



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
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June 15, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Marchman Technical Education Center and the Early Head Start Program

The attached agreement is for Marchman Technical Education and the Early Head Start Program to work collaboratively to implement a positive teen parent support program through intensive home visiting, comprehensive services which will include referrals to community resources, and opportunities for placement during the 2010-2011 school year.

The specific services are outlined in the agreement and are attached for your perusal. **There will be no cost incurred by The Board for this agreement.** At this time, we respectfully request your approval to enter into the attached agreement. Should you have any questions regarding this matter, please contact Beth E. Rawls, Director of Prekindergarten Services. If you have any purchasing related questions regarding these agreements, please contact me.

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Date/Time: June 9, 2010; 13:04:00



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Memo # PRK-056-09/10
Contact: Beth E. Rawls *BAR*
Ext.# 42732

DATE: JUNE 15, 2010

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent
Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services

SUBJECT: **Approval of the Updated Agreement Between Marchman Technical Education Center and the Early Head Start Program**

History

The Head Start Performance Standards encourage the implementation of formal collaboration agreements with existing community programs and agencies that will enhance services to low-income families. An agreement between Marchman Technical Education Center and the Early Head Start Program will enhance services to teen parents by delineating what each of the programs will contribute to the effort. The focus of the agreement is collaboration in the implementation of a positive teen parent support program.

Description or Problem

N/A

Action Requested

Approval of the agreement is needed in order to satisfy program requirements.

Conclusion

The staff respectfully requests the approval of the 2010-11 agreement between the Marchman Technical Education Center, and the Early Head Start Program.



DISTRICT SCHOOL BOARD OF PASCO COUNTY

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**Agreement between the Early Head Start Program
&
Marchman Technical Education Center
2010-2011**

**DISTRICT SCHOOL BOARD OF PASCO COUNTY
EARLY HEAD START PROGRAM AND MARCHMAN TECHNICAL EDUCATION
CENTER
PARTNERSHIP AGREEMENT**

I. PURPOSE

Marchman Technical Education Center and the Early Head Start Program under the District School Board of Pasco County enter into this mutual Partnership Agreement for the period commencing on August 1, 2010 and extending through July 31, 2011.

The purpose of this agreement is to:

- Work collaboratively to implement a positive teen parent support program through intensive home visiting and comprehensive services.
- Provide referrals to community resources, and opportunities for placement in the Early Head Start and Head Start classroom.
- Provide Early Head Start children and families the use of developmentally appropriate space for monthly socialization meetings.
- Provide employees the opportunity to complete the Early Childhood Professional Certificate (ECPC) formerly known as the Child Development Equivalency Credential (CDAE).

II. SERVICES

Marchman Technical Education Center and the Early Head Start Program under the District School Board of Pasco County agree to work collaboratively toward the achievement of the overall objective to support expectant teen parents and teen parents of infants and toddlers to prevent poor childhood outcomes.

III. RESPONSIBILITIES

A. As part of this collaboration, Early Head Start program agrees to provide the following services:

- Recruit, enroll and serve eligible expectant teen mothers, infants and toddlers age birth to three years.
- Ensure that children and expectant teen mothers eligible for Early Head Start are given priority for enrollment.
- Ensure that Early Head Start cooperatively maintains communication and shares leadership and responsibility to ensure that all available resources are used in the most effective manner.
- Provide enrolled teen parents opportunities to participate in the development of the program's curriculum and approach to child development and education, as well as an individualized plan for their child's growth and development.

CONTRACT REVIEW
AND APPROVED:


- Provide teen parents opportunities for their own growth and support in identifying and meeting personal and family goals through the Family Partnership process.
- Respect the home culture and language of each family as an important aspect of identity formation.
- Provide teen parents the opportunity to enhance their parenting skills, knowledge, and understanding of the educational and developmental needs of their child through the use of the “Partners for a Healthy Baby” curriculum.
- Provide screening using Ages and Stages Questionnaire for all enrolled infants and toddlers within 45 days of entry into the program to determine possible developmental, sensory, and behavioral concerns.
- Provide ongoing assessment of infant and toddlers using the online Galileo assessment instrument and conducting parent conferences a minimum of three times a year.
- Work closely with other community agencies in order to provide comprehensive services to expectant teen mothers, infants and toddlers and their families and to build on preexisting family support plans, including infants and toddlers with disabilities.
- Provide individualized child development services and parent education services to all program participants, including children with disabilities.
- Provide expectant teen mothers, infants and toddlers resources for a health professional who can provide ongoing health care.
- Provide teen parents with resources for comprehensive prenatal and postpartum health care, and prenatal education.
- Conduct Socialization Group Meetings on a variety of topics designed to promote the quality of the parent/child relationship.
- Provide support to the teen parent and child as they transition into and out of the Early Head Start program.
- Early Head Start staff agree to send a representative to participate in advisory committees and case management meetings when requested.

B. As part of this collaboration, Marchman Technical Education Center agrees to provide the following services:

- Include Early Head Start children and families in school wide activities.
- Provide the Early Head Start Program with media support.
- Include Early Head Start Staff in scheduled health trainings (CPR, First Aid, Blood Borne Pathogens).
- Make referrals to the Early Head Start/Head Start Program as needed.
- Provide Early Head Start children and families the use of developmentally appropriate space for monthly socialization meetings.
- Provide Early Head Start staff the opportunity to complete the Early Childhood Professional Certificate (ECPC) formerly known as the Child Development Equivalency Credential (CDAE).

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AND APPRO.
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Monitoring and Evaluation

The Early Head Start Program and Marchman Technical Education Center staff designees will meet periodically to share information, develop policies or procedures and evaluate the effectiveness of the current service delivery system for continuous quality improvement. Recommendations for continuation or change in this agreement will be made annually.

Dispute/Conflict Resolution

Every attempt will be made to resolve any disagreement to the satisfaction of all parties.

Authorizing Signatures

Each program, by signature below of its authorized representative, hereby acknowledges that he/she has read this Agreement, understands it and agrees to be bound by its terms.

BY: Beth E. Rawls 3/26/10
Director of Prekindergarten Services Date
Beth E. Rawls

BY: Shelia Bryan 3/25/10
Principal, Marchman Technical Education Center Date
Shelia Bryan

BY: Shawn C. Graham 5/20/10
Policy Council Chairperson Date
Shawn Graham

BY: _____
District School Board of Pasco County Date
Allen Altman

CONTRACT REVIEWED
AND APPROVED:
10/26/10