

District School Board of Pasco County Bid Recommendation

Bid Title	Yearbooks – Wiregrass Ranch High School		Number of Vendors Notified	244
Bid Number	11-013-VJ		Number of Bids Distributed	21
Date Solicited	April 12, 2010		Number of Vendors Bidding	5
Date Opened	May 4, 2010		Number of Formal “No Bid” Responses	0
Date Board Presentation	June 15, 2010		Funding Source	Internal Funds
Total Savings	\$2,732.48		Grand Total of Bid	\$34,838.00

Recommendation: Recommend acceptance of RFP from Walsworth Publishing as noted on the attached tabulation sheet as the lowest and best, responsive, responsible proposal receiving the highest number of points.

Term of Contract: This is a three-year contract, renewable annually by mutual agreement of both parties. The first year of the contract will commence on July 1, 2010 and continue through June 30, 2011.

Notations and Exceptions: This RFP was awarded upon a weighted points system. The weighted points criteria were based upon the following weights: Quality of Samples (4), Base Price (3), References (2), Workshop Options (2), Support Services (7), and Online Customer Service (2). Points were assigned on a scale of 1 (Low) to 5 (High) in each of the above entries and force ranked depending on the number of respondents and then multiplied by the weighted point factor.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By:

Diamela Croker, Assistant Principal, Wiregrass Ranch High School
Michele Crimella, Adviser, Wiregrass Ranch High School
1 Staff Member, 1 Parent, and 3 Students – names on file in Purchasing

Bids Prepared By:

Vickie Jones, Buyer Assistant, Purchasing Department

Reviewed and Authorized By:

Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG/AZ*

Date/Time: June 9, 2010; 11:32:00

TABULATION SHEET
YEARBOOKS-WRHS

DATE OF OPENING: May 4, 2010 @ 2:30pm	Herff-Jones	Jostens	Lifetouch	Taylor Publishing	Walsworth
BID NAME: Yearbooks - Wiregrass Ranch High School	110 W. Reynolds St., Suite 215 Plant City, FL 33563	3601 Minnesota Dr. Minneapolis, MN 55435	701 S. Howard Ave., Ste. 106-112 Tampa, FL 33606	10707 66th St. N. #9 Pinellas Park, FL 33782	430 Chimney Rock Dr. Ruskin, FL 33570
BID #: 11-013-VJ	813-478-2563	800-325-4774	813-416-4019	727-546-4551	813-465-3390
UNITS: DESCRIPTION:	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE	TOTAL PRICE
Wiregrass Ranch High School					
Base Price:	\$34,956.90	\$36,146.00	\$44,341.00	\$35,869.00	\$34,838.00
TOTAL POINTS:	64	72	34	43	96