



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/794-2221 Fax: 813/794-2111
727/774-2221 TDD: 813/794-2484
352/524-2221 e-mail: kgoodman@pasco.k12.fl.us

February 15, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #11-010-GF: Floor Care Products – Maintenance Department
Janitor Supply Depot

On May 4, 2010, official action (attached) was taken to award the above-referenced bid to Janitor Supply Depot. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on April 20, 2011.

Considering services have been satisfactory, Dennis Strally, President, Janitor Supply Depot was contacted to verify his willingness to enter into the second year of the agreement. As such, Dennis Strally has agreed in writing (attached), to enter into the second year of the contract.

Therefore, at this time, it is my recommendation to enter into the second year of the agreement with Janitor Supply Depot. The second year of the contract will cover the period of April 21, 2011 through April 20, 2012. Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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BID RENEWAL REQUEST

BID #11-010-GF

BID TITLE: FLOOR CARE PRODUCTS - MAINTENANCE DEPARTMENT

Yes, I agree to renew Bid #11-010-GF under the same terms and conditions as the existing bid. The second year period shall be from April 21, 2011 through April 20, 2012.

No, I do not agree to renew Bid #11-010-GF

COMPANY NAME: Janitor Supply Depot

SIGNATURE: 

TYPED NAME AND TITLE: Dennis Strally, President

TELEPHONE (WITH AREA CODE): 727-856-7858

FAX NUMBER (WITH AREA CODE): 727-856-7952

E-MAIL: janitors@verizon.net

DATE: 1-27-11

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2219 (PHONE)
 (813) 794-2111 (FAX)

District School Board of Pasco County

Bid Recommendation

| | | | | |
|--------------------------------|--|--|-------------------------------------|-----------------------|
| Bid Title | Floor Care Products – Maintenance Department | | Number of Vendors Notified | 136 |
| Bid Number | 11-010-GF | | Number of Bids Distributed | 30 |
| Date Solicited | February 16, 2010 | | Number of Vendors Bidding | 13 |
| Date Opened | March 25, 2010 | | Number of “No Bid” Responses | 17 |
| Date Board Presentation | May 4, 2010 | | Funding Source | GENERAL |
| Total Savings | \$20,009.00 | | Grand Total of Bid | \$250,000.00 Estimate |

Recommendation: Recommend acceptance of bid from Janitor’s Supply Depot as noted on attached bid tabulation sheet as lowest and best responsive, responsible bid meeting written specifications based on lowest working dilution ratio.


Term of Contract: This bid is a total “All or None” for the Maintenance Department’s “as needed” floor care products to be delivered to the warehouse for use throughout the District. Grand total is an estimate only, unit prices will prevail. This is the first year of a three-year contract renewable annually by mutual consent of both parties. The first year of the contract period is May 5, 2010 through May 4, 2011.

Notations and Exceptions: Recommend rejection of all lower bids for failure to meet one or more of the following written specifications: 1) active ingredients less than amount specified in bid documents, 2) too high pH, 3) failure to provide specifications sheets for products as specified in the bid documents.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Edward Flicker, Custodial Coordinator
Scott Moles, Pine View Elementary

Bids Prepared By: Gail Fowler, CPPB, Buyer

Reviewed and Authorized By: Kendra D. Goodman, CPPO, CPPB, Purchasing Agent 

Date/Time: April 28, 2010; 9:08:00

District School Board
of Pasco County

MAY 04 2010

Board Approved