

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/794-2221

Heather Fiorentino, Superintendent

www.pasco.k12.fl.us

Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/ 794-2221 Fax: 813/ 794-2111

727/ 774-2221 TDD: 813/ 794-2484

352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

April 5, 2011

MEMORANDUM

TO:

Honorable School Board Members

FROM:

Kendra Goodman, CPPO, CPPB, Purchasing Agent

SUBJECT:

Third-Year Renewal of Three-Year Contract

RFP 10-005-AZ, Civil Engineering and Land Surveying

Coastal Design Consultants, Kisinger Campo, & Spring Engineering

On April 20, 2010, official action (attached) was taken to award the above-referenced RFP to the vendors noted. The RFP encompasses consultation, design, specification preparation, site suitability analysis and all related services for projects estimated at under \$2 million (statutory limit per F.S. 287.055). It is used on an as-needed basis, and is renewable annually at the mutual agreement of the parties. Services of the firms are used on a rotational basis by the Construction Services & Code Compliance Department.

Considering services have been satisfactory, the three vendors were contacted to renew the RFP under existing terms and conditions. All have agreed in writing (attached) to do so. Capital funds will be used for these expenditures, as required. The third-year term will be May 18, 2011 - May 17, 2012.

If you have any questions or concerns, please feel free to contact Mr. John Petrashek, Director of Construction Services & Code Compliance, or me at your earliest convenience.

KDG/az Attachments

> Date/Time: March 30, 2011 07:52:00



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RFP #10-005-AZ RENEWAL REQUEST CIVIL ENGINEERING & LAND SURVEYING

Yes, I agree to renew the above-referenced RFP, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be May 18, 2011 through May 17, 2012.

	No, I do not agree to renew the above-refere County.	enced RFP with the District School Board of Pasco
COMPANY	NAME: Coastal Design Consultants Inc.	
SIGNATURE	: Che	DATE: 3/24/11
PRINTED NA	AME/TITLE: Paul A. Manuel, P.E.	E-MAIL: paul & coastal design consultants.
	President	
TELEPHONI	E W/AREA CODE: 727-849-8010	FAX W/AREA CODE: 727-849-8020

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

The contracting company certifies, by submission and signature of this form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

Vendor shall comply with all applicable laws, ordinances, codes and statutes of any and all local, state, or national governing bodies included within this section. Vendor shall comply with the regulations of the Civil Rights Act of 1964, in which no person in the United States shall on the grounds of race, creed, color, or national origin be excluded from participation in or be denied the proceeds of, or be subject to discrimination in the performance of this contract.

PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER PURCHASING DEPARTMENT

20430 GATOR LANE, LAND O' LAKES, FL 34638

(813) 794-2504 (PHONE)

(813) 794-2111 (FAX)

azimney@pasco.k12.fl.us



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Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

813/794-2221 727/774-2221 Fax: 813/794-2111 TDD: 813/794-2484

352/ 524-2221

e-mail: kgoodman@pasco.k12.fl.us

RFP #10-005-AZ RENEWAL REQUEST CIVIL ENGINEERING & LAND SURVEYING

	Yes, I agree to renew the above-referenced RFP, under existing terms and conditions, with the District School Board of Pasco County. The contract term will be May 18, 2011 through May 17, 2012. No, I do not agree to renew the above-referenced RFP with the District School Board of Pasco County.
COMPANY I	NAME: Kisinger Campo & Associates
SIGNATURE	: DATE: MARCH 24, 2011
PRINTED NA	ME/TITLE: PAUL G. FOLEY, P.E., PRESIDENT E-MAIL: PAUL FOLEY@KISINGERCAMPO.COM
TELEPHONE	W/AREA CODE: 813/871-5331 FAX W/AREA CODE: 813/871-5135

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

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PLEASE RETURN TO:

DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER
PURCHASING DEPARTMENT
20430 GATOR LANE, LAND O' LAKES, FL 34638
(813) 794-2504 (PHONE)
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azimney@pasco.k12.fl.us



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Department of Purchasing Kendra Goodman, CPPO, CPPB, Purchasing Agent 813/794-2221 Fax: 813/794-2111

727/ 774-2221

TDD: 813/794-2484

352/ 524-2221

e-mail: kgoodman@pasco.k12.fl.us

RFP #10-005-AZ RENEWAL REQUEST CIVIL ENGINEERING & LAND SURVEYING

X	the District School l through May 17, 20	Board of Pasco Coun 12.	ity. The contract term	e District School Board	
COMPANY	NAME: Spring Eng	zinegring			
SIGNATUR		ande.	DATE:	March 24, 2011	
PRINTER	VAME/FITE: Richau	rd M. Bekesh, AIA, I	President E-MAIL:	sei2@verizon.net	
TELEPHON	NE W/AREA CODE: _	<u>727-938-1516</u>	FAX W/A	REA CODE: <u>727-942-4</u>	174

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act." Vendors conducting business with the District School Board of Pasco County (DSBPC) who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds, must be Level 2 fingerprinted by DSBPC Human Resources. If any of the above criteria apply to this contract, you must have those individuals Level 2 fingerprinted and screened by the DSBPC Human Resources Department prior to commencement of services or work, and must provide a list of employees with renewal. Please contact (813) 794-2521 to arrange for a fingerprinting appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law, which became effective September 1, 2005, by reviewing Sections 1012.32 and 1012.465, Florida Statutes.

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> PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY ATTENTION: ARLENE ZIMNEY, CPPB, C.P.M., BUYER PURCHASING DEPARTMENT 20430 GATOR LANE, LAND O' LAKES, FL 34638 (813) 794-2504 (PHONE) (813) 794-2111 (FAX) azimnev@pasco.k12.fl.us



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Department of Purchasing

Kendra Goodman, CPPO, CPPB, Purchasing Agent

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352/ 524-2221

e-mail: kgoodman@pasco.k12.fl.us

April 20, 2010

MEMORANDUM

TO:

Honorable School Board Members

FROM:

Kendra Goodman, CPPO, CPPB, Purchasing Agent

SUBJECT:

Second-Year Renewal of Three-Year Contract

RFP 10-005-AZ, Civil Engineering and Land Surveying

Coastal Design Consultants, Kisinger Campo, & Spring Engineering

On May 5, 2009, official action (attached) was taken to award the above-referenced RFP to the vendors noted. The RFP encompasses consultation, design, specification preparation, site suitability analysis and all related services for projects estimated at under \$2 million (revised statutory limit per F.S. 287.055). It is renewable annually at the mutual agreement of the parties. Services of the firms are used on a rotational basis as needed by the Construction Services & Code Compliance Department. The second-year term will be May 18, 2010 – May 17, 2011.

Considering services have been satisfactory, the three vendors were contacted to renew the RFP under existing terms and conditions. All have agreed in writing (attached) to do so. Capital funds will be used for these expenditures, as required.

If you have any questions or concerns, please feel free to contact Mr. John Petrashek, Director of Construction Services & Code Compliance, or me at your earliest convenience.

KDG/az Attachments

District School Board

APR 2 0 2010

Board Approvad

District School Board of Pasco County Bid Recommendation

Civil Engineering & Land Surveying		Number of Vendors Notified	1322
10-005-AZ		Number of Proposals Distributed	92
February 17, 2009		Number of Vendors Proposing	29
March 18, 2009		Number of Formal "No Bid" Responses	0
May 2, 2009		Funding Source	Capital funds
N/A		Grand Total of Proposal	Estimated \$1.5 million 1 st year
	Surveying 10-005-AZ February 17, 2009 March 18, 2009 May 2, 2009 N/A	Surveying 10-005-AZ February 17, 2009 March 18, 2009 May 2, 2009 N/A	Surveying 10-005-AZ Number of Proposals Distributed Number of Vendors Proposing March 18, 2009 Number of Formal "No Bid" Responses May 2, 2009 N/A Grand Total of Proposal

Recommendation: Recommend acceptance of RFP per the attached tabulation. Per the terms of the RFP, acceptance of the three highest-ranked firms will enable the Construction Services & Code Compliance Department to negotiate the price for specific projects in accordance with F.S. 287.055. The scope of the RFP encompasses consultation, design, specification preparation, site suitability analysis, and all related services for projects estimated at under \$1 million. The services of the firms will be used on a rotational basis, with the initial rotation schedule established by the final ranking order. We are also requesting permission to insert firms ranked 4th and lower into the rotational schedule, should it be deemed by the Construction Services & Code Compliance Department to be in the best interest of the District to do so.

<u>Term of Contract</u>: This RFP is a three-year contract, renewable annually at the mutual agreement of the parties. The term will be 5/18/2009 - 5/17/2010.

Notations and Exceptions: RFP responses were independently evaluated by the committee members noted below, with all scores being averaged. In order, from highest to lowest, the ranking was: 1) Coastal Design Consultants, 2) Spring Engineering, 3) Kisinger Campo, 4) Florida Design Consultants, 5) Heidt & Assoc., 6) Campo Engineering, 7) George F. Young, 8) Wilson Miller, 9) Bayside Engineering, 10) Cumbey & Fair, 11) King Engineering, 12) Avid Group, 13) Johnson Engineering, 14) Ash Engineering, 15) PBS&J, 16) EMK Consultants, 17) CPH Eng., 18) Volkert & Assoc., 19) Parra & Karami, 20) Perez Engineering, 21) KCI Technologies, 22) Hamilton Engineering, 23) Genesis Group, 24) Land & Water Eng., 25) IBI Group, 26) Gulf Coast Consulting, 27) Landon Moree, 28) Coastal Engineering, 29) MACTEC. The Committee therefore recommends acceptance of Coastal Design Consultants as the first-ranked firm, Spring Engineering as the second-ranked firm, and Kisinger Campo & Assoc. as the third-ranked firm.

District School Board of Pasco County

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District School Board

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Proposal 10-005-AZ Page 2

Proposals Evaluated By:

John Boucher, Facilities Operations & Safety Manager

Mike Gude, Project Coordinator

Bill Hemphill, Project Coordinator

John Letvin, Supervisor of Planning

Mike Woodall, Facility Specialist

John Petrashek, Director of Construction Services & Code Compliance, served as a non-voting member of the Evaluation Committee

Proposal Prepared By:

Arlene Zimney, CPPB, C.P.M., Buyer

Reviewed and Authorized By:

Kendra Goodman, CPPB, Purchasing Agent Q

District School Board of Pasco County

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DISTRICT SCHOOL BOARD OF PASCO COUNTY RFQ TABULATION	
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Ash	neering	4902 Eisenhower		Tampa, FL 1		10.000	7 800	43 000	20000	5.400	6.400		6.400		000'9	3.000		5.000	5.000				
Date of Opening: March 18, 2009	Proposal Title: Civil Engineering & Land Surveying E	# 4 E	RFQ 10-005-AZ	2 2008**		Qualifications & competencies of firm (max. 15 pts)	Familiarity/experience w/educational facility design	(тах. 15 рts)	References (max. 15 pts)	Previous successful work w/Pasco County govt. &	At the conduct due dilinence (max. 10 pts)	Ability to conduct one amegano (man	Ability to coordinate w/regulatory agencies	(max. 10 pts)	Traffic access management (max. 10 pts)	1 1 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Firm's current workload (max. 5 µcs)	M/WBE status of prime contractor (max. 5 pts)	Office location (max. 5 pts)		AF	Story Son	

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	Johnson Engineering Inc.	20525 Amberfield Drive.	Land O' Lakes, FL 34638	10.000		8.000	13.800	6.400	8.000	7.200	6.600	3.200	0.000	5.000		69.200
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	Heidt & Assoc.	1602 N. 15th St.	Tampa, FL 33605	11.000		9.800	14.600	7.200	7.600	7.600	7.000	3.600	0.000			73.400
Hamilton	ing &	311 N. Newport Ave.	Tampa, FL 33606	10.200		8.800	13.500	4.000	6.400	0:000	6.400	3.400	0.000			63.700
	Inc.	13825 Icot Blvd., Ste 605	Clearwater, FL 33760	9 200		6.200	13.750	5.600	6.200	6.000	5,600	3,600	0.000		5.000	61.150
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	Florida Design Consultants	3030 Starkey	řey,	20000	11.600	9.400	14.800	8.600	7.800	6.800	0.078	O o o	0000	0.000	5.000	76.200
Date of Opening: March 18, 2009	Land Surveying				Qualifications & competencies of firm (max. 15 pts)	Familiarity/experience w/educational facility design	References (max. 15 pts)	Previous successful work w/Pasco County govt. &	Ability to conduct due diligence (max. 10 pts)	Ability to coordinate w/regulatory agencies	(1)dA. 10 pto)	Traffic access management (max. 10 pts)	Firm's current workload (max. 5 pts)	M/WBE status of prime contractor (max. 5 pts)	Office location (max. 5 pts)	APR 2 0 2010 Bohrs Approved District School Board of Fasco County MAY 0 5 2009

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Date of Opening: March 18, 2009	Proposal Title: Civil Engineering & Land Surveying	RFQ 10-005-AZ ***BOARD MEETING MAY 2, 2009**	Qualifications & competencies of firm (max. 15 pts)	Familiarity/experience w/educational facility design	References (max. 15 pts)	Previous successful work w/Pasco County govt. &	Ability to conduct due diligence (max. 10 pts)	Ability to coordinate w/regulatory agencies	(max. 10 bis)	Traffic access management (max. 10 pts)	Firm's current workload (max. 5 pts)	M/WBE status of prime contractor (max. 5 pts)	Office location (max. 5 pts)	ΑP	The School Board of Pasco County R 2 0 2010 Board Approved MAY 0 5 2009

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Interce (max. 10 pts) 5.800 8.200 6.000 7.000 10 mt (max. 10 pts) 5.800 8.200 7.800 7.800 7.000 7.200 10 mt (max. 5 pts) 3.200 7.000 0.000	Previous successful work w/Pasco County govt. &	5.600				
5.800	ocal municipalities (max. 10 pts)					
6.200 7.800 6.000 7.400 7.200 pts) 5.600 7.800 6.000 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.200 7.2.200 7.2.200	Ability to conduct due diligence (max. 10 pts)	5.800				9) Bayside Engineering
6.200 7.800 6.000 7.400 5.600 7.600 7.000 7.200 3.400 3.600 5.000 0.000 0.000 5.000 5.000 5.000 7.200 7.200 7.200 7.200 7.200 7.200	Secondary was the second secon					10) Cumbey & Fair
5.600 7.600 7.200 pts) 5.000 0.000 0.000 pts) 5.000 5.000 5.000 TOTAL 66.000 72.200	(max. 10 pts)	6.200				11) King Engineering Assoc. 12) Avid Group
5 pts) 5.000 4.200 3.400 3.600 0.000		208 2	-			13) Johnson Engineering
5.000 0.000	Traffic access management (max. 10 pts)					14) Ash Engineering
5.000 0.000	Cirm's current workload (max. 5 pts)	3.200				15) PBS & J
5.000 5.000 5.000 5.000 5.000 TOTAL 66.000 79.200						17) CPH Findingers
5.000 5.000 5.000 5.000 TOTAL 66.000 79.200 66.400 72.200	M/WBE status of prime contractor (max. 5 pts)	5.00				18) Volkert & Assoc.
TOTAL TOTAL Board M. Befro Conuty Abs. 5 0 5 0		00 8				19) Parra & Karami Eng.
District School Boar of Pasco County District School Boar of Pasco County District School S	Office location (max. 5 pts)	20.0				20) Perez Engineering & Dev.
District School Boar of Pasco County District School Boar of Pasco County District School S						21) KCI Technologies
District School Boar of Pasco County District School Scho						22) Hamilton Engineering
District School Board Approved District School Board Peaco County APR 2 0 20 Beard Approved On Pasco County						23) Genesis Group
District School Board Approved District School Board Peaco County APR 2 0 20 Beard Approved Of Pasco County						24) Land & Water Engineering
District School Board Approved District School Board Approved Beard Approved Of Pasco County						Col Coast Consulting
District School Board Approved District School Board Approved District School Board Approved APR 2 0 20 Board Approved Of Pasco County						27) Landon Moree & Assoc.
District School Board Approved District School Board Approved Board Approved Of Pasco County						28) Coastal Engineering
District School Board Approved Board Approved Of Pasco County Of Pasco County						29) MACTEC Engineering
District School Board Resco County APR 2 0 20 Board Approved Board Approved Conf Pasco County		A				
	District School Board of Pasco County District School In the Pasco County	,				