



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 15, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KGD*

SUBJECT: 2nd Year of Ongoing Contract
Collection Agency Services, Checkcare Systems

On January 20, 2009, official action (attached) was taken to approve a contract with Checkcare Systems (Checkcare.) This company assists the Department of Finance Services (Finance) for collection of checks which have been rejected by the bank due to insufficient funds. It is renewable annually at the mutual agreement of the parties. The current term will expire on January 19, 2010. Please see the attached memo from Mr. John Simon, Finance Services Manager, for additional information.

Considering services have been satisfactory, Finance has asked that the contract be renewed for an additional twelve (12) month period, under existing terms and conditions. Checkcare has agreed in writing (attached) to do so. There is no cost to the District for these services. Checkcare will guarantee payment to the District up to \$500 for each check they collect on our behalf. The company is entirely responsible for administration of the program.

The term of the contract will be January 20, 2010- January 19, 2011. Although there is no cost for these services, we are requesting Board permission as it involves the handling of District funds.

Please contact John Simon or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachment



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NEGOTIATED CONTRACT RENEWAL REQUEST CHECK COLLECTION SERVICES

Yes, I agree to renew the above-referenced contract its next term, under existing terms and conditions. The term will be January 20, 2010 – January 19, 2011.

No, I do not agree to renew the above-referenced contract with the District School Board of Pasco County.

COMPANY NAME: CheckCare Systems

SIGNATURE: Barbara Cooper DATE: 11-20-2009

PRINTED NAME/TITLE: Barbara Cooper E-MAIL: BARBARAC@checkcare-cfl.com
Client Service Administrator

TELEPHONE W/AREA CODE: 888-339-2439 FAX W/AREA CODE: 407-339-4572

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

PLEASE RETURN TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE, LAND O' LAKES, FL 34638
(813) 794-2504 (PHONE)
(813) 794-2111 (FAX)
azimney@pasco.k12.fl.us



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/ 794-2000

Heather Fiorentino, Superintendent

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Finance Services Department
William Kleinsorge, Director
813/ 794-2268 Fax: 813/ 794-2266
727/ 774-2268 TDD: 813/ 794-2484
352/ 524-2268 e-mail: wkleinso@pasco.k12.fl.us

MEMORANDUM

DATE: December 1, 2009

TO: Ms. Kendra Goodman
Purchasing Agent

FROM: William Kleinsorge, Director *WKL*
Finance Services

RE: **CHECKCARE CONTRACT RENEWAL FOR 12/15/2009 BOARD**

The contract renewal for CheckCare services is to be submitted to the December 15, 2009 Board.

The CheckCare services have been satisfactory and we wish to continue the contract. The scope of the program remains unchanged and there is no cost to the District.

Thank you for your assistance. If you need additional information, please call me on Ext. 42294.

mln



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January 20, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

SUBJECT: Approval of Collection Agency Services Contract
Department of Finance Services, Checkcare Systems

Attached for your approval is a contract with Checkcare Systems. This company has been identified by the Department of Finance Services as being able to assist the District for collection of checks which have been rejected by the bank due to insufficient funds. Please see the attached memo from Mr. Bill Kleinsorge, Director of Finance Services, for detailed information.

There is no cost to the District for these services. Checkcare will guarantee payment to the District up to \$500 for each check they collect on our behalf. The company is entirely responsible for administration of the program. Checkcare's payments of collected funds to the District, and the company's reporting responsibilities, are outlined in the contract's Addendum.

The first term of the contract will run for twelve (12) months from the date of Board approval. Thereafter, it is renewable annually at the mutual agreement of the parties. Although there is no cost for these services, we are requesting Board permission as it involves the handling of District funds.

Please contact Bill Kleinsorge or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachment



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352/ 524-2268 e-mail: wkleinso@pasco.k12.fl.us

MEMORANDUM

DATE: January 09, 2009

TO: Ms. Kendra Goodman
Purchasing Agent

FROM: William Kleinsorge, Director *WJK*
Finance Services

RE: **CHECKCARE CONTRACT FOR 01/20/09 BOARD**

Attached is the contract for CheckCare services to be submitted to the January 20, 2009 Board. Effective January 01, 2009, our current provider, E-Payment, will no longer guarantee PLACE checks.

Once Board approval is received, it is our intention to place CheckCare services into effect on February 01, 2009, at all schools. Some of the highlights of their program are:

Cost:	No additional cost to District
Payment to Schools:	\$1.25 for each check collected
Monthly Fee:	Waived
Check Limit Per Transaction:	\$500 per check
Checks Covered:	NSF, Uncollected Funds, Insufficient Funds and Accounts Closed
Information Requirements:	All checks must contain the consumer's name, address and telephone number
Reimbursement Schedule:	Clients are mailed two reimbursement checks per month on the 1st and the 15th
Nonqualified Checks:	CheckCare will attempt to collect any check that does not qualify as guaranteed

Thank you for your assistant. If you need additional information, please call me on Ext. 42294.

mk
Attachment

District School Board
of Pasco County

JAN 20 2009

