



# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

September 15, 2009

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent *KDG*

**SUBJECT:** CDW Government Inc. (CDWG)  
Request Permission to Extend Piggy-Back Manatee County School Board  
Bid 07-0046-DB for Microcomputer Peripherals, Software, Services &  
Repair Parts

On September 16, 2008, official action (attached) was taken to approve a "blanket" process for computer-related equipment and supplies purchased through CDWG. Under DOE Rule 6A-1.012(6), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. We have been piggy-backing the above-referenced bid from Manatee County School Board (MCSB), the term of which will expire for the District on October 1, 2009.

As the MCSB contract runs through December 31, 2009, we are requesting permission to extend the term of the District's piggy-back for an additional three (3) months, to December 31, 2009. CDWG has agreed in writing (attached) to this extension. The Purchasing Department monitors all expenditures under this contract, and we do not anticipate exceeding the \$600,000 threshold previously approved by the Board. Purchases are made by schools and departments on an as-needed basis, with funding provided through either general, capital or federal funds. The Purchasing Department will continue to monitor and calculate CDWG purchases to verify that the dollar limit noted above is not exceeded through the extended contract period.

We are in the process of analyzing the best methodology for District purchases of this nature after the piggy-back's expiration, and we will bring a recommendation to the Board regarding this matter before December 31, 2009. If you have any questions or concerns, please contact me at your earliest convenience.

KDG/az  
Attachments

Date/Time: September 9, 2009; 10:31:00



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## PIGGYBACK BID REQUEST: SCHOOL DISTRICT OF MANATEE COUNTY 07-0046-DB, MICROCOMPUTER PERIPHERALS, SOFTWARE, SERVICES & REPAIR PARTS

  X   Yes, I agree to extend the terms and conditions of the above-referenced RFP to the District School Board of Pasco County. All existing terms and conditions will be in force and effect, for the period October 1, 2009 – December 31, 2009.  
       No, I do not agree to extend the terms of the above-referenced bid to the District School Board of Pasco County.

COMPANY NAME: CDW Government Inc.

SIGNATURE: Tara K. Barbieri DATE: 31 August 2009

PRINTED NAME/TITLE: Tara K. Barbieri / Director, Program Sales

E-MAIL: tara.barbieri@cdwg.com

TELEPHONE W/AREA CODE: 866-673-1446 FAX W/AREA CODE: 847-990-8058

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER**  
**PURCHASING DEPARTMENT**  
20430 GATOR LANE, LAND O' LAKES, FL 34638  
(813) 794-2504 (PHONE)  
(813) 794-2111 (FAX)  
[azimney@pasco.k12.fl.us](mailto:azimney@pasco.k12.fl.us)



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September 16, 2008

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On October 2, 2007, official action (attached) was taken to approve a "blanket" process for computer-related equipment and supplies purchased through CDWG. Under DOE Rule 6A-1.012(5), the Board may make purchases at the unit prices in contracts awarded by other governmental agencies. The term for the piggy-back will expire on October 1, 2008.

We are requesting permission to piggy-back the MCSB bid for another term, and to place purchase orders not to exceed \$600,000 for the period October 2, 2008 – October 1, 2009. Purchases are made by schools and departments on an as-needed basis, and funding is provided through either general, capital or federal funds. The Purchasing Department will monitor and calculate CDWG purchases from this piggy-back to verify that the dollar limit noted above is not exceeded.

If you have any questions or concerns, please contact me at your earliest convenience.

KDG/az  
Attachments

