

# District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/ 794-2221 Fax: 813/ 794-2111  
727/ 774-2221 TDD: 813/ 794-2484  
352/ 524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

September 15, 2009

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent *KDG*

**SUBJECT:** Renewal of Direct Negotiated Contract  
Government Finance Officers Association (GFOA)  
Third Year of Five-Year Contract

On October 2, 2007, official action was taken to approve a contract with GFOA. The contract has a term of five (5) years, and is renewable annually at the mutual agreement of the parties. The second year of the contract will expire on October 2, 2009.

At the time of contract approval, a Statement of Work for Phase I (Needs Analysis Study and Technology Plan) was also approved. Phase I has been completed, and reported to the Board. On August 5, 2008 the Board approved a Statement of Work for Phases II - IV (attached) and a purchase order has been issued for those services. The purchase order covers work to be performed during the 2009-2010 fiscal year.

At this time, we are asking for approval of the third year "umbrella" terms and conditions governing the District's relationship with GFOA. No District funds are associated with this request. The previously approved Statements of Work and associated purchase orders were funded out of District general funds. Any additional Statements of Work will be brought to the Board separately for approval. GFOA has indicated in writing (attached) that they are willing to renew for the third year, under existing terms and conditions. The District is permitted to negotiate for these professional services under DOE Rule 6A-1.012(11)(a). The third-year term will be October 3, 2009 – October 2, 2010.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/az  
Attachments

September 9, 2009; 10:33:00



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## DIRECT NEGOTIATED CONTRACT ENTERPRISE RESOURCE PLANNING SYSTEM

  X  

Yes, I agree to renew the above-referenced contract, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be October 3, 2009 – October 2, 2010.

       No, I do not agree to renew the above-referenced contract with the District School Board of Pasco County.

COMPANY NAME: Government Finance Officers Association (GFOA)

SIGNATURE: Anne Kinney DATE: 8-31-09

PRINTED NAME/TITLE: Anne Spray Kinney E-MAIL: akinney@gfoa.org

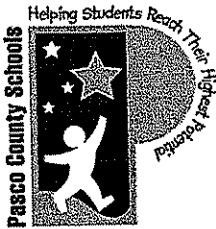
TELEPHONE W/AREA CODE: 312-977-9700 FAX W/AREA CODE: 312-977-4806

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

**PLEASE RETURN TO:**  
**DISTRICT SCHOOL BOARD OF PASCO COUNTY**  
**ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER**  
**PURCHASING DEPARTMENT**  
20430 GATOR LANE, LAND O' LAKES, FL 34638  
(813) 794-2504 (PHONE)  
(813) 794-2111 (FAX)  
[azimney@pasco.k12.fl.us](mailto:azimney@pasco.k12.fl.us)



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August 5, 2008

## MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPB, Purchasing Agent *KGB*

**SUBJECT:** Statement of Work for Phases II through IV  
Government Finance Officers Association (GFOA), Enterprise Resource Planning System

On October 2, 2007, official action (attached) was taken to approve a negotiated contract and Phase I of a Statement of Work (SOW) with GFOA. GFOA conducted a District-wide needs analysis study and technology plan regarding an Enterprise Resource Planning System (ERP). The action stated that should the study indicate it is in the best interest of the District to proceed with additional steps in the ERP process, any further SOWs and associated dollar expenditures would be brought back to the Board for approval.

Attached are the results of the GFOA's needs analysis study and technology plan. The company's recommendation, also attached, is that the District proceed with Phases II through IV of the process.

The original negotiated contract, on file in Purchasing, states that additional SOWs may be added at the mutual agreement of the parties. The proposed SOW for Phases II through IV has been reviewed and approved by the Purchasing Department, Ms. Olga Swinson, Chief Finance Officer, and Mr. Bruce Baldwin, Supervisor of Information Services. As noted in the previous Board action, the District is permitted to negotiate for professional services under DOE Rule 6A-1.012(7).

The fixed fee price of \$97,050 for this project will be funded out of the District's general funds. At this time we are requesting approval of the SOW, and permission to place a purchase order in the amount of \$97,050 to GFOA. Please contact Ms. Renalia Dubose, Assistant Superintendent for Administration, or me at your earliest convenience if you have any questions or concerns.

KDG/az  
Attachments

District School Board  
of Pasco County

SEP 16 2008

Board Approved

District School Board  
of Pasco County

District Wide Accreditation • Southern Association of Colleges and Schools

AUG 05 2008

Board Approved