

District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

December 1, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent *KDG*

SUBJECT: Addendum to Statement of Work: CORE Education & Consulting Services (CORE K12), Student Progress Monitoring Tool

On July 28, 2009, official action (attached) was taken to approve a Statement of Work (SOW) for a contract with CORE Education & Consulting Services (CORE K12). CORE provides online formative benchmark assessments to monitor student achievement through its proprietary system. The Statement of Work covers the term August 1, 2009 – July 31, 2010.

Dr. Peggy Jones, Director of Research & Evaluation Services, is requesting Board approval on an Addendum to the existing SOW. The Addendum adds benchmark assessments for high school grades 9 and 10 in mathematics, and grade 11 in science. The additional cost of \$48,750 will be funded through Title II grant funds. The term of this Addendum will be December 1, 2009 – July 31, 2010. Please see the attached memo from Dr. Jones for further information.

Board approval is required, as the total expenditure to CORE K12 in the 2009-10 fiscal year exceeds \$50,000. We therefore request Board signature on the attached Addendum, and permission to place a purchase order to CORE K12 in the amount of \$48,750.

Please contact Dr. Jones or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments

DATE/TIME: NOVEMBER 23, 2009 10:55:00



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Research and Evaluation Services
Peggy Jones, Ph.D., Director
813/ 794-2338 Fax: 813/ 794-2116
727/ 774-2338 TDD: 813/ 794-2484
352/ 524-2338 pejones@pasco.k12.fl.us

MEMORANDUM
RE: 062-10

November 16, 2009

To: Kendra Goodman, Director
Purchasing Department

From: Peggy Jones, Ph.D., Director ^{PA}
Research and Evaluation Services

Subject: Exhibit D Addendum for CORE Education and Consulting Solutions Inc. (CORE K12)

The Research and Evaluation Services Department is asking the District School Board of Pasco County to approve the attached Exhibit D Addendum to the Formative Assessment Program Agreement between CORE Education and Consulting Solutions Inc. and the District School Board of Pasco County.

Please add to the Statement of Work with CORE K12, Benchmark Assessments for high school grades 9 and 10 in mathematics and grade 11 in science.

The additional expenditure of \$48,750 and will be funded through Title II grant monies
(421.9280.3690.0312.6300.0000)



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July 28, 2009

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPB, Purchasing Agent 

SUBJECT: Statement of Work: CORE Education & Consulting Services (formerly The Princeton Review), Student Progress Monitoring Tool

On September 5, 2006, official action was taken to approve a contract and resulting Statement of Work (SOW) with The Princeton Review, now CORE Education & Consulting Services (CORE). The contract for a student progress monitoring tool was a result of Invitation to Negotiate 06-091-AZ. CORE provides online formative benchmark assessments to monitor student achievement through its proprietary system. Subsequent SOWs were Board-approved, with the third-year SOW (attached) due to expire on July 31, 2009.

A SOW covering the term August 1, 2009 – July 31, 2010 is attached for your review. Please refer to the attached memo from Dr. Peggy Jones, Director of Research & Evaluation Services for detailed information regarding the deliverables to the District encompassed by this SOW. The cost of the program, \$176,250, will be paid with Title II funds

We request Board approval of the SOW and request permission to place a purchase order to CORE so that they may begin work immediately on the outlined deliverables. Please feel free to contact Dr. Jones or me at your earliest convenience if you have any questions or concerns.

KDG/az
Attachments



Exhibit D Addendum

STATEMENT OF WORK
Formative Assessment Program and Related Services
Academic Year 2009-2010

DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA
Provided by CORE Education and Consulting Solutions Inc.
(Formerly The Princeton Review, Inc., K-12 Services Division)

Overview

This Statement of Work is subject to and a part of the Formative Assessment Program Agreement between **CORE Education and Consulting Solutions Inc. ("CORE K12")** and the **DISTRICT SCHOOL BOARD OF PASCO COUNTY, FLORIDA (PCS)** dated **August 15, 2006** (the "Agreement"). This Statement of Work ("SOW") identifies the deliverables to be provided by CORE K12 and the payment terms for those deliverables. All capitalized terms contained, but not defined, in this SOW shall have the meaning assigned to such terms in the Agreement. Any conflict between the terms of this SOW and the Agreement shall be governed by the terms of this SOW. The effective date of this SOW is **December 1, 2009 or upon approval** and constitutes an **Addendum to the Exhibit D SOW** that remains in effect through **July 31, 2010**.

Basic Program Description

CORE K12 will create new benchmark assessments for grade 11 in Science and grades 9 & 10 in Math in order to respond to Next Generation Sunshine State Standards (SSS) and revisions to FCAT item specifications. These assessments will be blueprinted in conjunction with the district and will utilize newly created items.

New assessment items will be presented for district review after creation and quality assurance verification. Final benchmark assessments are intended for multiple modes of administration (paper/pencil/scan, eInstruction responders and online in Assessment Center) during academic year (AY) 2010-2011.

CORE K12 will continue to service this program with limited project support for coordination of benchmark assessment creation services as provided through Exhibit D (previously approved Statement of Work). A combination of remote and on-site support will be scheduled to monitor progress and ensure the successful delivery of products.

A description and schedule of specific program deliverables and the associated costs and payment terms follow.

CONTRACT REVIEWED
11/17/09
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Program Deliverables

I. New High School Benchmark Assessments


A. CORE K12 will create new benchmark assessments for grade 11 in Science and grades 9 & 10 in Math in order to respond to Next Generation Sunshine State Standards (SSS) and revisions to FCAT item specifications. These assessments are intended for administration during three (fall, winter & spring) test periods of AY 2010-2011. In total, 9 assessments comprised of 378 items will span grade levels as described in the following table.

Table I.

High School Grade	# of multiple choice items per benchmark assessment			# of multiple choice items per benchmark assessment			Item Format and Idiom	Standard Item Alignment (Next Generation Sunshine State Standards)
	MATH			SCIENCE				
	T1	T2	T3	T1	T2	T3		
9	42	42	42				FCAT	NGSSS
10	42	42	42				FCAT	NGSSS
11				42	42	42	FCAT	NGSSS
Totals	84	84	84	42	42	42	378 Total Items / 9 Assessments	

B. Blueprinting New Benchmark Assessments

- i. CORE K12 staff will make one site visit for the conduct of blueprinting meetings with key district stakeholders from each curriculum area.
 - 1. Date of site visit will be contiguous to visits already scheduled for item reviews for elementary & middle school assessments provided for in Exhibit D.
 - 2. New blueprints for all 9 new high school benchmark assessments will result.

CONTRACT REVIEWED AND APPROVED:


C. New Item Development and Review

- i. CORE K12 will create new multiple choice items, distractors and student-facing answer explanations in accordance with the established blueprint.
- ii. CORE K12 will make one site visit to present all newly created items and distractors for facilitated review and acceptance/modification/rejection by the same key district stakeholders who participated in blueprinting meetings.

1. Items will be deemed acceptable if they assess the corresponding benchmark and cognitive complexity level established in the blueprint; are grade-level appropriate for diction and syntax; are grammatically and mechanically correct; include only one correct answer and valid "distractors"; and are free from bias or stereotyping.
- iii. CORE K12 will revise/replace items in accordance with the recommendations resulting from the item review.
 1. For any items rejected in the initial review, CORE K12 will provide the new replacement items for CLIENT review.
- iv. CORE K12 will subject all new items and assessment forms to extensive quality assurance, including item administration to expert reviewers.
- v. CORE K12 will provide all 9 new high school benchmark assessments for a quick, unfacilitated review and final approval by the CLIENT for the limited purpose of verifying final revisions.
- vi. New benchmark assessments will be available during subsequent years of the agreement for multiple modes of administration: paper/pencil/scan, responders (eInstruction), and online in Assessment Center.
 1. PDF files will be provided for those assessments scheduled for administration, 20 business days after contract approval for the initial test period and 25 business days in advance of the start date established for each subsequent test window.
- vii. The timeline for item development, review and revision/replacement will be in accordance with the Milestones Schedule at the end of the SOW.

II. Changes to Scope and Requirements

- A. Services and/or timelines different than, or not specifically provided for, in this SOW may result in an increase in cost and/or affect the timing of the overall program.
- B. Deadlines missed by CLIENT or CORE K12 may result in changes to delivery dates.
- C. In the event of termination of the Agreement or this SOW, all payments for completed deliverables for CLIENT as of the date of termination will immediately become due and payable.

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Milestones Schedule for Basic Program

Project Task	Timeline	Details
Addendum to SOW (Statement of Work) Approval	Nov. 30, 2009 <i>Later contract approval will likely result in delays to certain tasks</i>	Provides detailed program implementation and deliverables information
Blueprint for Building New High School Benchmark Assessments	February 2, 2010 projected	Meet with client stakeholders to: *blueprint benchmark assessments
Review of newly created Items & Benchmark Assessment forms	TBD – early May 2010 projected Items & forms will typically be available for review 12 weeks after final blueprints	Meet with client stakeholders to: *review new items & assessment forms *solicit approvals and modifications as required
Final Review	TBD – late May 2010 projected	Provide items & benchmark assessments for final approval (to ensure edits have been provided)
Final Production	TBD – late June 2010 projected <u>AY 2010-2011</u> Provide high resolution PDF files for all new Benchmark Assessments 20 business days after AY 2010-2011 contract renewal for T1 & 25 business days in advance of T2 & T3 test period start dates	Final Benchmark Assessment Forms complete
Year-end Review Meetings	May-June 2010	Meet with key district stakeholders to summarize program successes, challenges, and plans for the future

REVIEWED
APPROVED:
Kdy 11/17/09

Program Cost

Fixed costs for all of the above are \$ 48,750.00, as detailed below.

Deliverables	AY 09-10 Cost
Content: <u>New custom H.S. Benchmark Assessments</u> Science – H.S. Benchmark Assessments, 3 tests / 126 items Math – H.S. Benchmark Assessments, 6 tests / 252 items Item Overage if desired (#TBD @ \$125.00 per item)	\$ 15,750.00 \$ 31,500.00
Services: Content Consultation / Development and Production	\$ 1,500.00
Deliverables	\$ 48,750.00

Invoicing Schedule & Verification of Deliverables

CLIENT agrees to pay the Total Cost of the project in three payments within thirty (30) days of receipt of CORE K12's invoice. Invoices will include Vendor # V0000067880.

Invoice 1 (concurrent with Exhibit D Invoice 3)
March 1, 2010 \$ 48,750.00

Statement of Work Signatures: Addendum for Academic Year 2009-2010

A Statement of Work is agreed to by the parties to reflect the major deliverables and services for each year of the contract. Each such Statement of Work will be made an exhibit to the Agreement.

CORE Education and Consulting

Solutions Inc.

By: [Signature]
 Name: Kevin R. Howell
 Title: President
 Date: November 17, 2009

Pasco County Public Schools

By: _____
 Name: _____
 Title: _____
 Date: _____

CONTRACT REVIEWED
 AND APPROVED:
[Signature] 11/17/09

