



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

June 15, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

SUBJECT: PreKindergarten Services and Curriculum and Instructional Services Agreement for English for Speakers of Other Languages (ESOL)

The attached agreement between the District School Board of Pasco County's Prekindergarten Services and the Curriculum and Instructional Services is for English for Speakers of other Languages (ESOL) services. The Head Start/Early Head Start program serves a significant number of families who are speakers of other languages and this agreement will secure ESOL services to be efficiently delivered for these families during the 2010-2011 program year.

The specific services are outlined in the agreement and are attached for your perusal. It is anticipated that annual expenditures for this program will not exceed \$150,000 and will utilize Head Start Federal funding. The services covered under this contract are considered educational services and therefore are exempt from the competitive pricing requirements as outlined in Department of Education 6A-1.012(11)(a). This agreement has been reviewed and approved by Nancy Alfonso, School Board Attorney.

At this time, we respectfully request your approval to enter into the attached agreement. Should you have any questions regarding this matter, please contact me or Beth Rawls at your earliest convenience.

KDG/sn
Attachments



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

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Memo # PRK-055-09/10

Contact: Beth E. Rawls *BER*

Ext.# 42732

DATE: June 15, 2010

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Heather Fiorentino, Superintendent
Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services

SUBJECT: **Approval of the 2010-11 Prekindergarten Services and Curriculum and Instructional Services Agreement for English for Speakers of Other Languages (ESOL) Services**

History

The Head Start/Early Head Start program serves a significant number of families who are speakers of other languages. It is necessary for Prekindergarten Services to secure English for Speakers of Other Languages (ESOL) services in order to effectively deliver required services to the families.

Description

The Curriculum and Instructional Services and Prekindergarten Services administrators reviewed and updated the 2009-10 Agreement to reflect current program and funding needs for the 2010-11 school year.

Action Requested

Approval of the 2010-11 Agreement for English for Speakers of Other Languages (ESOL) Services between the Departments of Curriculum and Instructional Services and Prekindergarten Services is needed in order to effectively deliver required services.

Recommendation

The staff respectfully requests the approval of the 2010-11 Agreement for English for Speakers of Other Languages (ESOL) Services.



DISTRICT SCHOOL BOARD OF PASCO COUNTY

received
6/11/10 ap

**Agreement for English for Speakers of Other Languages
Between Curriculum and Instructional Services
&
Prekindergarten Services
2010-2011**

District School Board of Pasco County
AGREEMENT FOR ENGLISH FOR SPEAKERS OF OTHER LANGUAGES SERVICES
Between Curriculum and Instructional Services & Prekindergarten Services

2010-2011

THIS AGREEMENT is made and entered, by and between the Department of Curriculum and Instructional Services and the Department of Prekindergarten Services, which includes the Head Start, Early Head Start and Voluntary Pre-Kindergarten preschool programs.

WHEREAS, Curriculum and Instructional Services provides English for Speakers of Other Languages (ESOL), and

WHEREAS, Prekindergarten Services has been awarded grants for the purpose of providing Head Start and Early Head Start services to children enrolled through the Pasco County school system,

NOW, THEREFORE, the parties agree on the following:

Curriculum and Instructional Services shall provide English for Speakers of Other Languages (ESOL) Services as follows at a cost of \$150,000 for the 2010-11-program year. The fee structure will be reviewed semi-annually to determine needed adjustments.

- In addition to core services provided by site based ESOL Paraprofessionals, CIS will hire three ESOL Paraprofessionals that are exclusively assigned to providing services to Head Start and Early Head Start children and families according to program needs.
- Identify children who qualify for ESOL services and enter appropriate data into TERMS.
- Establish and monitor school records for identified ESOL children.
- Provide home language assistance with a bilingual interpreter on request.
- Translate high priority program communication documents.
- Translate household communication documents.
- Provide bilingual parent/family involvement print resources as requested.
- Assist with pre-referral meetings related to consideration for exceptional student education placement in cases where the primary language of the child is not English.
- Provide translators at program functions as needed.
- Identify program staff needing to participate in the required ESOL training.
- Offer 18 hours of training for teachers and paraprofessionals in accordance with state of Florida requirements.
- Provide access by the classroom teachers to ESOL Resource Teacher/designated LEP Chair as needed for technical assistance and support
- Make evening family literacy programs such as "Families Learning at School and at Home" (F.L.A.S.H.) available for enrolled families.

Prekindergarten Services shall pay for services provided to enrollees identified as limited in English proficiency and will insure that ESOL services are provided as follows.

- Families with limited English proficient children will be identified and documented through the program application process.
- Limited English proficient children will be tracked on the program's data management system.
- A developmentally appropriate curriculum, that addresses multicultural and language needs of the children will be implemented in all classrooms.
- Program teachers and paraprofessionals will participate in ESOL training.
- Program support will be provided through substitutes and participant compensation as needed to facilitate completion of necessary training.

Shawn Graham 5/20/10
Shawn Graham, Chairman Date
Head Start/Early Head Start Policy Council

Beth E. Rawls 4/27/10
Beth E. Rawls, Director Date
Prekindergarten Services

Ariana L. Leonard 4/27/10
Ariana L. Leonard, Supervisor Date
ESOL and World Languages

Kathleen D. Steiner 4/27/10
Kathleen D. Steiner, Director Date
Curriculum and Instructional Services

CONTRACT REVIEW
AND APPROVAL
4/27/10

School Board Chairperson, Allen Altman Date