



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
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August 18, 2009

### **MEMORANDUM**

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent

**RE:** Second Year Renewal of Three-Year Contract  
Bid 09-039-SN Bottled Drinking Water – School System  
Crystal Springs

On September 16, 2008, official action (attached) was taken to award the above-referenced bid to Crystal Springs. This is a three-year bid renewable annually at the mutual agreement of the parties. The first year of the agreement will expire on September 16, 2009.

Considering services have been satisfactory, Crystal Springs was contacted to verify their willingness to enter into the second year of the agreement. As such, Crystal Springs has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of September 17, 2009 through September 16, 2010. At this time, it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (2)

DATE/TIME: August 12, 2009 12:00:00

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Bottled Drinking Water-School System		<b>Number of Vendors Notified</b>	99
<b>Bid Number</b>	09-039-SN		<b>Number of Bids Distributed</b>	17
<b>Date Solicited</b>	August 11, 2008		<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	September 3, 2008		<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	September 16, 2008		<b>Funding Source</b>	General Funds
<b>Total Savings</b>	<b>Estimated \$3,906</b>		<b>Grand Total of Bid</b>	<b>Estimated \$165,000</b>

**Recommendation:**

Recommend acceptance of bid from Crystal Springs as noted on the attached tabulation sheet as lowest and best, responsive, responsible bid meeting written specifications.

**Term of Contract:**

The bottled drinking water will be purchased by various schools and departments throughout the District on an "as-needed" basis. This is a three-year bid renewable annually by the mutual agreement of both parties. The first year will commence on September 17, 2008 and continue through September 16, 2009.

**Notations and Exceptions:**

The savings was determined by averaging the "All-or-none" total bid price for both companies and subtracting from the recommended companies' pricing.

Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:**

Bill Amon, Distribution Services Coordinator  
Rick Kurtz, Director, Food and Nutrition and Distribution Services

**Bids Prepared By:**

Stephanie Noble, Buyer

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent

Date/Time:

TABULATION SHEET  
09-039-SN Bottled Water

<b>DATE OF OPENING:</b> September 3, 2008 @ 2:30pm		DS Waters dba-Crystal Springs 3866 Shader Road Orlando, FL 32808		Nestle Waters dba-Zephyrhills Water	
<b>BID NAME:</b> Bottled Drinking Water				13000 Automobile Blvd. Unit 400	
<b>BID #:</b> 09-039-SN				Clearwater, FL 33762	
<b>UNITS:</b>	<b>DESCRIPTION:</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
6,300	5-Gallon Bottles (per bottle)	\$2.78	\$17,514.00	\$2.79	\$17,577.00
	Bottle Deposit (per bottle)	\$0.00	\$0.00	\$6.00	\$0.00
	4.25 oz Cone Cup Dispenser (per dispenser)	\$0.00	\$0.00	\$0.00	\$0.00
2,500	Sleeves 4.25 Cone Cups (per sleeve)	\$1.99	\$4,975.00	\$2.09	\$5,225.00
		**5 oz cone cups			
175	1-Gallon Plastic Bottles (6 per Case)	\$5.99	\$1,048.25	\$6.99	\$1,223.25
	Filtration Water Dispensers (Room				
10	Temp./Cold) (per unit/month)	\$18.50	\$185.00	\$19.99	\$199.90
	Installation of Filtration Unit (per unit)	\$0.00	\$0.00	\$0.00	\$0.00
	Bottled Water Dispensers (Room				
200	Temp./Cold) for 5-Gallon Bottles (per	\$0.69	\$138.00	\$1.00	\$200.00
	Installation of Dispenser Unit (per unit)	\$0.00	\$0.00	\$0.00	\$0.00
	<b>TOTAL PRICE:</b>		<b>\$23,860.25</b>		<b>\$24,425.15</b>