

District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
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January 18, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent *KDG*

RE: District Board of Trustees of Pasco Hernando Community College
Memo of Understanding

The attached agreement between the District Board of Trustees for Pasco Hernando Community College and the District's Exceptional Student Education Department is being forwarded to the Board for approval. A Pasco County ESE student with complex needs is enrolling for the Spring and Fall 2011 semesters at Pasco Hernando Community College. The District is obligated to provide educational services for special needs students. The attached memorandum of understanding allows the District to provide one (1) school board employee to assist/accompany the student. The parent has chosen to enroll her child in this course instead of the option offered through the District/School. There will be no charge to the District for these services. This agreement has been reviewed and approved by Nancy Alfonso, School Board Attorney.

At this time, we respectfully request your approval to enter into this agreement. If you should have any questions regarding this matter, please contact me at your earliest convenience.

KDG/sb
Attachments



District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

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Department of Exceptional Student Education

April Stephenson, Bookkeeper

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727/774-2764 TDD: 813/794-2484

352/524-2764 email: astephen@pasco.k12.fl.us

MEMORANDUM

ESE-10/11-AS-033

DATE: January 18, 2011.

TO: Kendra Goodman, CPPO, CPPB, Purchasing Agent

FROM: April Stephenson, Bookkeeper, Exceptional Student Education
Monica Verra, Ed. D., Director of Exceptional Student Education *mv*

RE: Memorandum of Understanding Between The District Board of Trustees of Pasco-Hernando Community College And The School Board of Pasco County

The Exceptional Student Education Department is requesting School Board approval of the attached Memorandum of Understanding Between **The District Board of Trustees of Pasco-Hernando Community College** and The School Board of Pasco County. An ESE student with complex needs will participate in FAPE 22 activities at PHCC during the Spring 2011 and Fall 2011 semesters. This memorandum of understanding allows us to provide one School Board employee to assist/accompany the student. There are no additional costs associated with this memorandum of understanding.

The School Board will need to sign both memorandums of understanding.

Please contact Elizabeth C. Cooper at extension 42852 if you have any questions. Thank you for your assistance with this request.

MV/as

xc: Ruth B. Reilly, Assistant Superintendent for Curriculum and Instructional Services
Elizabeth C. Cooper, ESE Department (memo only)



RECEIVED

12/16/10 *DLM*

Memorandum of Understanding
Between
**The District Board of Trustees of Pasco-Hernando
Community College**
And
The School Board of Pasco County

Whereas the School Board is obligated to provide educational services for a special needs student and

Whereas said student has expressed a desire to take a course at Pasco-Hernando Community College (the College) during the Spring and Fall 2011 semesters and

Whereas the parties have agreed to cooperate as specified above to determine the feasibility of future arrangements, it is agreed as follows:

1. The Student shall remain an enrollee with the Pasco School Board and may attend a pre-arranged class at the College.
2. The School Board shall remain primarily responsible for the educational plans of the Student and the College is merely a provider of services, for purposes of this agreement.
3. The School Board shall provide appropriate services to the student, including accompaniment by one (1) appropriately qualified School Board employee at all times when the student is on the College campus attending the pre-arranged class.
4. The Student and the School Board employees shall be governed by all rules, policies and procedures, including the code of student conduct of the College, while on College property.
5. The School Board shall be responsible for all salaries and benefits payable to the School Board employees and shall ensure that they are covered by School Board insurance, including workers compensation and appropriate liability insurance.
6. At no time shall the School Board employees hold themselves out as employees or students at the College.
7. That in the event the College is unable to fully accommodate the needs of the student or should the student choose to stop attending, then this agreement shall be cancelled.
8. In the event of a failure to perform by either party under this agreement, the aggrieved party may, in its sole discretion, provide notice to the other party of the deficiency in performance or terminate the agreement by providing not less than ten (10) days written notice to the other party. In the event the aggrieved party elects to notify the other party of the performance deficiency, the other party shall have five (5) days from the date of the notice to correct the deficiency.
9. The parties shall meet prior to the end of the Fall 2011 College Semester to review the success of this agreement, and may at that time extend the agreement or cancel the agreement.

CONTRACT REVIEWED
AND APPROVED:
Kdy 12/17/10

IN WITNESS THEREOF, the parties have caused this Memorandum of Understanding to be executed in their respective corporate names and their corporate seals to be affixed by duly authorized officers, all on the day and first set forth above.


FOR SCHOOL BOARD
OF PASCO COUNTY:

Heather Fiorentino,
Superintendent

School Board Chairperson

Date

FOR DISTRICT BOARD OF
TRUSTEES OF PASCO-HERNADO
COMMUNITY COLLEGE:



Signature

Dr. Katherine Johnson

Name

President

Title

Reviewed and Approved by School Board Attorney:

Attorney Signature

Reviewed and Approved as to form
by JRS, College Attorney

CONTRACT REVIEWED
AND APPROVED:
Katy 12/17/10