



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
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August 18, 2009

## MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: Second Year Renewal of Three-Year Contract  
Bid #09-045-LR, Athletic Field Fertilizer – Maintenance Department  
Pro Source One

On September 2, 2008, official action (attached) was taken to award the above-referenced bid to Pro Source One. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on September 2, 2009. This recommendation was for an anticipated annual expenditure of \$62,290.71 for the first year. At this time, the Maintenance Department has determined that an additional \$5,873.80 will be needed for the second year. This increase is due to the addition of Anclote High School.

Considering services have been satisfactory, Ron Leathers, Account Manager, Pro Source One was contacted to verify his willingness to enter into the second year of the agreement. As such, Ron Leathers has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Pro Source One. The second year of the contract will cover the period of September 3, 2009 through September 2, 2010 for a dollar amount of \$68,164.51. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/lr

Attachments

## District School Board of Pasco County Bid Recommendation

<b>Bid Title</b>	Athletic Field Fertilizer Maintenance Department		<b>Number of Vendors Notified</b>	87
<b>Bid Number</b>	09-045-LR		<b>Number of Bids Distributed</b>	14
<b>Date Solicited</b>	July 29, 2008		<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	August 20, 2008		<b>Number of Formal “No Bid” Responses</b>	0
<b>Date Board Presentation</b>	September 2, 2008		<b>Funding Source</b>	General
<b>Total Savings</b>	<b>\$13,323.85</b>		<b>Grand Total of Bid</b>	\$62,290.71

**Recommendation:**

Recommend acceptance of bid from Pro Source One, as noted on the attached bid tabulation sheet, as lowest and best, responsive and responsible “all-or-none” bid meeting written specifications.

**Term of Contract:**

This bid is for Athletic Field Fertilizer “as needed” by the Maintenance Department for use throughout the District. This is a three-year bid renewable annually based upon mutual agreement of both parties. The first year of this contract shall be effective from September 3, 2008 to September 2, 2009.

**Notations and Exceptions:**

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Savings were determined by averaging all bids submitted and subtracting the recommended vendor’s price.

**Bids Evaluated By:**

Randy Snell, Crew Chief, Maintenance Department

**Bids Prepared By:**

Laurie Roberts, CPPB, Buyer, Purchasing Department

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent, Purchasing Department

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: August 20, 2008 @ 2:30 PM		Lesco, Inc		Pro Source One		
BID TITLE: Athletic Field Fertilizer-Maintenance Dept.		1301 E 9th St. Ste 1300		4094 Paul Buchman Hwy		
BID # 09-045-LR		Cleveland, OH 44114		Plant City, FL 33565		
<b>**Board Meeting 9/2/08**</b>						
ITEM#	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
001	350	18-0-18 w/ Ronstar	\$44.20	\$15,470.00	\$33.94	\$11,879.00
		Manufacturer / Product #	Lesco / Ronstar #062408		PSO / 18018 PCSB	
002	521	15-3-15	\$34.88	\$18,172.48	\$22.23	\$11,581.83
		Manufacturer / Product #	Lesco / #000582		PSO / 15315 PCSB	
003	806	15-1-15	\$21.45	\$17,288.70	\$15.83	\$12,758.98
		Manufacturer / Product #	Lesco / #088410		PSO / 15115 PCSB	
004	304	24-2-11	\$24.98	\$7,593.92	\$20.20	\$6,140.80
		Manufacturer / Product #	Lesco / #088767		PSO / 24211 PCSB	
005	940	20-2-10	\$26.80	\$25,192.00	\$17.34	\$16,299.60
		Manufacturer / Product #	Lesco / #080296		PSO / 20210 PCSB	
006	274	21-0-0	\$19.45	\$5,239.30	\$13.25	\$3,630.50
		Manufacturer / Product #	Lesco / #015186		PSO / 2100 PCSB	
<b>ALL-OR-NONE BID PRICE</b>			<b>\$88,956.40</b>		<b>\$62,290.71</b>	