



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

September 15, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent

RE: District-Wide Copier Contract
Multifunctional Devices, Copying Equipment, Service & Supplies
Piggyback Miami-Dade County Schools Bid # 128-FF11-**Ikon Office Solutions**

At this time the Information Services Department is requesting permission to “piggyback” Miami-Dade County Schools Bid # 128-FF11 for district-wide copier services with Ikon Office Solutions. We are currently under a three-month piggyback with Ikon Office Solutions that was Board approved on June 16, 2009. This three-month piggyback expires on September 30, 2009. Miami-Dade County Schools is working on a one year- extension with Ikon Office Solutions which is expected to be completed by September 15, 2009. We are requesting permission to piggyback the above-referenced bid for a one-year period subject to Miami-Dade’s renewal.

As you may recall, the services covered under this contract are exempt from the competitive pricing requirements as outlined in DOE’s Section 6A-1.012(5). Under DOE’s Rule 6A-1.012(5), the Board may make purchases to vendors awarded by other governmental agencies.

The estimated equipment lease amounts, copy volumes and service/supply costs are as follows:
Estimated October 1, 2009 through September 30, 2010 lease amounts: \$720,000
Estimated October 1, 2009 through September 30, 2010 copy volume with associated cost
\$106,670,000 copies @ \$.0045 average cost per copy rate: \$480,000. The estimated total one-year expenditure for the Ikon cost-per-copy contract with its anticipated copy volume and related lease obligations is \$1,200,000.

It is my recommendation that this piggyback renewal be approved with Ikon Office Solutions. The piggyback will cover the period of October 1, 2009 through September 30, 2010. Should you have any questions regarding this matter, please feel free to contact me at your earliest convenience.

KDG/sn



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BID PIGGYBACK REQUEST FOR RENEWAL

BID # 128-FF11 Miami-Dade County


BID TITLE: Multifunctional Devices, Copying Equipment, Service and Supplies

X

Yes, I agree to allow the District School Board of Pasco County to piggyback on Bid # 128-FF11, under the same terms and conditions as the existing bid. The coverage period shall be through October 1, 2009 through September 30, 2010.

No, I do not agree to allow the District School Board of Pasco County to piggyback Bid #128-FF11.

COMPANY NAME: Ikon Office Solutions

SIGNATURE: 

TYPED NAME AND TITLE: Jeffrey J. Galovic
(Person authorized to bind your company)

TELEPHONE (WITH AREA CODE): 407. 838. 9000

FAX NUMBER (WITH AREA CODE): 407. 838. 9001

DATE: 9.2.09

The prospective bidder certifies, by submission and signature of this piggyback request form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: STEPHANIE NOBLE, BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2225 (PHONE)
(813) 794-2111 (FAX)