



## District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)

Department of Purchasing  
Kendra Goodman, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2111  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

November 17, 2009

### MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *Kody/KG*

RE: Second Year Renewal of Three-Year Contract  
Bid #09-083-GF: Lawn Maintenance Equipment – Transportation Department  
Gulf Coast Tractor & Equipment

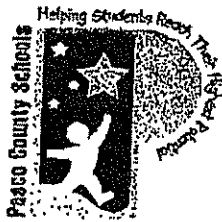
On December 16, 2008, official action (attached) was taken to award the above-referenced bid to Gulf Coast Tractor & Equipment. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on February 17, 2010.

Considering services have been satisfactory, Kevin R. Hansut, General Manager, Gulf Coast Tractor & Equipment was contacted to verify his willingness to enter into the second year of the agreement. As such, Kevin R. Hansut has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Gulf Coast Tractor & Equipment. The second year of the contract will cover the period of February 18, 2010 through February 18, 2011. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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### BID RENEWAL REQUEST BID #09-083-GF

**BID TITLE: Lawn Maintenance Equipment - Transportation Department**

Yes, I agree to renew Bid #09-083-GF under the same terms and conditions as the existing bid. The second year period shall be from February 18, 2010 through February 17, 2011 *(Kv)*

No, I do not agree to renew Bid #09-083-GF

COMPANY NAME: Gulf Coast Tractor & Equipment

SIGNATURE: *Kevin R. Hansut*

TYPED NAME AND TITLE: Kevin R. Hansut, General Manager

TELEPHONE (WITH AREA CODE): 813-995-2533

FAX NUMBER (WITH AREA CODE): 813-995-2937

E-MAIL: khansut@gulfcoasttractor.com

DATE: 10/21/09

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
 ATTENTION: Debra Reaves, Buyer Assistant  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2219 (PHONE)  
 (813) 794-2111 (FAX)

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## Bid Recommendation

<b>Bid Title</b>	Lawn Maintenance Equipment – Maintenance		<b>Number of Vendors Notified</b>	45
<b>Bid Number</b>	09-083-GF		<b>Number of Bids Distributed</b>	5
<b>Date Solicited</b>	November 7, 2008		<b>Number of Vendors Bidding</b>	2
<b>Date Opened</b>	December 3, 2008		<b>Number of “No Bid” Responses</b>	3
<b>Date Board Presentation</b>	December 16, 2008		<b>Funding Source</b>	General
<b>Total Savings</b>	\$2,000		<b>Grand Total of Bid</b>	\$25,000.00 Estimate

**Recommendation:** Recommend acceptance of bid as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid meeting written specifications.

**Term of Contract:** This bid is for the Transportation Department’s “as needed” original-equipment-manufacturer’s (OEM) parts for lawn maintenance equipment throughout the District. This is the first year of a three-year bid renewable annually by mutual consent of both parties. The first year contract period is February 18, 2009 through February 17, 2010.

**Notations and Exceptions:** Recommend acceptance of bid from Gulf Coast Tractor & Equipment for Stihl and John Deere Parts as lowest and best responsive, responsible bids meeting written specifications. Savings based on historical usage.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Bids Evaluated By:** Tad Kledzik, Transportation Department

**Bids Prepared By:** Gail Fowler, CPPB, Buyer

**Reviewed and Authorized By:** Kendra D. Goodman, CPPB, Purchasing Agent

District School Board  
of Pasco County

DEC 16 2008

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

DATE OF OPENING: DECEMBER 3, 2008 2:30 PM	Gulf Coast Tractor & Equipment	Quality Mowers
BID TITLE: OEM LAWN MAINTENANCE EQMPT- TRANS.	3827 Land O'Lakes Blvd	2066 1/2 Gulf to Bay Blvd
BID #: 09-083-GF	Land O'Lakes, FL 34639	Clearwater, FL 33765
ITEM #	DESCRIPTION	TOTAL PRICE
1	OEM LAWN MAINTENANCE EQUIPMENT	TOTAL PRICE
	Stihl Parts	
	Bid Price:	
	Cost Plus	
	or	
	List Less	26%
	Manufacturer Authorized Dealer (Yes or No)	Yes
	Brand or Manufacturer of Products:	Stihl OEM Parts
2	John Deere Parts	NB
	Bid Price:	
	Cost Plus	
	or	
	List Less	10%
	Deduct percentage from bid price for buy	40%
	back of OEM parts	10%
	Manufacturer Authorized Dealer (Yes or No)	No
	Brand or Manufacturer of Products:	Stihl & John Deere OEM Parts, Sten After Market Parts
	Warranty:	90 Day Warranty on Parts
		90 Days Replacement Parts

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DEC 16 2008

Board Approved