

District School Board of Pasco County

Bid Recommendation

RFP Title	Caps, Gowns, Rings, Announcements-AHS		Number of Vendors Notified	171
RFP Number	10-044-SN		Number of Bids Distributed	13
Date Solicited	July 16, 2009		Number of Vendors Bidding	1
Date Opened	August 14, 2009		Number of Formal "No Bid" Responses	2
Date Board Presentation	September 15, 2009		Funding Source	School Internal Funds
Total Savings	Estimated \$15,000		Grand Total of Bid	Estimated \$47,000

Recommendation: Recommend acceptance of "all-or-none" proposal from Jostens per the attached tabulation sheet as lowest and best, responsive, responsible proposal receiving the highest points.

Term of Contract: This proposal is for the student-direct purchase of caps, gowns, rings and announcements for Anclote High School. This is a three-year contract, renewable annually based upon the mutual consent of both parties. The first year will commence on September 16, 2009 and continue through September 1, 2010.

Notations and Exceptions: This RFP was awarded upon a weighted points system. The weighted point criteria were based upon the following weights: Quality (15), Base Price (5), and References (10). Points were assigned on a scale of one (1) to five (5) in each of the above entries, and then multiplied by the weighted point factor.

Although only one bid was received, prices have been deemed competitive based on a comparison of previous bids for caps, gowns, rings and announcements awarded by the District.

The estimated total of the bid was calculated by multiplying the average cost for each section by the estimated number of student that will be purchasing the items. The estimated savings was determined by subtracting the grand total of this bid from a previously awarded bid for caps, gowns, rings and announcements.

Offers from vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Proposal Evaluated By:

Monica Isle, Principal, Anclote High School
 One (1) Kim, Saavedra, Faculty Members
 Five (5) Members of the Student Body (on file in Purchasing)

Proposal Prepared By: Stephanie Noble, Buyer, Purchasing Department

Reviewed and Authorized By: Kendra Goodman, CPPB, Purchasing Agent

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: August 14, 2009 @ 2:30 p.m.		Jostens	Graduation Solutions d.b.a. Gordon International
RFP TITLE: Caps & Gowns, Rings and Announcements - AHS		319 Broadway Street	200 William Street, Suite 306
RFP # : 10-044-SN		Dunedin, FL 34698	Port Chester, NY 10573
		727-460-7883	914-934-5991
ITEM#	Units	DESCRIPTION	
		Part A - Caps & Gowns:	
CG-1		Basic line caps, gowns, tassels, etc. as specified. To be sized in increments of 2"	\$19.95 \$45.45
CG-2		Premium line caps, gowns, tassels, etc. as specified. To be sized in increments of 2"	\$23.95 \$55.65
CG-4		Activity Cords	\$3.00 \$2.85
CG-5		Honor Cords	\$3.00 \$5.45
CG-6		Stoles	\$7.00 \$6.45
CG-7		Custom 3-color and 4-color stoles	\$8.00 \$16.90
CG-8		Additional tassels	\$5.00 \$1.95
CG-9		Sash	\$8.00 N/A
		Balance of Line Discount Off	15.00% 0.00%
		Part B - Rings:	
		Prices for Men's 10kt yellow gold class rings based on \$600 per ounce gold	\$108.09
		Prices for Women's 10kt yellow gold class rings based on \$600 per ounce gold	\$59.27
		Traditional Style	
R-1		Men's Medium Traditional ring	
		Maufacturer	Jostens
		Model	T13
		Page	18
		Price	\$249.86
R-2		Men's Large Traditional ring	
		Maufacturer	Jostens
		Model	T11

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ITEM#	Units	DESCRIPTION	
		Page	18
		Price	\$259.86
R-3		Ladies Petite Traditional ring	
		Maufacturer	Jostens
		Model	T20
		Page	10
		Price	\$185.68
R-4		Ladies Small Traditional ring	
		Maufacturer	Jostens
		Model	T14
		Page	10
		Price	\$235.68
R-5		Ladies Regular Traditional ring	
		Maufacturer	Jostens
		Model	T12
		Page	10
		Price	\$245.68
R-6		Men's Medium Special/Ultrium ring	
		Maufacturer	Jostens
		Model	A39
		Page	15
		Price	\$399.86
R-7		Men's Large Special/Ultrium ring	
		Maufacturer	Jostens
		Model	A49
		Page	15

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ITEM#	Units	DESCRIPTION	
		Price	\$404.86
R-8		Ladies Petite Special/Ultrium ring	
		Maufacturer	Jostens
		Model	B82
		Page	5
		Price	\$375.68
R-9		Ladies Small Special/Ultrium ring	
		Maufacturer	Jostens
		Model	A40
		Page	5
		Price	\$392.68

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ITEM#	Units	DESCRIPTION	
R-10		Ladies Regular Special/Ultrium ring	
		Maufacturer	Jostens
		Model	A50
		Page	5
		Price	\$397.68
R-11		Men's Large Athletic ring	
		Maufacturer	Jostens
		Model	A93
		Page	14
		Price	\$384.86
R-12		Ladies Small Athletic ring	
		Maufacturer	Jostens
		Model	A49
		Page	5
		Price	\$377.86
R-13		Men's Medium Rectangular/Vintage ring	
		Maufacturer	Jostens
		Model	H21
		Page	16
		Price	\$314.86

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ITEM#	Units	DESCRIPTION		
R-14		Men's Large Rectangular/Vintage ring		
		Maufacturer	Jostens	
		Model	H29	
		Page	16	
		Price	\$324.86	
R-15		Ladies Small Rectangular/Vintage ring		
		Maufacturer	Jostens	
		Model	H22	
		Page	6	
		Price	\$307.68	
R-16		Ladies Regular Rectangular/Vintage ring		
		Maufacturer	Jostens	
		Model	H30	
		Page	7	
		Price	\$317.68	
R-17		Ladies Small Petite ring		
		Maufacturer	Jostens	
		Model	S14	
		Page	9	
		Price	\$267.68	

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ITEM#	Units	DESCRIPTION	
R-18		Ladies Regular Petite ring	
		Maufacturer	Jostens
		Model	F24
		Page	8
		Price	\$282.68
R-19		Men's Medium Retro Ring	
		Maufacturer	Jostens
		Model	A15
		Page	14
		Price	\$294.86
R-20		Men's Large Retro Ring	
		Maufacturer	Jostens
		Model	A11
		Page	14
		Price	\$302.86
R-21		Ladies Small Retro Ring	
		Maufacturer	Jostens
		Model	A16
		Page	5
		Price	\$287.68
R-22		Ladies Regular Retro Ring	
		Maufacturer	Jostens
		Model	A12
		Page	5
		Price	\$295.68
R-23		Ladies Small Slender	

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ITEM#	Units	DESCRIPTION	
		Manufacturer	Jostens
		Model	A16
		Page	5
		Price	\$287.68
R-24		Ladies Regular Slender	
		Manufacturer	Jostens
		Model	A12
		Page	5
		Price	\$295.68
		Part C: Announcements:	
A-1		Graduation Announcements Single Fold	\$16.00
		Minimum size: 4"x6" (based on 25 announcements per box)	
A-2		Graduation Announcements Double Fold	\$16.00
		Minimum size: 4"x6" (based on 25 announcements per box)	
A-3		Graduation Announcements Triple Fold	\$16.00
		Minimum size: 4"x6" (based on 25 announcements per box)	
A-4		Additional options (gold foil - will not be part of the calculation for award)	N/A
A-5		Thank You Cards (25 cards per box to include envelope)	\$7.75
A-6		Name Cards (100 cards per box) Raised print with raised embossed borders	\$16.25
		Name Cards with raised embossed borders	
		Total Points	149.27
			Disqualified. Award was based on a "Total All-or-None"