



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 15, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent

RE: Request Permission to Piggyback
Sarasota County School Board Bid # 9014-Used Textbooks
Budgetext, Follett Educational Services Inc., Textbook Warehouse

The Purchasing Department is requesting permission to piggyback Sarasota County School Board Bid # 9014 for the purchase of used textbooks on an "as-needed" basis for various schools throughout the District. This is a three-year bid renewable annually at the mutual agreement of the parties. The second year of the piggyback is set to expire on July 21, 2010.

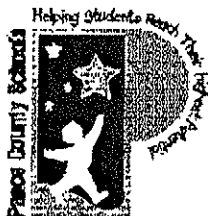
The above-referenced vendors were contact to verify their willingness to enter into the second year of this piggyback. The have indicated in writing (attached) that they are willing to do so.

The estimated dollar amounts for the vendors based on orders placed last fiscal year are listed below. The Purchasing Department will monitor orders to make sure purchases do not exceed the requested amounts.

Budgetext \$50,000
Follett Educational Services \$150,000
Textbook Warehouse \$10,000

We are therefore recommending renewal of this piggyback for the second year term of July 22, 2010 through July 21, 2011. Should you have any questions regarding this matter, please contact me at your earliest convenience.

KDG/sn



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Florestino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

PIGGYBACK REQUEST

Used Textbooks, Workbooks, Educational Materials

Bid 9014 Sarasota County Schools

Yes, I agree to allow the District School Board of Pasco County to piggyback the above-reference contract under the existing terms and conditions. The contract term will be July 22, 2010 through July 21, 2011.

No, I do not agree allow the District School Board of Pasco County to piggyback the above-reference contract.

COMPANY NAME: Budgetext

SIGNATURE: Lea Tyler

DATE: 6/4/2010

PRINTED NAME/TITLE: Lea Tyler, Manager Sales Service, K12 South E-MAIL: sales@budgetext.com

TELEPHONE W/AREA CODE: 888-888-2272 FAX W/AREA CODE: 866-285-9952

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act," which is effective 9/1/2005. Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be on school grounds when students are present, or (2) who have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work. With this renewal, you must provide a list of employees who will be fingerprinted. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: STEPHANIE NOBLE, BUYER

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2227 (PHONE)

(813) 794-2111 (FAX)



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

PIGGYBACK REQUEST

Used Textbooks, Workbooks, Educational Materials

Bid 9014 Sarasota County Schools

X

Yes, I agree to allow the District School Board of Pasco County to piggyback the above-reference contract under the existing terms and conditions. The contract term will be July 22, 2010 through July 21, 2011.

No, I do not agree allow the District School Board of Pasco County to piggyback the above-reference contract

COMPANY NAME: Textbook Warehouse

SIGNATURE: Diane Goldsmith DATE: 5/25/10

PRINTED NAME/TITLE: Diane Goldsmith, Member E-MAIL: info@tbwarehouse.com

TELEPHONE W/AREA CODE: 800-796-9152 FAX W/AREA CODE: 800-796-9152

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act," which is effective 9/1/2005. Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be on school grounds when students are present, or (2) who have direct contact with students, or (3) have access to or control of school funds, **must** be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department **prior** to commencement of services or work. With this renewal, you **must** provide a list of employees who will be fingerprinted. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/ch_2005-028.pdf

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: STEPHANIE NOBLE, BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2227 (PHONE)
(813) 794-2111 (FAX)

05/25/2010 15:10 FAX 352 588 0945

DSBPC_Purchasing Dept

0002/0002



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 Fax: 813/794-2111

727/774-2221 TDD: 813/794-2484

352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

PIGGYBACK REQUEST

Used Textbooks, Workbooks, Educational Materials

Bid 9014 Sarasota County Schools

X

Yes, I agree to allow the District School Board of Pasco County to piggyback the above-reference contract under the existing terms and conditions. The contract term will be July 22, 2010 through July 21, 2011.

No, I do not agree allow the District School Board of Pasco County to piggyback the above-reference contract

COMPANY NAME: **Follett Educational Services, Inc.**

SIGNATURE: _____

DATE: 5/28/10

John F. Fleming

PRINTED NAME/TITLE: Director, Inventory

E-MAIL: bidadmin@fes.follett.com

Management

TELEPHONE W/AREA CODE: 800-621-4272

FAX W/AREA CODE: 800-638-4424

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act," which is effective 9/1/2005. Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be on school grounds when students are present, or (2) who have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work. With this renewal, you must provide a list of employees who will be fingerprinted. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law through the internet link: http://election.dos.state.fl.us/laws/051laws/eh_2005-028.pdf

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY

ATTENTION: STEPHANIE NOBLE, BUYER

PURCHASING DEPARTMENT

20430 GATOR LANE

LAND O' LAKES, FL 34638

(813) 794-2227 (PHONE)

(813) 794-2111 (FAX)

Mar. 16. 2010 1:12PM MATERIALS MANAGEMENT

No. 9936 P. 1



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

March 16, 2010

Budgetext
Attn: Mr. Jake Skelton
1936 North Shiloh Drive
Fayetteville, AR 72704

FAX to 800-642-2865

Dear Mr. Skelton:

On July 22, 2008, the School Board of Sarasota County, Florida awarded you items on the annual bid for 'Used Textbooks, Workbooks and Educational Materials' Bid #9014. This original award was for the period of July 22, 2008 through July 21, 2009.

Bid specifications stated that the School Board has the option, with the consent of the successful vendor, to renew the price for two (2) additional one-year periods. We would like to request that this bid be renewed for the period of July 22, 2010 through July 21, 2011.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter to my attention, no later than Thursday, April 1, 2010, to Materials Management Department, 101 Old Venice Road, Osprey, FL 34229 or by facsimile at 941-486-2188.

Please include a current **Certificate of Insurance** form for your business so that a liability insurance file for service vendors can be maintained in the Purchasing office. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Federal Debarment Certification: Certification regarding debarment, suspension, ineligibility and voluntary exclusion as required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR, Part 85, as defined at 34 CFR Part 85, Sections 85.106 and 85.110-(ED80-0013).

- a. The prospective lower tier participant certifies, by submission and signature of this renewal request, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this renewal request.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

Susan J. Scheufler,
Purchasing Services Specialist, Materials Management

I agree to renew the bid adhering to original terms and conditions and originally awarded pricing for an additional one-year period through July 21, 2011.

I decline to renew the bid for an additional one-year period.

Signature*

Title Executive V.P.

Jake Skelton

Date 3-30-2010

Please print name

***Note: Must be signed by an officer or employee having the authority to bind the company or firm.**

Apr. 6. 2010 1:58PM MATERIALS MANAGEMENT

No. 0656 P. 1



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
MATERIALS MANAGEMENT DEPARTMENT
101 OLD VENICE ROAD OSPREY, FLORIDA 34229
TELEPHONE (941) 486-2183 FAX (941) 486-2188

March 16, 2010

Follett Educational Services, Inc.
Attn: Mr. John F. Fleming
1433 Internationale Parkway
Woodridge, IL 60517

FAX to 800-638-4424

Second Request
Date: 4/6/10

Dear Mr. Fleming:

On July 22, 2008, the School Board of Sarasota County, Florida awarded you items on the annual bid for 'Used Textbooks, Workbooks and Educational Materials' Bid #9014. This original award was for the period of July 22, 2008 through July 21, 2009.

Bid specifications stated that the School Board has the option, with the consent of the successful vendor, to renew the price for two (2) additional one-year periods. We would like to request that this bid be renewed for the period of July 22, 2010 through July 21, 2011.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter to my attention, no later than Thursday, April 1, 2010, to Materials Management Department, 101 Old Venice Road, Osprey, FL 34229 or by facsimile at 941-486-2188.

Please include a current Certificate of Insurance form for your business so that a liability insurance file for service vendors can be maintained in the Purchasing office. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Federal Debarment Certification: Certification regarding debarment, suspension, ineligibility and voluntary exclusion as required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR, Part 85, as defined at 34 CFR Part 85, Sections 85.105 and 85.110-(ED80-0013).

- a. The prospective lower tier participant certifies, by submission and signature of this renewal request, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this renewal request.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

[Handwritten signature of Susan J. Scheufler]

Susan J. Scheufler,
Purchasing Services Specialist, Materials Management

X I agree to renew the bid adhering to original terms and conditions and originally awarded pricing for an additional one-year period through July 21, 2011.

I decline to renew the bid for an additional one-year period.

Signature [Handwritten signature]

Title Director, Inventory Management

John F. Fleming

Date 4/7/10

Please print name

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.



Mar. 16. 2010 1:14PM

MATERIALS MANAGEMENT

No. 9938 P. 1/1

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

March 16, 2010

Textbook Warehouse
Attn: Ms. Diane Goldsmith
936 Curie Drive
Alpharetta, GA 30005

FAX to 800-796-9154

Dear Mr. Skelton:

On July 22, 2008, the School Board of Sarasota County, Florida awarded you items on the annual bid for 'Used Textbooks, Workbooks and Educational Materials' Bid #9014. This original award was for the period of July 22, 2008 through July 21, 2009.

Bid specifications stated that the School Board has the option, with the consent of the successful vendor, to renew the price for two (2) additional one-year periods. We would like to request that this bid be renewed for the period of July 22, 2010 through July 21, 2011.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter to my attention, no later than Thursday, April 1, 2010, to Materials Management Department, 101 Old Venice Road, Osprey, FL 34229 or by facsimile at 941-486-2188.

Please include a current **Certificate of Insurance** form for your business so that a liability insurance file for service vendors can be maintained in the Purchasing office. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Federal Debarment Certification: Certification regarding debarment, suspension, ineligibility and voluntary exclusion as required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR, Part 85, as defined at 34 CFR Part 85, Sections 85.105 and 85.110-(ED80-0013).

- a. The prospective lower tier participant certifies, by submission and signature of this renewal request, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- b. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this renewal request.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

Susan J. Scheuffer,
Purchasing Services Specialist, Materials Management

I agree to renew the bid adhering to original terms and conditions and originally awarded pricing for an additional one-year period through July 21, 2011.

I decline to renew the bid for an additional one-year period.

Signature*
GORDON UNGER
Please print name

Title MEMBER
Date 3/16/10

*Note: Must be signed by an officer or employee having the authority to bind the company or firm.