



## District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

[www.pasco.k12.fl.us](http://www.pasco.k12.fl.us)


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Department of Purchasing  
Kendra Goodman, CPPO, CPPB, Purchasing Agent  
813/794-2221 Fax: 813/794-2221  
727/774-2221 TDD: 813/794-2484  
352/524-2221 e-mail: [kgoodman@pasco.k12.fl.us](mailto:kgoodman@pasco.k12.fl.us)

April 19, 2011

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**RE:** Third Year Renewal of Three-Year Contract  
RFP # 09-134-VJ Pictures – Wesley Chapel High School  
Gigante Productions

On June 2, 2009, official action (attached) was taken to award the above-referenced RFP to Gigante Productions. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The second year of the agreement will expire on June 30, 2011.

Considering services have been satisfactory, Gigante Productions was contacted to verify their willingness to enter into the third year of the agreement. As such, Gigante Productions has agreed in writing to enter into the third year of the contract. The third year of the contract will cover the period of July 1, 2011 through June 30, 2012. At this time it is my recommendation to enter into the third year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments

Date/Time: April 13, 2011 08:50:00



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April 1, 2011

### RFP RENEWAL REQUEST

RFP #: **09-134-VJ**

RFP TITLE: **Pictures – Wesley Chapel High School**

VENDOR: **Gigante Productions**

Yes, I agree to renew **09-134-VJ** for the third year under the same terms and conditions as the existing contract. The third year will begin on **July 1, 2011** and expire on **June 30, 2012**.

No, I do not agree to renew **09-134-VJ**.

Company Name: Gigante Productions

Signature: Brenda Gigante Date: 4-1-11

Typed Name and Title: Brenda Gigante, VP

Telephone (w/area code): 813-907-1078 Fax Number (w/area code): 813-333-1313

DATE DUE: **PLEASE FAX TO PURCHASING NO LATER THAN APRIL 8, 2011.**

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds **must** be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you **must** have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department **prior** to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE RETURN TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY  
ATTN: **Vickie Jones, Buyer Assistant**  
PURCHASING DEPARTMENT  
20430 GATOR LANE  
LAND O' LAKES, FL 34638  
(813) 794-2226 (PHONE) (813) 794-2713 (FAX)



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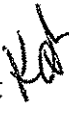
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Department of Purchasing  
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May 18, 2010

### MEMORANDUM

**TO:** Honorable School Board Members

**FROM:** Kendra Goodman, CPPO, CPPB, Purchasing Agent 

**RE:** Second Year Renewal of Three-Year Contract  
RFP # 09-134-VJ Pictures – Wesley Chapel High School  
Gigante Productions

On June 2, 2009, official action (attached) was taken to award the above-referenced RFP to Gigante Productions. This is a three-year bid, renewable annually, at the mutual agreement of the parties. The first year of the agreement will expire on June 30, 2010.

Considering services have been satisfactory, Gigante Productions was contacted to verify their willingness to enter into the second year of the agreement. As such, Gigante Productions has agreed in writing to enter into the second year of the contract. The second year of the contract will cover the period of July 1, 2010 through June 30, 2011. At this time it is my recommendation to enter into the second year of the contract.

If you have any questions, please feel free to contact me at your earliest convenience.

KDG/vj

Attachments (3)

District School Board  
of Pasco County

MAY 18 2010

Board Approved

DATE/TIME: May 12, 2010 10:49:00



# District School Board of Pasco County

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638 • 813/794-2000

Heather Fiorentino, Superintendent

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May 11, 2010

### RFP RENEWAL REQUEST

RFP #: 09-134-VJ

RFP TITLE: Pictures – Wesley Chapel High School

VENDOR: Gigante Productions

Yes, I agree to renew 09-134-VJ, for the second year under the same terms and conditions as the existing bid quote. The second year will begin on July 1, 2010 and expire on June 30, 2011.

No, I do not agree to renew 09-134-VJ.

Company Name: Gigante Productions

Signature: *Paul Gigante* Date: 5-11-10

Typed Name and Title: PAUL GIGANTE - PRESIDENT

Telephone (w/area code): 813.907.1078 Fax Number (w/area code): 813.333.1313

DATE DUE: PLEASE FAX TO PURCHASING NO LATER THAN MAY 14, 2010

By agreeing to renew, vendor acknowledges and agrees to be in compliance with the "Jessica Lunsford Act". Vendors conducting business, with the District School Board of Pasco County, who will (1) be at the school when students are present, or (2) have direct contact with students, or (3) have access to or control of school funds must be Level 2 fingerprinted by Human Resources. If any of the above applies to this contract, you must have those individuals Level 2 fingerprinted and screened by the Districts Human Resource Department prior to commencement of services or work and must provide a list of employees with renewal. Please contact 813/794-2521 to arrange for an appointment. Costs associated with this background screening are to borne by the vendor. You may access information regarding this law by reviewing Sections 1012.32 and 1012.465, Florida Statutes. This law became effective September 1, 2005.

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

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 ATTN: Vickie Jones, Buyer Assistant  
 PURCHASING DEPARTMENT  
 20430 GATOR LANE  
 LAND O' LAKES, FL 34638  
 (813) 794-2226 (PHONE) (813) 794-2713 (FAX)

MAY 18 2010

Board Approved

## District School Board of Pasco County Bid Recommendation

<b>RFP Title</b>	Pictures – Wesley Chapel High School	<b>Number of Vendors Notified</b>	57
<b>RFP Number</b>	09-134-VJ	<b>Number of Proposers Distributed</b>	18
<b>Date Solicited</b>	April 27, 2009	<b>Number of Vendors Proposing</b>	2
<b>Date Opened</b>	May 18, 2009	<b>Number of Formal "No Bid" Responses</b>	0
<b>Date Board Presentation</b>	June 2, 2009	<b>Funding Source</b>	School Internal Funds
<b>Total Savings</b>	N/A*	<b>Grand Total of RFP</b>	\$59,268.75

**Recommendation:**

Recommend acceptance of RFP from Gigante Productions as noted on the attached tabulation sheet as best, responsive, responsible proposal receiving the highest points.

**Term of Contract:**

This is a three year contract, renewable annually by mutual agreement of all parties. The first year of the contract will commence on July 1, 2009 and continue through June 30, 2010.

**Notations and Exceptions:**

This RFP was awarded based upon the following weighted point factor: Quality (5), Support Services (5), Total Price (2), References (3), Vendor Location (3), Commission (2), and Prior Satisfactory District Experience (2 point maximum). Points were assigned on a scale of 5 (High) to 1 (Low) in each of the above entries, forced ranked by the number of submittals, then multiplied by the weighted points factor.

The estimated total cost was based on the average picture price multiplied by the anticipated number of students purchasing pictures. \*An estimated savings could not be calculated as this RFP was based on the above-referenced point system and recommended award to the vendor with the highest points.

Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

**Proposals Evaluated By:**

Mr. Andy Frelick, Principal  
2 Faculty members  
2 Members of the student body

**Bids Prepared By:**

Vickie Jones, Buyer Assistant

**Reviewed and Authorized By:**

Kendra Goodman, CPPB, Purchasing Agent 

District School Board  
of Pasco County

JUN 02 2009

Board Approved

DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		<b>Bryn-Alan</b>	<b>Gigante Productions</b>
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School		606 W. Kennedy Blvd.	19046 Bruce B. Downs Blvd. # 132
<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
<b>Group I -</b>	<b>Underclass Packages</b>		
	Package A:	\$38.00	\$60.00
	Package B:	\$21.00	\$35.00
	Package C:	\$16.00	\$20.00
	Package D:	\$11.00	\$10.00
	<b>Add Ons</b>		
	1 - 8 x 10	\$9.00	\$10.00
	2 - 5 x 7	\$8.00	\$10.00
	16 - Wallets	\$9.00	\$10.00
	8 - Wallets	\$8.00	\$10.00
	Background Choices	\$4.00	N/A
	Commission:	30%	30%
<b>Group II -</b>	<b>Senior Portraits &amp; Grad. Pkgs</b>		
	Package A:	\$60.00	\$65.00
	Package B:	\$85.00	\$85.00
	Package C:	\$135.00	\$135.00
	Commission:	0%	10%
	<b>Individual Priced Portraits:</b>		
	8 - 2x3 Wallets	\$18.00	\$20.00
	1 - 8x10	\$30.00	\$30.00
	4 - 3x5	\$35.00	\$30.00
	2 - 5x7	\$34.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	<b>Add Ons</b>		
	16 - 2x3 Wallets	\$20.00	\$38.00
	24 - 2x3 Wallets	\$25.00	\$55.00
	48 - 2x3 Wallets	\$35.00	\$70.00
	4 - 3x5	\$25.00	\$30.00
	2 - 5x7	\$25.00	\$30.00
	1 - 8x10	\$25.00	\$30.00
	1 - 11x14	\$40.00	\$65.00
	1 - 16x20	\$60.00	\$85.00

District School Board  
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JUN 02 2009

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.	Bryn-Alan	Gigante Productions
<b>RFP TITLE:</b> Pictures-Wesley Chapel High School	606 W. Kennedy Blvd. Tampa, Florida	19046 Bruce B. Downs Blvd. # 132 Tampa, Florida 33647
<b>RFP #</b> 09-134-VJ	813-918-3134 813-251-6548	813-907-1078 813-907-1078
<b>ITEM#</b>		
<b>DESCRIPTION</b>		
Commission:	0%	10%
<b>Group III - Cap &amp; Gown</b>		
Package A:	\$60.00	\$60.00
Package B:	\$35.00	\$45.00
Package C:	\$30.00	\$35.00
Package D:	\$15.00	\$15.00
<b>Add Ons</b>		
1 - 8 x 10	\$30.00	\$20.00
2 - 5 x 7	\$20.00	\$20.00
16 - Wallets	\$15.00	\$20.00
8 - Wallets	\$10.00	\$20.00
Commission:	40%	30%
<b>Group IV- Personality &amp; Friend</b>		
Package A:	\$15.00	\$15.00
Package B:	\$17.00	\$19.00
Package C:	\$25.00	\$25.00
Package D:	\$30.00	\$34.00
Package E:	\$35.00	\$52.00
Package F:	\$40.00	\$34.00
Package G:	\$48.00	\$52.00
Commission:	40%	30%
<b>Add Ons</b>		
1-8x10	\$6.00	\$15.00
16-Wallets	\$6.00	\$15.00
Commission:	40%	30%
<b>Group V- Panaramic Group Photo</b>		
Commission:	\$15.00 40%	\$15.00 20%
<b>GroupVI- Graduation Commencement</b>		
1 - 8 x 10	\$15.95	\$20.00
3 - 8 x 10	\$37.00	\$45.00
4 - 8 x 10	\$47.00	\$60.00

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DISTRICT SCHOOL BOARD OF PASCO COUNTY BID TABULATION

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<b>RFP #</b> 09-134-VJ		Tampa, Florida	Tampa, Florida 33647
		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	1 - 5 x 7	\$9.50	\$15.00
	2 - 5 x 7	\$13.95	\$25.00
	4 - 5 x 7	\$27.95	\$45.00
	Commission:	1.00 per senior	10%
<b>Group VII-</b>	<b>Homecoming, Prom, Dance</b>		
	Package A:	\$45.00	\$65.00
	Package B:	\$50.00	\$85.00
	Package C:	\$40.00	\$45.00
	Package D:	\$21.00	\$35.00
	Package E:	\$17.00	\$25.00
	Package F:	\$12.00	\$20.00
	Package G:	\$18.00	\$30.00
	Package H:	\$10.00	\$10.00
	Commission:	25%	10%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00
	8 - Wallets	\$6.00	\$15.00
	Commission:	25%	10%
<b>Group VIII-</b>	<b>Special Events/Activities</b>		
	Package A:	\$25.00	\$45.00
	Package B:	\$20.00	\$35.00
	Package C:	\$15.00	\$25.00
	Package D:	\$10.00	\$20.00
	Package G:	\$15.00	\$25.00
	Package H:	\$10.00	\$10.00
	Commission:	30%	20%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$15.00
	1 - 5x7	\$6.00	\$15.00
	16 - Wallets	\$9.00	\$15.00

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<b>DATE OF OPENING:</b> May 18, 2009 @ 2:30 p.m.		Bryn-Alan	Gigante Productions
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<b>RFP #</b> 09-134-VJ		813-918-3134	813-907-1078
		813-251-6548	813-907-1078
<b>ITEM#</b>	<b>DESCRIPTION</b>		
	8 - Wallets	\$6.00	\$15.00
	Commission:	30%	20%
<b>Group IX-</b>	<b>Sports &amp; Activity Packages</b>		
	1 - 8x10	\$10.00	\$18.00
	Commission:	25%	10%
<b>Group X-</b>	<b>Individual Team Member</b>		
	Package A:	\$35.00	\$40.00
	Package B:	\$20.00	\$30.00
	Package C:	\$15.00	\$20.00
	Package D:	\$10.00	\$10.00
	Commission:	25%	10%
	<b>Add Ons</b>		
	1 - 8x10	\$9.00	\$13.00
	2 - 5x7	\$8.00	\$13.00
	16 - Wallets	\$9.00	\$13.00
	8 - Wallets	\$7.00	\$13.00
	Background Choice	\$4.00	\$13.00
	Commission:	25%	10%
	<b>Total Points:</b>	<b>68.5</b>	<b>81.5</b>

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