



District School Board of Pasco County

20430 Gator Lane • Land O' Lakes, Florida 34638 • 813/ 794-2221

Heather Florentino, Superintendent


www.pasco.k12.fl.us

Department of Purchasing
Kendra Goodman, CPPO, CPPB, Purchasing Agent
813/ 794-2221 Fax: 813/ 794-2111
727/ 774-2221 TDD: 813/ 794-2484
352/ 524-2221 e-mail: kgoodman@pasco.k12.fl.us

May 3, 2011

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Third Year Renewal of Three-Year Contract
Bid #09-139-DR: Washer and Dryers – Food and Nutrition Services
Commercial Laundries of West Florida

On June 2, 2009, official action (attached) was taken to award the above-referenced bid to Commercial Laundries of West Florida. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. Subsequently, the second year of the agreement was awarded on May 4, 2010. The second year of the agreement will expire on June 15, 2011.

Considering services have been satisfactory, Dennis Leto, Sales Manager, Commercial Laundries of West Florida was contacted to verify his willingness to enter into the third year of the agreement. As such, Dennis Leto has agreed in writing (attached), to enter into the third year of the contract.

At this time, it is my recommendation to enter into the third year of the agreement with Commercial Laundries of West Florida. The third year of the contract will cover the period of June 16, 2011 through June 15, 2012.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

Attachments



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BID RENEWAL REQUEST

BID #09-139-DR

BID TITLE: Washer and Dryers – Food and Nutrition Services

Yes, I agree to renew Bid #09-139-DR under the same terms and conditions as the existing bid. The second year period shall be from June 16, 2011 through June 15, 2012.

No, I do not agree to renew Bid #09-139-DR.

COMPANY NAME: Commercial Laundries of West Florida

SIGNATURE: _____

TYPED NAME AND TITLE: Dennis Leto, Sales Manager

TELEPHONE (WITH AREA CODE): 813-886-1477

FAX NUMBER (WITH AREA CODE): 813-889-8456

E-MAIL: dletoclwf@tampabay.rr.com

DATE: Feb 3, 2011

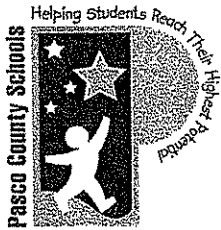
The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
 PURCHASING DEPARTMENT
 20430 GATOR LANE
 LAND O' LAKES, FL 34638
 (813) 794-2219 (PHONE)
 (813) 794-2111 (FAX)

District Wide Accreditation • Southern Association of Colleges and Schools

02/03/2011 THU 10:51 [TX/RX NO 8684] 001

02/03/2011 THU 16:13 [TX/RX NO 8758] 002



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May 4, 2010

MEMORANDUM

TO: Honorable School Board Members

FROM: Kendra Goodman, CPPO, CPPB, Purchasing Agent 

RE: Second Year Renewal of Three-Year Contract
Bid #09-139-DR: Washer and Dryers – Food and Nutrition Services
Commercial Laundries of West Florida

On June 2, 2009, official action (attached) was taken to award the above-referenced bid to Commercial Laundries of West Florida. This bid is a three-year contract, renewable annually based upon mutual consent of both parties. The first year of the agreement will expire on June 15, 2010.

Considering services have been satisfactory, Dennis Leto, Sales Manager, Commercial Laundries of West Florida was contacted to verify his willingness to enter into the second year of the agreement. As such, Dennis Leto has agreed in writing (attached), to enter into the second year of the contract.

At this time, it is my recommendation to enter into the second year of the agreement with Commercial Laundries of West Florida. The second year of the contract will cover the period of June 16, 2010 through June 15, 2011.

Should you have any questions regarding this matter, or if I can be of further assistance, please feel free to contact me at your earliest convenience.

KDG/dr

District School Board
of Pasco County

Attachments

MAY 04 2010

Board Approved



District School Board of Pasco County

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*2nd
request
thank you.*

BID RENEWAL REQUEST

BID #09-139-DR

BID TITLE: Washer and Dryers - Food and Nutrition Services

Yes, I agree to renew Bid #09-139-DR under the same terms and conditions as the existing bid. The second year period shall be from June 16, 2010 through June 15, 2011.

No, I do not agree to renew Bid #09-139-DR.

COMPANY NAME: Commercial Laundries of West Florida

SIGNATURE: *[Signature]*

TYPED NAME AND TITLE: Dennis Leto, Sales Manager

TELEPHONE (WITH AREA CODE): 813-886-1477

FAX NUMBER (WITH AREA CODE): 813-889-8456

E-MAIL: dletoclwf@tampabay.rr.com

DATE: 3-31-10

The prospective bidder certifies, by submission and signature of this bid renewal form, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction per the provisions of Florida Statute 287.133(2)(a).

PLEASE FAX BACK TO: DISTRICT SCHOOL BOARD OF PASCO COUNTY
ATTENTION: Debra Reaves, Buyer Assistant
PURCHASING DEPARTMENT
20430 GATOR LANE
LAND O' LAKES, FL 34638
(813) 794-2219 (PHONE)
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District School Board
of Pasco County

MAY 04 2010

Board Approved

[Handwritten initials]

District School Board of Pasco County Bid Recommendation

Bid Title	Washer & Dryers-Food & Nutrition "As Needed" Basis	Number of Vendors Notified	18
Bid Number	09-139-DR	Number of Bids Distributed	2
Date Solicited	4/30/09	Number of Vendors Bidding	1
Date Opened	5/19/09	Number of Formal "No Bid" Responses	NA
Date Board Presentation	6/2/09	Funding Source	Special Revenue
Total Savings	\$5,261.52 Annual Estimate	Grand Total of Bid	\$21,019.68 Estimated Annual Expenditure

Recommendation: Recommend acceptance of Commercial Laundries of West Florida as noted on attached tabulation sheet as lowest and best responsive, responsible bids meeting written specifications.

Term of Contract: This bid is for Washer and Dryers for Food and Nutrition Services on an "as needed" basis" for use throughout the District. This is the first year of a three-year bid, renewable annually by written consent of both parties. The first year of the contract is effective June 16, 2009 through June 15, 2010.

Notations and Exceptions: Recommend acceptance of sole bid from Commercial Laundries of West Florida as the "lowest and best" responsive and responsible bid meeting written specifications. Although we received only one bid for these products, they were deemed competitive by contacting local retail stores.

Total savings was based on current commodity and commercial prices.

Offers from the vendors listed herein are the only offers received timely as of the specified opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

Bids Evaluated By: Barry Burgess, Food Equipment Specialist, Food & Nutrition Services

Bids Prepared By: Debra Reaves, Buyer Assistant

Reviewed and Authorized By: Kendra D. Goodman, CPPB, Purchasing Agent

Date/Time: May 27, 2009 11:18:00

District School Board
of Pasco County

JUN 02 2009

Board Approved

District School Board
of Pasco County

MAY 04 2010

Board Approved