



District School Board of Pasco County

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Heather Fiorentino, Superintendent

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Department of Purchasing
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July 28, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

SUBJECT: Requesting Permission to Piggyback RFP 4839-KJ, School District of Hillsborough County, for Physical Therapy/Occupational Therapy Services

The District's current bid #06-119-MK for Physical Therapy Assistants/Occupational Therapy Assistants (PT/OT) is due to expire on August 17, 2009. To date we have not utilized any subcontracted employees under this bid, as our own employees have been able to meet the District's needs. Per the attached detailed memo from Ms. Monica Verra, Director of Exceptional Student Education (ESE), at this time we are not able to project whether or not the services of personnel firms will be required to fill the District's requirements. However, as these services are mandated by DOE, it is prudent to have companies under contract, should the need arise.

Ms. Heather Jones-Powell, Supervisor of ESE, has reviewed the specifications of the above-referenced RFP, and agrees that the terms, conditions and pricing are acceptable to the School District. The following companies have agreed in writing (attached) to extend the terms and conditions of RFP 4839-KJ to the District: Independent Living, Inc., Invo HealthCare Assoc., Progressus Therapy, and Therapy Dynamics. Under Florida Administrative Rule 6A-1.012(6), the District is permitted to make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, should it be in our best interest to do so. All documentation regarding this piggyback is on file in the Purchasing Department.

The term of this piggyback will be July 29, 2009 – July 1, 2010. Should the services of the firms be required, expenditures will not exceed \$100,000, funded through general funds and/or the IDEA Part B Grant. Please feel free to contact Monica Verra or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments