



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 1, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

SUBJECT: Renewal of RFP 09-046-AZ, Telecommunications Maintenance Services
Second Year of Three-Year Contract, Verizon Business Network Services (Verizon)

On December 1, 2008, official action (attached) was taken to approve a contract with Verizon Business Network Services (Verizon), based on RFP 09-046-AZ. The RFP is a three-year contract, renewable annually at the mutual consent of the parties. It encompasses maintenance of on-site equipment for all District schools and business sites using three (3) Verizon technicians, and establishes pricing for repair parts as needed. The first year of the contract will expire on December 31, 2009.

As services have been satisfactory, Mr. Chris Jackson, Supervisor of Information Services has requested renewal of the contract for its second term, January 1 – December 31, 2010. The firm, fixed-price contracted amount is \$546,715.92 per year, paid out of general funds. Verizon has agreed (attached) to honor the terms and conditions of the original RFP for its second year.

Approval of this renewal will permit Information Services to issue a pro-rated purchase order to Verizon to cover services provided January 1 – June 30, 2009. A purchase order for the balance of the contract amount will be issued after the beginning of the next fiscal year.

Please feel free to contact Chris Jackson or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments

DATE/TIME: NOVEMBER 23, 2009 10:38:00



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RFP #09-046-AZ RENEWAL REQUEST TELECOMMUNICATIONS MAINTENANCE SERVICES

Yes, I agree to renew the above-referenced RFP for its second-year term, under existing terms and conditions. The term will be January 1, 2010 – December 31, 2010.
 No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.

COMPANY NAME: Verizon Business Network Services

SIGNATURE: Tom McCurdy DATE: 11/17/2009

PRINTED NAME/TITLE: Tom McCurdy E-MAIL: tom.mccurdy@verizon.com
OPERATIONS MANAGER

TELEPHONE W/AREA CODE: 833-664-2101 FAX W/AREA CODE: 813-664-2353

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

PLEASE RETURN TO:
DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: MARLENE ZIMNEY, CPPB, C.P.M., BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE, LAND O' LAKES, FL 34638
(813) 794-2504 PHONE
(813) 794-2111 FAX
azimney@pasco.k12.fl.us



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December 2, 2008

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG/az*

SUBJECT: Approval of Contract, Verizon Business Network Services (Verizon) for RFP 09-046-AZ, Telecommunications Maintenance Services

On October 21, 2008, official action (attached) was taken to approve award of the above-referenced RFP for telecommunications maintenance services. At that time, the Board approved an award to Verizon, contingent upon a negotiated operational contract including the RFP by reference.

As the contract has been successfully negotiated, and reviewed by School Board Attorney Nancy Alfonso, it is being brought back to the Board for signature at this time. The RFP is a three (3)-year contract, renewable annually at the mutual agreement of the parties. The first year term will be January 1, 2009 – December 31, 2009. The contracted amount will be \$546,715.92 per year. This is a corrected dollar figure and includes the annual cost of the three (3) on-site technicians, which is an integral part of the RFP. The corrected amount does not change the committee's scoring, or affect the award to Verizon as having the highest average score and best RFP meeting written specifications.

Please feel free to contact me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments

District Wide Accreditation • Southern Association of Colleges and Schools

District School Board
of Pasco County

DEC 1 2008

Board Approved

District School Board of Pasco County

Bid Recommendation

RFP Title	Telecommunications Maintenance Services	Number of Vendors Notified	560
RFP Number	09-046-AZ	Number of Proposals Distributed	26
Date Solicited	August 22, 2008	Number of Vendors Proposing	2
Date Opened	September 15, 2008	Number of Formal "No Bid" Responses	0
Date Board Presentation	October 21, 2008	Funding Source	General
Total Savings	\$70,036.08	Grand Total of Proposal	\$201,715.92 1 st year

Recommendation: Recommend acceptance of Verizon Business Network Services, per the attached RFP tabulation, as having the highest average score and best RFP meeting written specifications.

Term of Contract: This RFP is a three-year contract, renewable annually at the mutual consent of the parties. It establishes firm-fixed prices for the NEC switching system and Centigram voice mail system for all District schools and building sites. The proposal establishes these prices for three (3) on-site technicians, repair parts as needed, and percent discount for balance of line items, as well as outlining service levels expected.

Notations and Exceptions: Responses were independently evaluated by the committee members noted below, with all scores being averaged. Both proposers, Shared Technologies and Verizon Business Network Services (incumbent provider) were interviewed by the committee, and were then scored again by the committee members. Interview scores were added to the RFP response scores. The committee recommends that the services of Verizon, as the highest-scoring proposer, be retained, contingent upon successful negotiation of an operational contract, which will include the RFP by reference. The contract will be brought back to the Board for signature.

Savings are calculated as the difference between the two (2) bidders' annual price for maintenance of all sites, as outlined in the RFP, for a period of one (1) year.

Proposals Evaluated By:

Chris Jackson, Supervisor of Information Services
Ed Mutell, Supervisor of Information Services
Daryl Schooler, Systems Analyst

District School Board
of Pasco County

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., Buyer

OCT 21 2008

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent *KOG*

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY RFP TABULATION

Date of Opening: September 15, 2008			
RFP Title: Telecommunications Maintenance Services	Shared Technologies Inc.	Verizon Business Network Services Inc.	
RFP #09-046-AZ	4500 140th Ave. N., Ste 217	3608 Queen Palm Drive	
BOARD MEETING OCTOBER 21, 2008	Clearwater, FL 33762	Tampa, FL 33619	
Competencies, profile & staffing (max. 20 pts)	17.00		18.00
References (max. 10 pts)	4.63		4.49
Catastrophic failure plan (max. 10 pts)	7.33		6.00
Pricing (max. 60 pts, force ranked)	30.00		60.00
Subtotal	58.96		88.49
Interview (max. 25 pts)	21.00		18.67
TOTAL	79.96		107.16

District School Board
of Pasco County

OCT 21 2008

Board Approved

