.
<b>BID #:</b> 11-012-VJ	Pinellas Park, FL 33782	Ruskin, FL 33570
	727-548-7240	813-465-3390
<b>UNITS: DESCRIPTION:</b>	<b>TOTAL PRICE</b>	<b>TOTAL PRICE</b>
Pasco High School		
Base Price:	\$33,862.00	\$31,624.00
<b>TOTAL POINTS:</b>	<b>92.5</b>	<b>57.5</b>